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Friday, 08 April 2022

Dear Sir/Madam

**AUDIT AND MEMBER STANDARDS COMMITTEE**

A meeting of the Audit and Member Standards Committee has been arranged to take place **WEDNESDAY, 20TH APRIL, 2022 at 6.00 PM IN THE COUNCIL CHAMBER** District Council House, Lichfield to consider the following business.

Access to the Council Chamber is via the Members' Entrance.

The meeting will be live streamed on the Council's [YouTube channel](#)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Christie Tims', written over a light grey circular stamp.

Christie Tims  
**Chief Operating Officer**

**To: Members of Audit and Member Standards Committee**

Councillors Spruce (Chair), Ho (Vice-Chair), Grange, Norman, Robertson, Silvester-Hall, White, M Wilcox, and Kirsty Lees (External Auditor)



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## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Previous Meeting 3 - 6
4. **Accounting Policies and Estimation Uncertainty** 7 - 34  
*(Report of the Head of Finance & Procurement)*
5. **Chair of the Audit Committee's Annual Report to Council** 35 - 44  
*(Report of the Audit Manager and Audit Committee Chair)*
6. **Annual Report of the Audit & Member Standards Committee** 45 - 72  
*(Report of the Audit Manager)*
7. **Internal Audit Plan, Charter & Protocol 2022/23** 73 - 108  
*(Report of the Audit Manager)*
8. **Risk Management Update** 109 - 130  
*(Report of the Audit Manager)*
9. **Annual Governance Statement** 131 - 156  
*(Report of the Governance Manager/Deputy Monitoring Officer)*
10. **The Annual Audit report for Lichfield District Council** 157 - 188  
*(Report of the External Auditors)*
11. **Audit Plan (including Planned Audit Fee 2021/22)** 189 - 212  
*(Report of the External Auditors)*
12. **Informing the Audit Risk Assessment - Lichfield District Council** 213 - 248  
*(Report of the External Auditors)*
13. Accounting Estimate Management Summary 249 - 258
14. Work Programme 259 - 262

