

**LICHFIELD DISTRICT
COUNCIL**

FORWARD PLAN

Published: 14.01.2020

Effective for the Period 1 February
2020 – 31 May 2020

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made.

Copies of documents can also be obtained by contacting the relevant Officer.

Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with settling the Council Tax
 2. Expenditure or savings if they exceed £75,000
 3. A decision which significantly affects the community in two more wards

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) ^{(1)(*)}	CONFIDENTIAL YES(EXEMPT)/ NO(OPEN) ⁽⁸⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DECISION TO BE TAKEN BY AND DATE ⁽³⁾⁽⁶⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
*MHCLG Funding for safe accommodation for victims of Domestic Abuse - Lead Authority			Cabinet Member Decisions 17 Jan 2020			<p>OFFICER: Susan Bamford, Partnership, Community Safety & Licensing Manager Tel: 01543 308170</p> <p>CABINET MEMBER: Cabinet Member for Communities & Housing</p>

* DENOTES KEY DECISION

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*Server hosting contract	Fully exempt	Cabinet Member Decision Award of contract for server hosting	Cabinet Member Decisions 31 Jan 2020	No consultation was undertaken as this matter related to the letting of a contract which relates to the future of our ICT infrastructure which has previously been discussed at Cabinet and Overview and Scrutiny		<p>OFFICER: Billy Webster, Assistant Chief Executive Tel: 01543 308225, Kevin Sleeman, Information & Communications Technology Manager Tel: 01543 308120</p> <p>CABINET MEMBER: Cabinet Member for Customer Services & Innovation</p>
The lease of Beacon Park Bowling Greens	Open	To approve a lease of Beacon Park's bowling greens to Beacon Park bowls clubs	Cabinet Member Decisions 11 Feb 2020		Heads of Terms Plan of lease area Equalities Impact Assessment	<p>OFFICER: John Smith, LOPS Business Development Manager Tel: 01543 308016</p> <p>CABINET MEMBER: Cabinet Member for Recycling & Leisure</p>

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*Strategic Plan 2020-2024 Final Draft		To approve the final draft of the Strategic Plan 2020-2024.	Cabinet 11 Feb 2020 Council 18 Feb 2020	Strategic (Overview & Scrutiny) Committee Member Task Group Public Engagement		<p>OFFICER: Christie Tims, Head of Corporate Services Tel: 01543 308100</p> <p>CABINET MEMBER: Cabinet Member for Customer Services & Innovation</p>
*Medium Term Financial Strategy (Revenue and Capital) 2018-23	Open	<p>To approve and recommend to the Council:</p> <p>The MTFS including the Revenue Budget and Capital Programme. The MRP Policy. Treasury Management Strategy. Prudential Indicators.</p>	Cabinet 11 Feb 2020	Strategic (Overview & Scrutiny) Committee 28 January 2020. Audit and Member Standards Committee 5 February 2020.	Medium Term Financial Strategy 2018-2023. Money Matters Report for 3, 6 and 8 Months.	<p>OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012</p> <p>CABINET MEMBER: Cabinet Member for Finance and Procurement</p>

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*Money Matters 2019/20: Review of the Financial Performance against the Financial Strategy April to November	Open	To note the report and the issues raised on this.	Cabinet 11 Feb 2020	Strategic (Overview & Scrutiny) Committee	Medium Term Financial Strategy 2018-2023. Money Matters Report for 3 and 6 Months.	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance and Procurement
*Expanding Land Charges Partnership	Fully exempt	Approve	Cabinet 11 Feb 2020	partner Councils	Business case Business plan	OFFICER: Ged Cooper, Building Control Manager Tel: 01543 308155 CABINET MEMBER: Cabinet Member for Legal & Regulatory
Charging for Supplying Building Control Information	Open	Approve	Cabinet 11 Feb 2020	Personal search companies	Proposed Charging Scheme	OFFICER: Ged Cooper, Building Control Manager Tel: 01543 308155 CABINET MEMBER:

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						Cabinet Member for Legal & Regulatory
Decision Statement regarding Burntwood Neighbourhood Plan proceeding to Referendum	Open	To progress the Burntwood Neighbourhood Plan to referendum stage and agree to proposed modifications where appropriate as set out within the Decision Statement subject to the Independent Examiners recommendations.	Cabinet 10 Mar 2020	Consultation has been undertaken on the emerging Plan. Neighbourhood Plan progress reported to Overview & Scrutiny Committee on regular basis – most recently September 2019.	Burntwood Neighbourhood Plan; Burntwood Neighbourhood Plan Examination Report; Decision Statement regarding Burntwood Neighbourhood Plan Proceeding to Referendum	OFFICER: Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196 CABINET MEMBER: Deputy Leader and Cabinet Member for Investment, Economic Growth & Tourism
*The Future Strategic Direction of the Council's Financial Information System	Open	To approve the preferred option.	Cabinet 10 Mar 2020	Consultation with Leadership Team and other Service Areas.	Full Option Appraisal	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012

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						CABINET MEMBER: Cabinet Member for Finance and Procurement
*Changes to the Housing Options service	Open	To approve new arrangements for the administration of the housing register and allocation scheme for social housing	Cabinet 14 Apr 2020	Community, Housing and Health Overview and scrutiny committee 12 th September 2018 and 17 th October 2019	Community, Housing and Health Overview and scrutiny committee report 17 th October 2019 Cabinet report on the Allocations Scheme 9 th October 2018	OFFICER: Lucy Robinson, Housing & Wellbeing Manager Tel: 01543 308710 CABINET MEMBER: Cabinet Member for Communities & Housing
*Housing, Homelessness and Rough Sleeping Strategy 2019-2024	Open	Approval of the Housing, Homelessness and Rough Sleeping Strategy 2019-2024	Cabinet 14 Apr 2020	All key stakeholders including Registered Providers. Homelessness Forum 11 th September 2019. Community, Housing and Health Overview and Scrutiny Committee 17 th	Draft Housing, Homelessness and Rough Sleeping Strategy 2019-2024	OFFICER: Lucy Robinson, Housing & Wellbeing Manager Tel: 01543 308710 CABINET MEMBER: Cabinet Member for Communities &

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				October 2019		Housing
*Review of Lichfield's Trade Waste Services	Open	Future direction of Lichfield's Trade Waste Services.	Cabinet 14 Apr 2020	Leisure, Parks and Waste Management (Overview and Scrutiny) Committee on 18 th November 2019.	Trade Waste Services review and Business Case produced by Frith Resource Management.	OFFICER: Nigel Harris, General Manager of Joint Waste Services Tel: 01543 687549 CABINET MEMBER: Cabinet Member for Recycling & Leisure
Delivery Plan and Corporate Indicators	Open	Details of the Delivery Plan and Corporate Indicators used to achieve the outcomes of the new Strategic Plan 2020 to 2024 - July 2020	Cabinet 2 Jun 2020	Consultation on Strategic Plan and budget undertaken in January 2020	Strategic Plan 2020 to 2024 and MTFs to support it	OFFICER: Colin Cooke, Performance and Efficiency Improvement Officer Tel: 01543 308121, Christie Tims, Head of Corporate Services Tel: 01543 308100 CABINET MEMBER: Cabinet Member for Customer Services & Innovation

* DENOTES KEY DECISION

1. The matter in respect of which the decision is to be made
 2. What decision the Council will be asked to make
 3. A date on which, or period within which, the decision will be made
 4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
 5. What background documents will be available to the person or Committee making the decision
 6. Who will make the decision, i.e. the Cabinet, Council a Cabinet Member alone, an Officer under Delegated Powers
 7. The Officer or Member who should be contacted regarding the matter under consideration.
 8. Indicate whether the report will be confidential.
- * Denotes Key Decision

MEMBERS OF THE CABINET

Leader of Cabinet

Deputy Leader of Cabinet and

Cabinet Member for Investment, Economic Growth, Environment and Tourism

Cabinet Member for Finance and Procurement

Cabinet Member for Customer Services and Innovation

Cabinet Member for Recycling and Leisure

Cabinet Member for Legal and Regulatory Services

Cabinet Member for Communities and Housing

Councillor D. Pullen

Councillor I. Eadie

Councillor R. Strachan

Councillor A. Smith

Councillor E. Little

Councillor A. Lax

Councillor A. Yeates