

**LICHFIELD DISTRICT  
COUNCIL**

**FORWARD PLAN**

Updated: 04.01.2019

Effective for the Period 1 January 2019  
– 30 April 2019

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made.

Copies of documents can also be obtained by contacting the relevant Officer.

Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with settling the Council Tax
  2. Expenditure or savings if they exceed £75,000
  3. A decision which significantly affects the community in two more wards

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) <sup>(1)(*)</sup>	CONFIDENTIAL YES(EXEMPT)/ NO(OPEN) <sup>(8)</sup>	DECISION EXPECTED TO UNDERTAKE <sup>(2)</sup>	DECISION TO BE TAKEN BY AND DATE <sup>(3)(6)</sup>	CONSULTATION <sup>(4)</sup> INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE	CONTACT OFFICER/CABINET MEMBER <sup>(7)</sup>
*Lichfield District Local Plan Review Preferred Options Consultation	Open	Approve the Local Plan Review and accompanying documents for a period of public consultation.	Cabinet 15 Jan 2019	Updates provided to Economic Growth, Environment and Development (Overview and Scrutiny) Committee on a regular basis.	Local Plan Allocations  Sustainability Appraisal  Habitat Regulations Assessment	<b>OFFICER:</b> Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Craig Jordan, Head of Economic Growth Tel: 01543 308202  <b>CABINET MEMBER:</b>

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						Deputy Leader and Cabinet Member for Economic Growth and Development Services
*Revision to Waste Contract	Fully exempt	To agree revisions to Contract	Cabinet 15 Jan 2019	Consultation with Cabinet Member	Waste Contract	<p><b>OFFICER:</b> Nigel Harris, General Manager of Joint Waste Services Tel: 01543 687549</p> <p><b>CABINET MEMBER:</b> Cabinet Member for Operational Services, Leisure and Waste</p>
*Elford Neighbourhood Plan Final Decision Statement	Open	The making of the Elford Neighbourhood Plan and that this decision is reported to Full Council.	Cabinet 15 Jan 2019 Council 19 Feb 2019	<p>Decision to send neighbourhood plan to referendum was reported to Cabinet October 2018.</p> <p>Neighbourhood Plan progress reported to Overview &amp; Scrutiny Committee June 2018.</p>	<p>Referendum Neighbourhood Plan</p> <p>Report of the Independent Examiner</p> <p>Elford Neighbourhood Plan Final</p>	<p><b>OFFICER:</b> Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196</p> <p><b>CABINET MEMBER:</b> Deputy Leader and Cabinet Member for Economic Growth and Development Services</p>

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					Decision Statement	
*Fradley Neighbourhood Plan Final Decision Statement	Open	The making of the Fradley Neighbourhood Plan and that this decision is reported to Full Council.	Cabinet 12 Feb 2019 Council 19 Feb 2019	Decision to send Neighbourhood Plan to referendum was reported to Cabinet December 2018.  Neighbourhood Plan progress reported to Overview & Scrutiny Committee June 2018.	Referendum Neighbourhood Plan  Report of the Independent Examiner  Fradley Neighbourhood Plan Final Decision Statement	<b>OFFICER:</b> Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196  <b>CABINET MEMBER:</b> Deputy Leader and Cabinet Member for Economic Growth and Development Services
Digital Strategy	Fully exempt	To approve a Digital Strategy for the Council	Cabinet 12 Feb 2019	With Officers including those in ICT and end users. O&S Innovation Task Group and Strategic O&S		<b>OFFICER:</b> Christie Tims, Head of Corporate Services Tel: 01543 308100  <b>CABINET MEMBER:</b> Cabinet Member for Corporate and Customer Service, Revenues and

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						Benefits
*The transfer of a commuted sum (Approx £185k) associated with the transfer of public open space to Armitage with Handsacre Parish Council	Open	That Cabinet agree to the transfer of Open Space in Armitage with Handsacre to the Parish Council, including associated Commuted Sums	Cabinet 12 Feb 2019	Asset Strategy Group	Cabinet Report, Plans.	<b>OFFICER:</b> John Smith, LOPS Business Development Manager Tel: 01543 308016  <b>CABINET MEMBER:</b> Cabinet Member for Operational Services, Leisure and Waste
*Lichfield District Council's CCTV Policy and the Annual Report (2017/18) & Code of Practice for the Public CCTV Static Camera Scheme	Open	To approve and comment on the Amended Policy, annual Report and Code of Practice.	Cabinet 12 Feb 2019		LDC's CCTV Policy, the Annual Report and Code of Practice for the Public CCTV Static Camera Scheme.	<b>OFFICER:</b> Bal Nahal, Head of Legal, Property and Democratic Services Tel: 01543 308002, John Roobottom, Technical Assistant Tel: 01543 687546  <b>CABINET MEMBER:</b> Cabinet Member for Finance and Democratic Services, Deputy Leader and

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						Cabinet Member for Economic Growth and Development Services
*Development of a Community Lottery	Open	Should the Council set up a Community Lottery to support the Community and Voluntary Sector (CV's).	Cabinet 12 Feb 2019	Community Housing & Health (Overview & Scrutiny) Committee 12 September 2018 and CV's representatives.	Report	<p><b>OFFICER:</b> Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741</p> <p><b>CABINET MEMBER:</b> Cabinet Member for Regulatory Services, Housing and Wellbeing</p>
*Medium Term Financial Strategy (Revenue and Capital) 2018-23	Open	<p>To approve and recommend to Council:</p> <ul style="list-style-type: none"> <li>• The MTFs including the Revenue Budget and Capital Programme.</li> <li>• The MRP Policy.</li> <li>• Treasury</li> </ul>	Cabinet 12 Feb 2019	Strategic (Overview & Scrutiny) Committee January 2019 Audit and Member Standards Committee January 2019	Medium Term Financial Strategy 2017-2022 Money Matters Report for 3, 6 and 8 Months.	<p><b>OFFICER:</b> Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012</p> <p><b>CABINET MEMBER:</b> Cabinet Member for Finance and Democratic Services</p>

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		Management Strategy. • Prudential Indicators.				
*Garrick Theatre Funding 2018 - 2021	Fully exempt	Approval of the MTFS spend in relation to the Garrick Theatre for the period 2018 - 2021	Cabinet 12 Feb 2019	Consultation with the Portfolio Holder and The Garrick Trust. This matter is contractually sensitive and wider consultation is not required.	MTFS	<b>OFFICER:</b> Richard King, Director of Place and Community Tel: 01543 308060  <b>CABINET MEMBER:</b> Cabinet Member for Operational Services, Leisure and Waste
Homelessness and Rough Sleeper Pathway proposals and potential use of S106 commuted sums.	Open	To agree Homelessness and Rough Sleeper Pathway proposals and potential use of S106 commuted sums.	Cabinet 12 Feb 2019	Community, Housing and Health Overview and Scrutiny Committee 10 January 2019.		<b>OFFICER:</b> Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741, Lucy Robinson, Housing & Wellbeing Manager Tel: 01543 308710  <b>CABINET MEMBER:</b>

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						Cabinet Member for Regulatory Services, Housing and Wellbeing
*Funding for a short-medium term re-development scheme on part of the Birmingham Road Site, Lichfield	Open	To agree capital funding for an interim re-development scheme	Cabinet 12 Feb 2019	Consultation on the principles of a short-medium term re-development scheme for Birmingham Road has taken place.	Details of costings and available funds for the proposed scheme.	<b>OFFICER:</b> Craig Jordan, Head of Economic Growth Tel: 01543 308202  <b>CABINET MEMBER:</b> Deputy Leader and Cabinet Member for Economic Growth and Development Services
Property Investment Strategy - Constitutional Change	Open	To confirm the constitutional changes required to implement the property investment strategy governance proposals.	Council 19 Feb 2019	None - this is confirmation of the outcomes delegated by the Council on 16/10/2018.	Property Investment Strategy Delivering the Property Investment Strategy (Report to Council)	<b>OFFICER:</b> Billy Webster, Assistant Chief Executive Tel: 01543 308225  <b>CABINET MEMBER:</b> Cabinet Member for Finance and Democratic Services

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*Housing Assistance Policy	Open	To approve the updated policy	Cabinet 9 Apr 2019	Compiled in consultation with officers and partners	Housing Assistance Policy	<p><b>OFFICER:</b> Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741</p> <p><b>CABINET MEMBER:</b> Cabinet Member for Regulatory Services, Housing and Wellbeing</p>

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1. The matter in respect of which the decision is to be made
  2. What decision the Council will be asked to make
  3. A date on which, or period within which, the decision will be made
  4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
  5. What background documents will be available to the person or Committee making the decision
  6. Who will make the decision, i.e. the Cabinet, Council a Cabinet Member alone, an Officer under Delegated Powers
  7. The Officer or Member who should be contacted regarding the matter under consideration.
  8. Indicate whether the report will be confidential.
- \* Denotes Key Decision

### **MEMBERS OF THE CABINET**

**Leader of Cabinet**

**Deputy Leader of Cabinet and**

**Cabinet Member for Economic Growth, Environment & Development Services**

**Cabinet Member for Finance and Democracy**

**Cabinet Member for Corporate and Customer Service, Revenues and Benefits**

**Cabinet Member for Operational Services, Leisure and Waste**

**Cabinet Member for Regulatory Services, Housing and Wellbeing**

**Councillor M. J. Wilcox**

**Councillor I. M. P. Pritchard**

**Councillor C. J. Spruce**

**Councillor Mrs E. A Little**

**Councillor D. J. Leytham**

**Councillor A. Yeates**