

**LICHFIELD DISTRICT
COUNCIL**

FORWARD PLAN

Published: 09.08.2021

Effective for the Period 1 August 2021
– 30 November 2021

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made. Copies of documents can also be obtained by contacting the relevant Officer. Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with settling the Council Tax
 2. Expenditure or savings if they exceed £75,000
 3. A decision which significantly affects the community in two more wards

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) ^{(1)(*)}	CONFIDENTIAL Yes/No ⁽⁸⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DECISION TO BE TAKEN BY AND DATE ⁽³⁾⁽⁶⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
Procurement Matters: Review of progress in implementing the Procurement Strategy	No	To note the report and the issues raised and approve any necessary updates to the Strategy and Action Plan.	Cabinet 7 Sep 2021	Procurement Strategy reviewed by Overview and Scrutiny Committee	Procurement Strategy	<p>OFFICER: Clair Johnson, Procurement Manager</p> <p>CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits</p>

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Car Parking Strategy	No	To note the recommendations included within the car parking strategy and agree the final strategy.	Cabinet 7 Sep 2021	Key Stakeholder events held 5th, 12th & 19th March 2021 Public consultation held between February and March 2021.	Lichfield City Centre Car Parking Strategy 2021.	OFFICER: Helen Bielby, Major Development Projects Manager Tel: 01543 308252 CABINET MEMBER: Cabinet Member for Major Projects
*Money Matters 2021/22 : Review of the Financial Performance against the Financial Strategy April to June 2020	No	To note the report and the issues raised on this	Cabinet 7 Sep 2021	Overview & Scrutiny Committee	Medium Term Financial Strategy 2020-2025	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits
*Extension to the existing contract for the treatment of green waste.	No	Approve the proposal to extend the existing contract for the treatment of green	Cabinet 7 Sep 2021	Tamworth Borough Council – Joint Waste Service partners.	Existing contract	OFFICER: Nigel Harris, General Manager of Joint Waste Services Tel:

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		waste for a further 3 years.		Staffordshire County Council – Waste Disposal Authority		01543 687549 CABINET MEMBER: Cabinet Member for Climate Change & Recycling
*New Lichfield Leisure Centre Facility Mix	No	To agree the target mix of facilities to be used in the development of proposals for the new Lichfield Leisure Centre.	Cabinet 7 Sep 2021	Leisure Parks & Waste Management (Overview and Scrutiny) Committee 21/01/21		OFFICER: Ben Percival, Head of Operational Services CABINET MEMBER: Cabinet Member for Major Projects
Review of the Development Management Team Structure	No	To approve the revised structure and budget.	Cabinet 7 Sep 2021			OFFICER: Craig Jordan, Head of Economic Growth Tel: 01543 308202, Claire Billings, Planning Development Manager Tel: 01543 308171 CABINET MEMBER: Councillor Angela Lax

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*Introduction of Dual Stream Recycling in 2022 & Associated Financial Matters	No	To consider the offer made by Staffordshire County Council in connection with the move to a dual-stream collection methodology.	Cabinet 7 Sep 2021	Tamworth Borough Council – Joint Waste Service partners. Staffordshire County Council – Waste Disposal Authority.	Cabinet report - 6 July 2021	OFFICER: Ben Percival, Head of Operational Services CABINET MEMBER: Cabinet Member for Climate Change & Recycling
*Medium Term Financial Strategy (Revenue and Capital)	No	To note the progress on the development of the Medium Term Financial Strategy	Cabinet 5 Oct 2021	Overview & Scrutiny Committee	Medium Term Financial Strategy 2020-2025 Money Matters Report for 3 and 6 Months	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits
*Future of Lichfield Housing Limited	No	To provide options on the future of the Council's limited company for Cabinet to make recommendations to	Cabinet 5 Oct 2021	Overview & Scrutiny Committee		OFFICER: Simon Fletcher, Chief Executive CABINET MEMBER: Cabinet Memberfor

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		Full Council.				Innovation & Corporate Services
Community Governance Review	No	To determine the scope of a Community Governance Review for recommendation to Full Council.	Cabinet 5 Oct 2021	Regulatory and Licensing Committee		OFFICER: Christie Tims, Head of Governance and Performance Tel: 01543 308100 CABINET MEMBER: Cabinet Member for Regulatory, Housing & Health
Public Realm Strategy	No	To receive the public realm strategy, to note the recommendations included within the public realm strategy and agree the final strategy.	Cabinet 9 Nov 2021	Key Stakeholder events held 5th, 12th & 19th March 2021 Additional Stakeholder meetings held with consultants – May 2021 Public consultation event held between 21/06/21-02/07/21 Lichfield City Centre	Lichfield City Centre Public Realm Strategy	OFFICER: Helen Bielby, Major Development Projects Manager Tel: 01543 308252 CABINET MEMBER: Councillor Elizabeth Little

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				Masterplan Task & Finish Group 27/07/21		
*Calculation of Business Rates 2022/23, Council Tax Base for 2022/23 and the projected Collection Funded Surplus / Deficit for 2021/22	No	<p>To approve the calculation of the Council Taxbase for 2022/23</p> <p>To delegate authority to the Cabinet Member and Chief Financial Officer to complete and certify the NNDR1 for 2022/23 on behalf of the Council.</p> <p>To note the projected Council Tax and Business Rates Collection Fund surplus or deficit for 2021/22.</p>	Cabinet 7 Dec 2021		<ul style="list-style-type: none"> • Local Government Acts 1988, 1992 and 2003. • Local Authorities (Calculation of Council Taxbase) Regulations 1992. • Money Matters Reports. 	<p>OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012</p> <p>CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits</p>
*Money Matters 2021/22 : Review of the Financial	No	To note the report and the issues raised on this	Cabinet 7 Dec 2021	Overview & Scrutiny Committee	Medium Term Financial Strategy	OFFICER: Anthony Thomas, Head of Finance and

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Performance against the Financial Strategy April to September 2021					2020-2025 Money Matters Report for 3 Months	Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits
*Medium Term Financial Strategy (Revenue and Capital)	No	To approve and recommend to Council	Cabinet 8 Feb 2022	Overview and Scrutiny Committee Audit and Member Standards Committee	Medium Term Financial Strategy 2021-2026	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits
*Money Matters 2021/22 : Review of the Financial Performance against the Financial Strategy April to	No	To note the report and the issues raised on this	Cabinet 8 Feb 2022	Overview & Scrutiny Committee	Medium Term Financial Strategy 2020-2025 Money Matters Report for 3 and 6	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012

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November 2021					Months	CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits
*Medium Term Financial Strategy (Revenue and Capital)	No	To approve: <ul style="list-style-type: none">• The MTFs including the Revenue Budget and Capital Programme.• The MRP Policy.• Treasury Management Strategy.• The Council Tax Resolution.	Council 22 Feb 2022	Strategic (Overview and Scrutiny) Committee Audit and Member Standards Committee Cabinet	Medium Term Financial Strategy 2021-2026 Money Matters Report for 3, 6 and 8 Months	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance, Procurement and Revenues & Benefits

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1. The matter in respect of which the decision is to be made
 2. What decision the Council will be asked to make
 3. A date on which, or period within which, the decision will be made
 4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
 5. What background documents will be available to the person or Committee making the decision
 6. Who will make the decision, i.e. the Cabinet, Council a Cabinet Member alone, an Officer under Delegated Powers
 7. The Officer or Member who should be contacted regarding the matter under consideration.
 8. Indicate whether the report will be confidential.
- * Denotes Key Decision