Item	20 June	18 Sept	17 Dec	21 Jan	9 Mar	Details/Reasons	Officer	Member Lead
Policy Development								
Terms of Reference	✓					To note	Christine Lewis	
Conservation Area Appraisals				√		To report on the outcome of Conservation Area appraisals	Claire Hines	Cllr Angela Lax
Amendments to Local List of Buildings of Local Architectural and Historic Interest		√				To report on proposed changes to the Local List	Claire Hines	Cllr Angela Lax
Economic development activity and performance		*				To receive a briefing paper on economic development activity across the district and performance of the local economy	Jonathan Percival	Cllr lain Eadie

Item	20 June	18 Sept	17 Dec	21 Jan	9 Mar	Details/Reasons	Officer	Member Lead
Master Planning Consultation			✓			Special meeting	Craig Jordan	Cllr lain Eadie
Small Business grant scheme				√		To receive a briefing paper on the operation of the Council's Small Business grant scheme	Jonathan Percival	Cllr lain Eadie
Local Plan Updates	√	√		√	✓	Reports on progress with the preparation of the Local Plan	Ashley Baldwin	Cllr lain Eadie
Spatial planning matters		√			✓	Briefing paper(s) on Neighbourhood Plan preparation, S106 and CIL receipts and allocations & monitoring and implementation of policies	Ashley Baldwin	Cllr lain Eadie
Lichfield City Centre future planning (including Birmingham Road site)	*	*		√	✓	To report on the appointment of consultants and subsequent master planning work	Craig Jordan	Cllr lain Eadie

Item	20 June	18 Sept	17 Dec	21 Jan	9 Mar	Details/Reasons	Officer	Member Lead
Burntwood development						Updates when available	Craig Jordan	Cllr lain Eadie
Review of the operation of the Planning Committee		√				Report to consider a full year of operation since review.	Claire Billings/ Jeff Upton	Cllr Angela Lax
Briefing paper on Development Management performance	√			√		6 monthly reporting of planning performance	Claire Billings	Cllr Angela Lax
Outcome of LEP review	√					Outcome of Government review into Local Enterprise Partnerships verbal update if necessary, report or briefing paper depending on outcome of review and implications for District when available	Craig Jordan	Cllr lain Eadie

ltem	20 June	18 Sept	17 Dec	21 Jan	9 Mar	Details/Reasons	Officer	Member Lead
Economic impact of Events and Festivals		*		✓		To report on a study assessing the economic impacts of events and festivals held in Lichfield	Lisa Clemson	Cllr lain Eadie
Car parking estate and operations				√		To report on the Council's car parking estate and operations Possible briefing note	John Roobottom	Cllr lain Eadie
CIL and s106				√		Review of how the council is using s106 to deliver affordable housing; how CIL is delivering infrastructure improvements and whether the council's CIL charging regime remains appropriate.	Ashley Baldwin	Cllr lain Eadie
High Speed 2		*				To receive a briefing paper(s) on issues relating to Phase 1 and 2a of HS2 as they impact on Lichfield district.	Craig Jordan	Cllr lain Eadie