

**LICHFIELD DISTRICT
COUNCIL**

FORWARD PLAN

Updated: 07.12.2018

Effective for the Period 1 January 2019
– 30 April 2019

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made.

Copies of documents can also be obtained by contacting the relevant Officer.

Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with settling the Council Tax
 2. Expenditure or savings if they exceed £75,000
 3. A decision which significantly affects the community in two more wards

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) ^{(1)(*)}	CONFIDENTIAL YES(EXEMPT)/ NO(OPEN) ⁽⁸⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DECISION TO BE TAKEN BY AND DATE ⁽³⁾⁽⁶⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
*Lichfield District Local Plan Allocations Modifications Consultation (main and minor)	Open	Approve the Local Plan Allocations and accompanying documents for a minimum of 6 weeks public consultation. Provide delegated authority to the Cabinet Member for	Council 18 Dec 2018	Consultation on Regulation 19 document was undertaken between January – February 2018. Updates provided to Economic Growth, Environment and Development (Overview	Local Plan Allocations Sustainability Appraisal Habitat Regulations Assessment	OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and

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		Economic Growth, Environment and Development Services and the Head of Economic Growth to submit the consultation findings the Planning Inspectorate.		and Scrutiny) Committee in September 2018.		Development Services
*Designation of a new Conservation Area for Drayton Bassett	Open	Approval of for the designation of the Drayton Bassett Conservation Area, approval of the final Conservation Area documents and approval of the addition of the relevant buildings to the Councils 'Local List'.	Council 18 Dec 2018	Full public consultation and consideration by ECE&D O&S on 12 November 2018	Draft documents currently available online at https://www.lichfield.gov.uk/Council/Planning/Conservation-and-listed-buildings/Conservation-areas.aspx O&S report includes results of public consultation.	<p>OFFICER: Claire Hines, Principal Conservation & Design Officer Tel: 01543 308188</p> <p>CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services</p>

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*Building Control Shared Service	Fully exempt	Approve	Council 18 Dec 2018	Existing and proposed shared service partners.	Business case, 5 year business plan, outline business plan.	<p>OFFICER: Ged Cooper, Building Control Manager Tel: 01543 308155</p> <p>CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services</p>
*Community Infrastructure Levy (CIL) Domestic Extensions	Open	Approve that the Authority no longer applies CIL to domestic extensions.	Council 18 Dec 2018	<p>No formal consultation undertaken.</p> <p>Engagement with users of CIL has assisted in preparing the report.</p>	<p>CIL Charging Schedule</p> <p>CIL Regulation 123 List</p> <p>CIL Short Guide</p>	<p>OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147</p> <p>CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services</p>

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*Conservation Area Appraisals and Management Plans for Wall and Wiggington	Open	Approval of the final Conservation Area documents, approval of the proposed boundary changes to the Conservation Areas and approval of the addition of the relevant buildings to the Councils 'Local List'.	Council 18 Dec 2018	Full public consultation and consideration by EGE&D O&S on 12 November 2018.	Draft documents currently available online at https://www.lichfield.gov.uk/Council/Planning/Conservation-and-listed-buildings/Conservation-areas.aspx . O&S report includes results of public consultation.	<p>OFFICER: Claire Hines, Principal Conservation & Design Officer Tel: 01543 308188</p> <p>CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services</p>
Digital Strategy	Fully exempt	To approve a Digital Strategy for the Council	Cabinet 15 Jan 2019	With Officers including those in ICT and end users. O&S Innovation Task Group and Strategic O&S		<p>OFFICER: Christie Tims, Head of Corporate Services Tel: 01543 308100</p> <p>CABINET MEMBER: Cabinet Member for Corporate and Customer Service, Revenues and Benefits</p>

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*Restrictive Covenant - Land at Guardian House, Birmingham Road, Lichfield	Fully exempt	To agree the removal of a restrictive covenant at Land at Guardian House, Lichfield	Cabinet 15 Jan 2019	Asset Strategy Group 12/7/18 and 17/9/18		<p>OFFICER: Bal Nahal, Head of Legal, Property and Democratic Services Tel: 01543 308002</p> <p>CABINET MEMBER: Cabinet Member for Finance and Democratic Services</p>
*The transfer of a commuted sum (Approx £185k) associated with the transfer of public open space to Armitage with Handsacre Parish Council	Open	That Cabinet agree to the transfer of Open Space in Armitage with Handsacre to the Parish Council, including associated Commuted Sums	Cabinet 15 Jan 2019	Asset Strategy Group	Cabinet Report, Plans.	<p>OFFICER: John Smith, LOPS Business Development Manager Tel: 01543 308016</p> <p>CABINET MEMBER: Cabinet Member for Operational Services, Leisure and Waste</p>

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*Lichfield District Local Plan Review Preferred Options Consultation	Open	Approve the Local Plan Review and accompanying documents for a period of public consultation.	Cabinet 15 Jan 2019	Updates provided to Economic Growth, Environment and Development (Overview and Scrutiny) Committee on a regular basis.	Local Plan Allocations Sustainability Appraisal Habitat Regulations Assessment	<p>OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Craig Jordan, Head of Economic Growth Tel: 01543 308202</p> <p>CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services</p>
*Revision to Waste Contract	Fully exempt	To agree revisions to Contract	Cabinet 15 Jan 2019	Consultation with Cabinet Member	Waste Contract	<p>OFFICER: Nigel Harris, General Manager of Joint Waste Services Tel: 01543 687549</p> <p>CABINET MEMBER: Cabinet Member for Operational Services, Leisure and Waste</p>

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*Elford Neighbourhood Plan Final Decision Statement	Open	The making of the Elford Neighbourhood Plan and that this decision is reported to Full Council.	Cabinet 15 Jan 2019 Council 19 Feb 2019	Decision to send neighbourhood plan to referendum was reported to Cabinet October 2018. Neighbourhood Plan progress reported to Overview & Scrutiny Committee June 2018.	Referendum Neighbourhood Plan Report of the Independent Examiner Elford Neighbourhood Plan Final Decision Statement	OFFICER: Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
*Lichfield District Council's CCTV Policy and the Annual Report (2017/18) & Code of Practice for the Public CCTV Static Camera Scheme	Open	To approve and comment on the Amended Policy, annual Report and Code of Practice.	Cabinet 12 Feb 2019		LDC's CCTV Policy, the Annual Report and Code of Practice for the Public CCTV Static Camera Scheme.	OFFICER: Bal Nahal, Head of Legal, Property and Democratic Services Tel: 01543 308002, John Roobottom, Technical Assistant Tel: 01543 687546 CABINET MEMBER: Cabinet Member for Finance and Democratic Services, Deputy Leader and

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						Cabinet Member for Economic Growth and Development Services
*Development of a Community Lottery	Open	Should the Council set up a Community Lottery to support the Community and Voluntary Sector (CV's).	Cabinet 12 Feb 2019	Community Housing & Health (Overview & Scrutiny) Committee 12 September 2018 and CV's representatives.	Report	<p>OFFICER: Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741</p> <p>CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing</p>
*Medium Term Financial Strategy (Revenue and Capital) 2018-23	Open	<p>To approve and recommend to Council:</p> <ul style="list-style-type: none"> • The MTFs including the Revenue Budget and Capital Programme. • The MRP Policy. • Treasury 	Cabinet 12 Feb 2019	Strategic (Overview & Scrutiny) Committee January 2019 Audit and Member Standards Committee January 2019	Medium Term Financial Strategy 2017-2022 Money Matters Report for 3, 6 and 8 Months.	<p>OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012</p> <p>CABINET MEMBER: Cabinet Member for Finance and Democratic Services</p>

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		Management Strategy. • Prudential Indicators.				
*Garrick Theatre Funding 2018 - 2021	Fully exempt	Approval of the MTFS spend in relation to the Garrick Theatre for the period 2018 - 2021	Cabinet 12 Feb 2019	Consultation with the Portfolio Holder and The Garrick Trust. This matter is contractually sensitive and wider consultation is not required.	MTFS	OFFICER: Richard King, Director of Place and Community Tel: 01543 308060 CABINET MEMBER: Cabinet Member for Operational Services, Leisure and Waste
Homelessness and Rough Sleeper Pathway proposals and potential use of S106 commuted sums.	Open	To agree Homelessness and Rough Sleeper Pathway proposals and potential use of S106 commuted sums.	Cabinet 12 Feb 2019	Community, Housing and Health Overview and Scrutiny Committee 10 January 2019.		OFFICER: Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741, Lucy Robinson, Housing & Wellbeing Manager Tel: 01543 308710

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						CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing
*Housing Assistance Policy	Open	To approve the updated policy	Cabinet 9 Apr 2019	Compiled in consultation with officers and partners	Housing Assistance Policy	OFFICER: Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741 CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing

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1. The matter in respect of which the decision is to be made
 2. What decision the Council will be asked to make
 3. A date on which, or period within which, the decision will be made
 4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
 5. What background documents will be available to the person or Committee making the decision
 6. Who will make the decision, i.e. the Cabinet, Council a Cabinet Member alone, an Officer under Delegated Powers
 7. The Officer or Member who should be contacted regarding the matter under consideration.
 8. Indicate whether the report will be confidential.
- * Denotes Key Decision

MEMBERS OF THE CABINET

Leader of Cabinet

Deputy Leader of Cabinet and

Cabinet Member for Economic Growth, Environment & Development Services

Cabinet Member for Finance and Democracy

Cabinet Member for Corporate and Customer Service, Revenues and Benefits

Cabinet Member for Operational Services, Leisure and Waste

Cabinet Member for Regulatory Services, Housing and Wellbeing

Councillor M. J. Wilcox

Councillor I. M. P. Pritchard

Councillor C. J. Spruce

Councillor Mrs E. A Little

Councillor D. J. Leytham

Councillor A. Yeates