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Our ref  
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29 January 2019

Dear Sir/Madam

### **AUDIT AND MEMBER STANDARDS COMMITTEE**

A meeting of the Audit and Member Standards Committee has been arranged to take place on **WEDNESDAY, 6TH FEBRUARY, 2019 at 6.00 PM IN THE COMMITTEE ROOM** District Council House, Lichfield to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Neil Turner', is written in a cursive style.

Neil Turner BSc (Hons) MSc  
**Director of Transformation & Resources**

**To: Members of Audit and Member Standards Committee**

Councillors Tittley (Chairman), Hault (Vice-Chair), Mrs Boyle, Marshall, Mosson, Rayner, Strachan, Mrs Tranter and Mrs Woodward



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## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of the Previous Meeting** 5 - 10
4. **Treasury Management Statement and Prudential Indicators** 11 - 52  
*(Report of the Head of Finance & Procurement – Anthony Thomas)*
5. **Internal Audit Progress Report** 53 - 62  
*(Report of the Audit Manager – Angela Struthers)*
6. **Risk Management Update** 63 - 86  
*(Report of the Audit Manager – Angela Struthers)*
7. **Annual Report on Exceptions and Exemptions to Procedure Rules** 87 - 96  
*(Report of the Head of Legal, Property & Democratic Services/Monitoring Officer)*
8. **Certification Work for Lichfield District Council for Year ended 31 March 2018** 97 - 100  
*(Report of the External Auditors – Grant Thornton)*
9. **Informing the Audit Risk Assessment - Lichfield District Council** 101 - 124  
*(Report of the External Auditors – Grant Thornton)*
10. **Audit Plan for Lichfield District Council 2018/19** 125 - 140  
*(Report of the External Auditors – Grant Thornton)*
11. **Work Programme** 141 - 142
12. **EXCLUSION OF PUBLIC AND PRESS**  
**RESOLVED:** That, as publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following item of business which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)  
**IN PRIVATE**
13. **Internal Audit Report - Cyber Security 17/18** 143 - 148  
*(Confidential Appendix to Item no. 5 Internal Audit Progress Report of the Audit Manager – Angela Struthers)*

