

# Overview & Scrutiny Task Group Meeting Notes



<b>Review topic</b> BRS Working Group	<b>Date of Meeting</b> 4 <sup>th</sup> February 2019

<b>Attendance</b>	<b>Venue</b>
<b>Members:</b> Cllr Marshall Cllr O’Hagan Cllr Boyle Cllr Ball Cllr Ray Cllr Warfield <b>Apologies</b> Cllr Smith Cllr Strachan <b>Officers:</b> Craig Jordan David Crump Christine Lewis	Committee Room

<b>Areas Discussed</b>
<ul style="list-style-type: none"> <li>• No Declarations of Interests</li> <li>• David Crump gave an update on the programme via reference to a Gantt Chart and progress made to date. Group noted that the programme was on target with Cabinet report scheduled for March 2019.</li> <li>• The Stakeholder schedule was presented to the Group and comments sought. It was discussed whether to include BASARA and other resident groups and it was agreed that they could attend the public engagement event.</li> <li>• It was agreed to have the Task Group Members attend both events to help answer any queries and present their work so far and ensure they are visible and transparent. Noted that David and Craig will do the presentation which will focus on where the project is at currently and ask for views. It was agreed to have idea forms available for public to fill in and the group to consider.</li> <li>• Dates were set for the events as 27<sup>th</sup> Feb for the Stakeholder round table event to be held at Frog Lane and 6<sup>th</sup> March for the public event to be held centrally at either St Mary’s or Guildhall.</li> </ul>

- David Crump went through the draft commissioning brief that would be used to go out to tender once agreed by the Council for a team to create the masterplan for the project. David presented each section and the Group gave its views. Members felt that housing was a key element and there was a debate about the extent to which affordable housing could be a component of any plans with views differing on this question. The Group also felt the order of sections in the brief was important as it gave the impression of priorities. Overall, the group were happy with the draft brief as it stood.
- Potential financial returns to the Council was discussed and it was agreed that viability testing was needed and to be carried out separately before considering this matter further at a later date. It was noted that it could cause prejudice to do this at this point in the project.

### **Outcomes**

- Format and dates for engagement events agreed.
- Views given on draft commissioning brief

### **Further Work Required/Next Steps:**

Review further and give more comments if desired on the commissioning brief. Officers to finalise and format commissioning brief. Members and officers to prepare for and attend engagement events.

The group will meet again after the stakeholder and public engagement meetings have taken place.