

AUDIT COMMITTEE WORK PROGRAMME FOR 2024/25

| Item | 18 July 2024 | 18 Sept 2024 | 26 Nov 2024 | 6 Feb 2025 | 27 Mar 2025 | 23 April 2025 | Comments |
|---|-----------------|-----------------|----------------|---------------|----------------|------------------|--|
| FINANCE | | | | | | | |
| Accounting Policies and Estimation Uncertainty | | | | | | √ | |
| Annual report on Waivers to Contract Procedure Rules 2023/24 | √* | | | | | | *To be circulated as a briefing paper |
| Annual Treasury Management Report | √ | | | | | | |
| Audit Committee Practical Guidance* | | | | | | | *Only relevant if there are updates to guidance so may not be needed |
| CIPFA Financial Management Code* | | | | | | | *Only relevant if there are updates to guidance so may not be needed |
| CIPFA Resilience Index | √ | | | | | | |
| Financial Procedure Rules | √ | | | | | | |
| Local Audit Update* | | | | | | | *Only relevant if there are updates to guidance so may not be needed |
| LWMTS – Annual Report | | | √ | | | | |
| Mid-Year Treasury Management and Local Audit Update Report | | | √ | | | | |
| Overview of the Council's Constitution in respect of Contract and Financial Procedure Rules* | | | | | | | *Only relevant if there are updates to guidance so may not be needed |
| Statement of Accounts 2023/24 | | | √ | | | | |
| Treasury Management Statement and Prudential Indicators | | | | √ | | | |
| INTERNAL AUDIT | | | | | | | |
| Annual Report for Internal Audit (including Quarter 4 progress report) | | | | | | √ | |
| Chair of the Audit Committee's Annual Report to Council | | | | | | √ | |
| Counter Fraud Update Report including Counter Fraud & Corruption/Whistleblowing/Anti-Money Laundering/ Prevention of Tax Evasion Policies | | √ | | | | | |
| Internal Audit Plan, Charter & Protocol 2025/26 | | | | | √ | | |

AUDIT COMMITTEE WORK PROGRAMME FOR 2024/25

| | | | | | | | |
|--|----|----|----|---|---|----|---|
| Internal Audit Progress Report | √ | | √ | √ | | | |
| Quality Assurance and Improvement Programme /Public Sector Internal Audit Standards | √ | | | | | | |
| Review of the Effectiveness of the Audit Committee | | | | | √ | | |
| Risk Management Update | √ | | √ | √ | | √ | |
| GOVERNANCE | | | | | | | |
| Annual Governance Statement | | | | | | √ | |
| Annual Report of the Monitoring Officer – Complaints | | √* | | | | | *To be circulated as a briefing paper |
| RIPA reports policy and monitoring | √* | | | | | | *To be circulated as a briefing paper |
| The Annual letter for Lichfield District Council from the Local Government Ombudsman | | | √* | | | | *To be circulated as a briefing paper |
| COMPLIANCE AND DATA PROTECTION | | | | | | | |
| Annual Report of the Data Protection Officer | | √ | | | | | |
| GDPR & Cyber Security Training Compliance | | | | | | √* | *Potentially circulated as a briefing paper |
| GDPR/Data Protection Policy | | | | √ | | | |
| PFCC Poll Card Printing Investigation Report | | √ | | | | | |
| EXTERNAL AUDITORS | | | | | | | |
| Audit Findings Report for Lichfield District Council 2023/24 | | √ | | | | | |
| Auditor’s Annual Report for Lichfield District Council 2023/24 | | √ | | | | | |
| Audit Plan (including Planned Audit Fee 2024/25) | | | | √ | | | |
| Private meeting with external auditors | | | | √ | | | |
| Informing the Audit Risk Assessment - Lichfield District Council | | | | | | √ | |

AUDIT COMMITTEE WORK PROGRAMME FOR 2024/25

| | | | | | | | |
|---|--|--|--|--|--|---|--|
| Audit Committee LDC Progress Report and Update – Year Ended 31 March 2025 | | | | | | √ | |
|---|--|--|--|--|--|---|--|