

AUDIT & MEMBER STANDARDS COMMITTEE WORK PROGRAMME FOR 2018/19

Item	14 Nov 18	06 Feb 19	27 Mar 19	24 Apr 19	July 19	Deferred Reason
FINANCE						
Annual Governance Statement				√		
Annual Treasury Management Report						
Mid-Year Treasury Management Report	√					
Review of Accounting Policies			√			
Statement of Accounts						
Treasury Management Statement and Prudential Indicators		√				
Audit & Member Standards Committee Practical Guidance	√					
INTERNAL AUDIT						
Annual Report for Internal Audit					√	
Internal Audit Charter and Protocol			√			
Internal Audit Plan			√			
Internal Audit Progress Report	√	√	√			
Quality Assurance and Improvement Programme					√	
Review of Internal Control including Public Sector Internal Audit Standards Self-Assessment Summary					√	
Risk Management Update		√			√	
Risk Management Update to include Risk Management Policy and Corporate Risk Register	√					

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Counter Fraud Update Report including Counter Fraud & Corruption and Whistleblowing Policies					√	
LEGAL, PROPERTY AND DEMOCRATIC						
Annual report on Exceptions and Exemptions to Procedure Rules		√				
Overview of the Council's Constitution in respect of Contract Procedure Rules					√	Done as part of Constitution update to include Financial Procedure rules
GDPR/Data Protection Policy						Approved at previous meeting and Cabinet 01/05/18
Annual Report of the Monitoring Officer - Complaints			√			
RIPA reports policy and monitoring						
Terms of Reference						Done as part of Constitution update
EXTERNAL AUDITOR						
Audit Findings Report for Lichfield District Council 2017/18						
The Annual Audit Letter for Lichfield District Council	√					
Certification Work for Lichfield District Council for Year Ended 31 March 2018		√				Verbal Report only in November – report to be finalised by end of Nov so actual report will be deferred to February 2019
Planned Audit Fee 2018/19						
Informing the Audit Risk Assessment - Lichfield District Council		√				
Audit Plan for Lichfield District Council 2018/19		√				
Audit Committee LDC Progress Report and Update – Year Ended 31 March 2019	√		√			