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Our ref  
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Wednesday, 7 July 2021

Dear Sir/Madam

### **OVERVIEW & SCRUTINY COMMITTEE**

A meeting of the Overview & Scrutiny Committee has been arranged to take place **THURSDAY, 15TH JULY, 2021 at 6.00 PM IN THE COUNCIL CHAMBER** District Council House, Lichfield to consider the following business.

Access to the Council Chamber is via the Members' Entrance.

In light of the current Covid-19 pandemic and government advice on social distancing, whilst this meeting will be held at the District Council Offices, a limited number of people can attend the meeting therefore it will be live streamed on the Council's [YouTube channel](#) for all members of the public to view. Only pre-agreed participants will be able to attend the meeting in addition to all the Members of the Committee and relevant Officers.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Christie Tims'.

Christie Tims  
**Head of Governance and Performance**

**To: Members of Overview & Scrutiny Committee**

Councillors Leytham (Chair), Norman (Vice-Chair), Binney, Eagland, Evans, Grange, A Little, Parton-Hughes, Powell, Robertson, Silvester-Hall, Mrs Tranter, Warburton and M Wilcox



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## AGENDA

1. Apologies for Absence
2. Declarations of Interests
3. **Terms of Reference** 3 - 6  

The Committee's terms of reference as shown in Article 6 of Part 2 of the Council's Constitution.
4. **Work Programme** 7 - 20  

The Council's Forward Plan is attached to aid the Committee in setting its work programme for example timing of items.
5. **Health Matters** 21 - 26  

To receive updates of the work of the County Council's Health and Care O&S Committee, feedback issues via our representative on that Committee (Cllr Leytham) and consider any health related matter devolved to us by that Committee. The work programme for that Committee is attached to aid Members as well as summaries from previous meetings when available.
6. **Scheme of Delegation Review** 27 - 52  

A first draft of a revised Scheme of Delegation, that is Part 3 of the Council's Constitution, is attached for the Committee's views and comments.
7. **Member Task Group Updates** Verbal Report  

To receive updates of current Member Task Groups or to agree the creation of future Task Groups.

