

Contract Award for Car Park card payment upgrades and ANPR (Pay on Exit)

Leader of the Council (Cllr Doug Pullen)

Date: 6 May 2022
Agenda Item: N/A
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Key Decision? YES
Local Ward Members N/A



**CABINET MEMBER
DECISION**

1. Executive Summary

- 1.1 The Council has considered various options to improve the parking offer to residents, businesses and visitors to Lichfield.
- 1.2 The options considered include broadening the available payment options in its Pay & Display car parks so that parking machines do not only accept cash but payments via card (cashless).
- 1.3 Another option considered includes changing the Friary multi-storey car park from a Pay & Display facility to an ANPR/Pay on Exit (barrier controlled) car park.

2. Recommendations

- 2.1 That the contract is awarded to Flowbird Smart City UK Limited to carry out the works and services as detailed in their tender submission. The bid received from Flowbird Smart City UK Limited is of high quality and can meet the tight deadlines needed and can be funded through existing capital and revenue budgets.
- 2.2 It is recommended that the option to utilise the contract extensions is reviewed and determined by the Leader of the Council based on performance, requirements and recommendation from the Interim Director – Economic Growth & Development.

3. Background

- 3.1 A procurement process under the ESPO 509_19 Framework Agreement was undertaken. A Further Competition (“FC”) (in line with ESPO 509_19 rules) was carried out and we received one valid submission. Three organisations invited declined to tender based on not being able to meet our requirements and one did not respond.
- 3.3 An evaluation process was undertaken which consisted of the written submission being evaluated by a panel of 1 officer and 1 external consultant.

Alternative Options

1. Re-run the procurement – This would mean delaying the project and implementation date.
2. Do nothing – close the procurement without award.

Consultation

1. These options were discussed at the following meetings:
 - Car Park Strategy Workshop Meeting of 22 September 2021 attended

	<p>by Cabinet and the Leader. Main options were agreed at this meeting.</p> <ul style="list-style-type: none"> • Lichfield City Centre Project Board held on 10 January 2022. • Lichfield City Centre Master Plan Sounding Board held on 21 March 2022
Financial Implications	<p>The Approved Medium Term Financial Strategy includes the following budgets:</p> <ul style="list-style-type: none"> • Car Park Strategy Capital Budget - £100,000 for card payment systems and £150,000 for the implementation of an ANPR pilot at the Friary Multi Storey Car Park. • Annual Revenue Car Park Budgets – the budgets allocated to fund this project are New Equipment £10,700 per annum, Equipment Rental £2,580 per annum and Equipment Repairs and Maintenance £17,700 per annum. • Therefore the budgets available to fund this contract over the six year period total £435,880. <p>The contract value over the six year period is £385,543 and therefore is within Approved Budgets.</p>
Approved by Section 151 Officer	Yes
Legal Implications	<ol style="list-style-type: none"> 1. Procurement – a compliant procurement activity has been undertaken to identify the preferred supplier under the ESPO 509_19 Parking Management Solutions framework agreement
Approved by Monitoring Officer	Yes
Contribution to the Delivery of the Strategic Plan	<p>Develop prosperity to: Invest in the future</p> <p>Shape place to: Keep it clean, green and safe</p>
Equality, Diversity and Human Rights Implications	<ol style="list-style-type: none"> 1. Those authorities which have sought to bring in an exclusively cashless payment regime have been criticised on the grounds of limiting access to services for disadvantaged groups. As the cash/coin option would remain (and the ability to pay by notes at the Friary multi-storey car park) under these proposals this would not be a factor in this decision. 2. The Strada range of machines offered are designed to offer ease of use and to comply with accessibility standards (EN12414/ADA/DDA standards)
Crime & Safety Issues	<ol style="list-style-type: none"> 1. Despite regular emptying the car park machines are often the target of thefts. An increase in cashless transactions should make them a less tempting target for wrong doers.
Environmental Impact	<ol style="list-style-type: none"> 1. Most of the new Pay and Display machines will be powered by solar panels thus potentially reducing the reliance on an electrical supply. 2. With more cashless transactions, the frequency of cash collections from machines will be reduced which will lower car travel journeys to empty machines.
GDPR / Privacy Impact Assessment	None identified

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	Risk Description & Risk Owner	Original Score (RYG)	How We Manage It	Current Score (RYG)
A	Contract is non-compliant David Moore – Interim Director	Yellow (material) Likelihood Yellow Impact Yellow	Use of the ESPO 509_19 framework agreement to run a further competition to identify a preferred provider with support of the Procurement Team.	Green (tolerable) Likelihood Green Impact Green
B	Project spend exceeds the procurement value David Moore – Interim Director	Yellow (material) Likelihood Yellow Impact Red	The costs are on a “call off” basis with no minimum level agreed. Budget allocation will be agreed prior to costs being invoices, and level of financial commitment will be reviewed as part of monthly monitoring meetings.	Green (tolerable) Likelihood Green Impact Yellow
C	Service does not meet expected quality standards David Moore – Interim Director	Yellow (material) Likelihood Yellow Impact Red	Contract management actions to be put in place on a to ensure support being given meets pre-agreed project outcomes.	Green (tolerable) Likelihood Green Impact Yellow

	<p>Background documents</p> <p>Any previous reports or decisions linked to this item</p>
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	<p>Relevant web links</p> <p>Any links for background information which may be useful to understand the context of the report</p>
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