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Committee	Output
Community Housing and Health	
<p>26 June 2019 Meeting duration – 1 hour 20 4 reports</p>	<p><b>Engagement Plans for George Bryan Centre - noted</b> That the information received be noted and further updates be received when available.</p> <p><b>Jigsaw Funding Agreement – As report</b> (1) That Cabinet be recommended to approved that the Council does not seek to enter into another funding agreement; and (2) That the commitment by Fusion Credit Union to maintain a signposting service and continue to make the room at Dimbles Lane available for hire be acknowledged.</p> <p><b>Update on the Health and Wellbeing Strategy Delivery Plan 2018-2020 - noted</b> That the report and progress made on the HWS be noted.</p> <p><b>Delivery of Disabled Facilities Grants (DFGs) – noted and a request for update reports</b> (1) That the delivery of DFGs in 2018-2019 and the challenges that Millbrook have encountered during the first year of the contract and the measures they are taking to improve performance be noted; and (2) That the high demand for the service and the volume of cases in the pipeline be noted.</p>
<p>17 October 2019 Meeting duration – 2 hour 10 5 reports</p>	<p><b>Community Lottery – as report</b> That Cabinet be recommended to approve the establishment of a local lottery for Lichfield District and the attached confidential Business Case.</p> <p>b) That Cabinet be recommended to approve the preferred option to appoint an External Lottery Management (ELM) and the appointment of Gatherwell Ltd is progressed subject to a contract waiver being agreed by the Chief Executive.</p> <p>c) That Cabinet be recommended that the Head of Regulatory Services Housing and Wellbeing and the Partnership, Community Safety &amp; Licensing Manager are appointed to be responsible for holding the license and submit the necessary application to the Gambling Commission.</p> <p>d) That Cabinet be sent name ideas for the lottery.</p> <p>e) That Cabinet be recommended to approve the policies listed below to govern the operation of the lottery:</p> <ul style="list-style-type: none"> <li>- Social Responsibility in Gambling</li> <li>- Protection form Crime and Disorder</li> <li>- Implementation Procedures</li> <li>- Fair and Open Gambling</li> <li>- Children and vulnerable person protection</li> </ul>

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	<p>f) That it be recommended that the Cabinet Member for Housing and Community, in consultation with one of the license holders, is authorised to determine if any cause should be removed or rejected from being a member of the lottery.</p> <p>g) That Cabinet be recommended to appoint We Love Lichfield to distribute the share of the proceeds the Council is allocated to distribute (10%) received from the lottery on the same basis as they administer the Small Grants Fund.</p> <p><b>Homelessness and Rough Sleeper Strategy – as report</b></p> <p>a) That the Homelessness Review be noted; and</p> <p>b) That Cabinet be recommended to approve the homelessness and rough sleeping section of the Housing, Homelessness and Rough Sleeping Strategy 2019-2024.</p> <p><b>Changes to the Housing Options Service – as report</b></p> <p>That Cabinet be recommended to approve the proposed new arrangements for the administration of the housing register and allocation scheme for social housing.</p> <p><b>Review of Hackney Carriage Fares – debated options but went with Officer recommendations</b></p> <p>That Cabinet be recommended to consider the maximum tariff rates to then be consulted on for Hackney Carriages in the Lichfield District taking into account the views of the Committee, trade requests and Officer recommendations.</p> <p><b>Discretionary Housing Payments (DHP) - noted</b></p> <p>That the amendments to the proposed revised policy be noted.</p>
<p>18 March 2020 Meeting duration – 1 hour 10 2 reports</p>	<p><b>Housing, Homelessness and Rough Sleeping Strategy 2019-2024 – as report</b></p> <p>That the draft Housing, Homelessness and Rough Sleeping Strategy 2019-2024 be noted and it be recommended for approval by Cabinet.</p> <p><b>Community Safety Delivery Plan – is statutory</b></p> <p>That the draft Lichfield District Community Safety Delivery Plan 2020-2023 be endorsed for approval by the Lichfield District Board.</p>
<p>15 Sept 2020 Meeting duration – 1 hour 15 1 report</p>	<p><b>Delivery of Disabled Facilities Grants (DFGs) - noted</b></p> <p>(1) That views on the delivery of DFGs in 2019/20, the measures that the council and SILIS Partnership are taking to drive performance, and the improvements that have happened to date be noted; and</p> <p>(2) That the challenges that Millbrook have encountered post lockdown, the high demand for the service and the volume of cases in the pipeline be noted.</p>

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<p>Economic Growth, Environment &amp; Development</p>	
<p>20 June 2019 Meeting duration – 1 hour 25 2 reports</p>	<p><b>Lichfield City Centre (including Birmingham Road site): Future Planning Exercise - noted</b> That the report be noted and future updated be brought back to the Committee as and when progress is made on work by the appointed consultants.</p> <p><b>Local Plan Update</b> (1) That Cabinet be recommended to approve the Local Plan Allocations for the purposes of adoption. (2) That the progress associated with the Local Plan Review be noted; (3) That Cabinet be recommended to approve the summary of comments and officer responses in respect of the Local Plan Review; (4) That Cabinet be recommended to approve the revised Local Development Scheme timetable asset out at paragraph 3.13 of the report; and (5) That the recent progress in relation to neighbourhood plans within Lichfield District be noted.</p>
<p>18 Sept 2019 Meeting duration – 1 hour 40 3 reports</p>	<p><b>Review of the Operation of the Planning Committee – as report</b> (1) That the size of the Planning Committee remain at 15 Members; and (2) That the layout of the Committee Room be given further consideration to maximise capacity of the public gallery, where possible, so it may continue to be used on occasion, whilst continuing with use of the Council Chamber for the majority of Committees particularly when larger public galleries are anticipated. (3) That consideration be given to the potential enhancement of the presentation equipment available within the Council Chamber going forward.</p> <p><b>Amendments to Local List of Buildings of Local Architectural and Historic Interest – as report</b> That the Committee notes the results of the consultation, supports the final proposed amendments to the Council’s List of Buildings of Local Architectural and Historic Interest and recommend they be submitted to the Cabinet and Full Council for approval.</p> <p><b>Local Plan Update – as report</b> (1) That the progress associated with the Local Plan Review be noted; (2) That the potential scale and distribution of growth identified within the report be noted; (3) That the minutes of the Local Plan Sub Group be noted; and (4) That the consultation proposals be recommended to Cabinet</p>
<p>17 December 2019 Meeting duration – 2 hours 15 1 report</p>	<p><b>Lichfield City Centre Master Plan - Draft for Consultation – as report</b> That the draft Lichfield City Centre Masterplan be noted and its publication from the 6<sup>th</sup> January 2020 to 3<sup>rd</sup> February 2020 for consultation purposes be agreed.</p>

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<p>21 Jan 2020 Meeting duration – 2 hours 35 4 reports</p>	<p><b>Economic Impact of Events and Festivals in Lichfield City – views given and fed into the policy</b>            (1) That the report be noted and the views of the Committee and recommendations of the BU Study on improving festivals and events be considered by the Cabinet member in preparing a policy approach for LDC.            (2) That the following recommendations from the Bournemouth University report (page 22) be considered further  <b>Lichfield City Centre Car Parking – views fed into process</b>            That the report be noted and the Committees views be taken into account and a further report be submitted when ready on the scope and costs of improvement works to car parking.  <b>Local Plan Update</b>            1)That the progress associated with the Local Plan Review be noted;            (2)That the progress associated with the evidence base being advanced to support the local plan review be noted; and            (3)That the recent progress in relation to neighbourhood plans within Lichfield District be noted  <b>Community Infrastructure Levy and Section 106 update – noted and request for task group</b>            That the report be noted and further items be added to the work programme.</p>
<p>11 March 2020 Meeting duration – 1 hour 4 reports</p>	<p><b>Lichfield City Centre Masterplan Consultation – as report</b>            1) That the consultation responses to the Lichfield City Centre Masterplan be noted.            2) That subject to changes to the document resulting from the consultation, Cabinet be recommended to approve the document as a basis for the Council’s ambitions for development within Lichfield City Centre.  <b>Local Plan Review Update - as report</b>            1) That the Committee notes the progress and next steps associated with the Local Plan Review.            2) That the Committee recommends that Cabinet approves the revised Local Development Scheme timetable set out in the report  <b>Burntwood Development – for information</b>            Noted  <b>HS2 Update – for information</b>            Noted</p>
<p>9 June 2020 Meeting duration – 2 hours 33 2 reports</p>	<p><b>Lichfield City Centre Masterplan – as report</b>            1)That the City Centre Masterplan be endorsed and its adoption be recommended to Cabinet as the basis of shaping the future development of Lichfield City Centre;            (2)That the proposed approach of moving the proposals in the Masterplan forward, including bringing forward a Delivery Strategy be endorsed;</p>

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	<p>(3)That the proposal to bring forward a Public Realm Strategy as the first in a series of strategies to be produced and implemented be endorsed;</p> <p>(4)That the undertaking of a capacity study for Council owned car parks to inform a Car Parking Strategy be endorsed; and</p> <p>(5)That the proposal to undertake preliminary work to inform work on a development brief for the Birmingham Road site be endorsed</p> <p><b>Local Plan Review Update – as report</b></p> <p>(1)That the updated record and analysis of the representations received following the consultation on the Preferred Options version of the Local Plan be noted</p> <p>(2)That the update on progress of the local plan evidence base and the revised timelines for collection and completion of the evidence due to the impacts of Covid 19 pandemic; and the relevant steps being taken to prepare the regulation 19 publication version of the Local Plan be noted; and</p> <p>(3)That the review of the Lichfield District Statement of Community involvement (SCI) to ensure that it is consistent with new government guidance on social distancing be supported</p>
<p>7 Sept 2020 Meeting duration – 1 hour 40 3 reports</p>	<p><b>Planning for the future - Planning white paper – views given for consultation</b></p> <p>That the views of the Committee be taken and included in the Council’s response to the Planning for the Future White Paper.</p> <p><b>Statement of Community Involvement – as report</b></p> <p>(1)That the changes made in the updated SCI in line with the temporary legislation relation to Coronavirus (Covid-19), the associated Explanatory Memorandum to the Town and Country Planning Regulations and the updated government guidance) and adoption statement be noted; and</p> <p>(2) That the request to delegate authority to allow further minor changes to comply with statutory requirements to the SCI to be undertaken by the Head of Economic Growth &amp; Development in consultation with the Cabinet member for Visitor Economy &amp; Local Plan be noted.</p> <p><b>Local Plan Review Update – noted but agreed to receive briefing papers in future</b></p> <p>That the update on progress of the local plan evidence base and the relevant steps being taken to prepare the regulation 19 publication version of the Local Plan be noted.</p>
<p>24 Nov 2020 Special Meeting duration – 1 hour 55 1 report</p>	<p><b>Draft Events and Festivals Policy – views given for minor amendments however policy already approved at Cabinet so largely noted</b></p> <p>(1) That the comments made in response to the consultation on the draft policy and procedure be noted;</p> <p>(2) That the suggested responses to the key issues raised in the consultation be noted;</p> <p>(3) That the suggested amendments to be made to the draft policy be noted.</p>

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Leisure, Parks & Waste Management	
<p>12 June 2019 Meeting duration – 1 hour 10 1 report</p>	<p><b>Friary Grange Leisure Centre - confidential as report</b></p> <p>That the following be recommended to Cabinet:</p> <p>For Lichfield District Council to exit the building by April 2020 because of the unfavourable terms of a new lease being proposed by Staffordshire County Council, the current poor condition of the building and the level of investment that would be required to make good;</p> <p>To work with Freedom Leisure to manage an orderly withdrawal of the leisure service at Friary Grange Leisure Centre by the end of April 2020;</p> <p>To identify any possible alternative provision for leisure centre users and consider how a transition to these could be facilitated; and</p> <p>To develop a proposal within the next 12 months for how current and future leisure needs for the district could be met.</p>
<p>25 Sept 2019 Meeting duration – 1 hour 2 reports</p>	<p><b>Resources and Waste Strategy for England - noted</b></p> <p>That the proposals contained in the Government’s Resource and Waste Strategy and the potential impact they may have on the Joint Waste Service, if adopted, be noted</p> <p><b>Joint Waste Service Fit For Future Review – Approach - noted</b></p> <p>That the approach that has been taken for the fundamental reviews of the Joint Waste Service and Lichfield’s Trade Service be noted.</p>
<p>18 Nov 2019 Meeting duration – 1 hour 2 1 report</p>	<p><b>Joint Waste Service Fit For The Future Review – as report</b></p> <p>(1)That the approach taken during the fundamental review of the Joint Waste Service and its key findings be endorsed;</p> <p>(2)That the proposal to continue providing the Joint Waste Service using the current in house arrangements and delay any decision on the future provision of the service until the implications of the Government’s Resources and Waste Strategy are fully known be endorsed; and</p> <p>(3)That the proposals to undertake an appraisal of options for the future disposal of dry recycle and identify measures to address the issue of over reliance on agency staff be endorsed.</p>
<p>3 March 2020 Meeting duration – 1 hour 2 reports</p>	<p><b>New Lichfield Leisure Centre Member Task Group - task group set up</b></p> <p>(1)That the draft Terms of Reference for the New Lichfield Leisure Centre Task Group be endorsed;</p> <p>(2)That the scope of the New Lichfield Leisure Centre Task Group be endorsed with the amended membership as agreed; and</p>

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	<p>(3)That the preparation of the detailed business case in readiness for a second phase of implementation be endorsed.</p> <p><b>Trade Waste Service Review – as report</b></p> <p>(1)That the review of the Trade Waste Service and its key findings be endorsed;</p> <p>(2)That Officers proceeding with phase one of the implementation be endorsed; and</p> <p>(3)That the preparation of the detailed business case in preparation for a second phase of implementation be endorsed.</p>
<p>16 July 2020 Meeting duration – 1 hour 20 1 report</p>	<p><b>Re-opening of Leisure Centres – resolution 4 from Committee and not report</b></p> <p>(1)That the actions taken to date to support the continued provision of indoor leisure services be endorsed;</p> <p>(2)That the contents of the report be noted;</p> <p>(3)That the Committee receive a further report in the autumn to update on the position of the leisure centres and wider context;</p> <p>(4)That a partial re-opening of Friary Grange Leisure Centre be investigated and conclusions reported back as soon as possible.</p>
<p>23 Sept 2020 Meeting duration – 1 hour 31 3 reports</p>	<p><b>New Lichfield Leisure Centre preferred site – agreed with task group</b></p> <p>(1)That the report be noted;</p> <p>(2)That the recommendation that Stychbrook Park as the preferred site for the new leisure centre be supported; and</p> <p>(3)That the work of the New Leisure Centre Member Task Group in developing the site appraisal and bringing forward the recommended preferred site be acknowledged and noted.</p> <p><b>Leisure centre re-opening update – resolution 2 from Committee</b></p> <p>(1)That the report be noted; and</p> <p>(2)That financial and usage information be reported to the Committee regularly through briefing papers or reports if required.</p> <p><b>The Future Provision of the Dry Recycling Service – as report</b></p> <p>That the approach undertaken to determine the future of the Dry Recycling Service be endorsed.</p>
<p>Strategic</p>	
<p>24 June 2019 Meeting duration – 1 hour 50 2 reports</p>	<p><b>Fit for the Future: Fundamental Review of the Revenues and Benefits Service – views recorded but no change</b></p> <p>That the views of the Committee be recorded and progress be reported back.</p> <p><b>New Strategic Plan Process &amp; Timeline – task group set up</b></p>

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	<p>1)That the creation of a cross-party O&amp;S Task Group be endorsed to assist in the creation of the new Strategic Plan;</p> <p>(2)That the principle of a public consultation exercise on the new plan in November-December 2019 be supported; and</p> <p>(3)That the proposed timeline and process for the creation of the new Strategic Plan 2020-2024 be supported.</p>
<p>12 Sept 2019 Meeting duration – 1 hour 20 1 report</p>	<p><b>Commercial Property Acquisition – view given for Cabinet to consider</b> That the views of the Strategic (Overview &amp; Scrutiny) Committee be taken into account when Cabinet make their decision on the item.</p>
<p>22 October 2019 Meeting duration – 1 hour 1 report</p>	<p><b>New Strategic Plan Process &amp; Timeline – as report</b> a)That the draft Strategic Plan 2020- 2024 for adoption by Cabinet to begin formal consultation be endorsed; b) That the preferred design of a plan on a page with no photos be recommended to Cabinet; and c) That the consultation approach and amended timeline be recommended to Cabinet</p>
<p>21 Nov 2019 Meeting duration – 1 hour 50 3 reports</p>	<p><b>Draft Medium Term Financial Strategy 2019-2024 – views fed into process</b> 1)That the contents of the Draft MTFS and the timetable for its further development be noted; and 2)That the views given by the Committee be considered as part of its development. <b>Fit for the Future: Fundamental Review of the Revenues and Benefits Service – views fed into process, Cabinet asked to consider other models</b> That the views of the Committee be considered by Cabinet, that committee supported the proposed recommendations to Cabinet but that Cabinet be asked to consider examples of successful and failed other service delivery models. <b>Commercial Property Acquisition – IRPL – recommendation of approval from Committee</b> That the views of the Committee be considered by Cabinet and the proposed purchase be approved subject to due diligence tests and further investigations on the service charge agreements and VAT/SDLT implications.</p>
<p>28 Jan 2020 Meeting duration – 1 hour 25 2 reports</p>	<p><b>Medium Term Financial Strategy (Revenue and Capital) 2019-24 (MTFS) – views given</b> That the Cabinet consider the comments and suggestion made on the following items 1) The 2010/21 Revenue Budget, including the Amount to be met from Government Grants and Local Taxpayers of £12,284,000 and proposed level of Council Tax (the District element) for 2020/21 of £180.07 (an increase of £5.00 or 2.86%) for Band D equivalent property; 2) The MTFS 2019-24 Revenue Budgets;</p>



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	<p>3) The MTFS 2019-24 Capital Strategy and Capital Programme;</p> <p>4) The requirements and duties that the Local Government Act 2003 places on the Authority on how it sets and monitors its Budgets, including the Chief Finance Officer’s report on the robustness of the Budget and adequacy of Reserves; and</p> <p>5) The 25 year financial planning.</p> <p><b>Strategic Plan 2020-2024 Final Draft – views fed into process</b></p> <p>That the Strategic Plan 2020-2024 final draft be noted and comments be considered before Cabinet and Council approval.</p>
<p>23 June 2020 Meeting duration – 54 mins 2 reports</p>	<p><b>Engagement Strategy –views given – item pulled before Cabinet</b></p> <p>That the views given by the Committee on the draft Engagement Strategy be considered by Cabinet.</p> <p><b>Delivery Plan and Corporate Indicators – as report</b></p> <p>That the Delivery Plan and underpinning Corporate Indicators be approved and reviewed by the Strategic (Overview &amp; Scrutiny) Committee when baseline and target data is available.</p>
<p>1 Sept 2020 Meeting duration – 1 hour 31 2 reports</p>	<p><b>Medium Term Financial Strategy 2020-2025 – views given</b></p> <p>1)That the contents of the Draft MTFS and the timetable for its further development be noted; and</p> <p>2)That the views given by the Committee be considered as part of its development.</p> <p><b>Strategic Plan Outturn 2016 to 2020 - no recommendation given however views still given for further consideration</b></p> <p>That the views expressed by the Committee are considered further where necessary by Officers and the Cabinet</p>
<p>19 Nov 2020 Meeting duration – 2 hours 5 4 reports</p>	<p><b>Medium Term Financial Strategy 2020-2025 – views given</b></p> <p>(1) That the contents of the report be noted; and</p> <p>(2) That the intention to remain part of the Staffordshire and Stoke Business Rates Pool for 2021/22 subject to the outcome of the Local Government Finance Settlement for 2021/22 be noted.</p> <p><b>Procurement Strategy (including a Local Procurement Code) – views given to feed into final version</b></p> <p>That the views of the Committee be taken into account and the Draft Procurement Strategy be noted.</p> <p><b>Digital Innovation Strategy 2020-2024 – views given and recommendation to adopt</b></p> <p>That subject to the comments made, Cabinet be recommended to adopt the Strategy.</p> <p><b>Review of Committee Meetings – task group established, survey requirement approved and ideas given</b></p> <p>(1) That a member task group be created to suggest improvements, potential new models for scrutiny, and to identify committees which could be combined, reduced or deleted;</p>

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	<p>(2) That all members be sent a questionnaire to establish their views on the effectiveness of all meetings and any training requirements; and</p> <p>(3) That the task group study best practice from other authorities and report back to the January meeting where recommendations will then be put to full Council for consideration.</p>
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