

CIL Infrastructure List Project Scoring Form

Question	Criteria	Score
Project Details		
Project name	n/a	n/a
Name of organisation submitting this expression of interest	n/a	n/a
Brief description of the project and benefit to the community and the geographical area it covers.	Score for expected catchment area of impact based on: Clarity of purpose Benefits identified to the community Identification of range of community groupings and extent / scale of community benefitting	Out of 5
Evidence of Need		
Please indicate how the evidence of need for this project has been gathered. Include details of any research that you have carried out of strategies/plans which identify this project as a priority	1 - Anecdotal evidence that proposal is needed in the area but no quantitative evidence to support proposed bid. 5 – An audit or an assessment of need has been undertaken identifying quantitative deficits. Evidence or data has been gathered to suggest that the project is required to accommodate increased demand from development 10 – The scheme has been identified and fully justified through both quantitative and qualitative assessments. Evidence or data has been gathered to demonstrate that infrastructure is reaching/has reached capacity and that the project is required increase capacity due to an increase in usage	Out of 10
How does the project contribute to the delivery Lichfield Local Plan and/or the Infrastructure Funding Statement and Infrastructure Delivery Plan?	1 point awarded per objective/policies (max 5 points) (x2 extra weighting given)	Out of 10
Is this project identified as a priority in the relevant Neighbourhood Plan or Settlement policies within the current Local Plan?	1 point awarded per relevant project is identified (max 5 points) (x2 extra weighting given)	Out of 10

How does the project contribute to the delivery of the District Council's Corporate Strategic Plan?	One point awarded per Corporate Plan promise/project (max 5 points) (x2 extra weighting given)	Out of 10
Evidence of stakeholder support		
How does the proposal show that it has captured the ambitions of local and interested communities or organisations about the details of the project through a variety of engagement techniques?	<p>1 – Limited consultation. No direct contact with stakeholders or end users seeking engagement or feedback (possibly 0 score). Consultation limited to informing local communities of proposal.</p> <p>5 – Some attempt to engage more meaningfully with local communities such as surveys or questionnaires and meetings capturing quantitative data. Analysis of feedback may include minor amendments of a proposal to address consultation responses from local communities (e.g. Neighbourhood Plan)</p> <p>10 – Range of consultation techniques used to engage local residents such as workshops, exhibitions, questionnaires. These techniques should be targeted to capture a wide range of stakeholders at different times over a period of time. The scheme should demonstrate how engagement attempted to build consensus amongst interested groups and local communities to meet the identified need and address the issue/deficit</p>	Out of 10
Finance and Deliverability		
Total cost of project	n/a	n/a
What are the funding options for the proposed project?	<p>1 – Proposal is wholly reliant on CIL and no other funding options have been explored (0 score). Securing other funding is reliant on CIL funding being granted (Possible score of 1 or more).</p> <p>5 – Proposal is partly reliant on CIL. Other funding options have been explored. Other funding may have been secured</p> <p>10 – Proposal is partly reliant on CIL and other funding has been secured. Greater weight can be given to well-prepared large scale projects that seek funding but where the amount of CIL reserves available is insufficient. Bid is accompanied by a project plan evidencing how much is needed and why CIL funds are required</p>	Out of 10

	to be set aside over successive years.	
What measures have been explored to minimise the risk of the project not being delivered?	<p>1 – Limited assessment of various risks undertaken. None or few measures to demonstrate that project will be carefully managed, the contractor/supplier is adequately insured, capable of undertaking the project, or able to provide guarantees.</p> <p>5 – Budget management measures explored. Contractor/supplier has delivered a project of this scale and type before and can demonstrate capability. Minimal guarantees offered.</p> <p>10 – Multiple budget management measures secured (e.g. fixed price contract tenders). All approvals and permissions have been secured. Contractor/supplier can provide guarantees and all insurances are in place. All risks against going over budget fully assessed and mitigated.</p>	Out of 10
Have any ongoing costs been covered?	<p>0 – Future costs not considered</p> <p>5 – Some future costs covered or may be covered for a limited time (e.g. through guarantees/warranty/ certification)</p> <p>10 – No ongoing costs. Ongoing costs covered by another organisation such a match funding or project may be self-funding</p>	Out of 10
Amount of CIL funding requested	n/a	n/a
Please indicate the approximate start and finish dates of the project. (must be deliverable within 3-5 years of application)	n/a	n/a

Total Score (out of maximum of 85)	Score	Score as %

