

## LICHFIELD DISTRICT COUNCIL

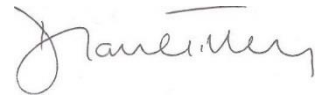
**DIANE TILLEY BSc., MRICS**  
Chief Executive  
Tel (01543) 308001

District Council House  
Frog Lane  
Lichfield  
WS13 6YY

10 May 2021

To: Members of the Lichfield District Council

In accordance with Paragraph 4(2) of Part 1 of Schedule 12 to the Local Government Act 1972, you are hereby summoned to attend the meeting of the Lichfield District Council which will be held at **BURNTWOOD LEISURE CENTRE** on **TUESDAY, 18 MAY 2021** at **6.00 pm**.



Chief Executive

### AGENDA

1. Apologies for absence (if any)
2. Declarations of interest
3. Election of Chairman of the Council for the ensuing year (followed by declaration of acceptance of office)
4. To approve as a correct record the Minutes of the previous meeting (5 – 12)
5. To receive the Returning Officer's Certificate of Election of District Councillor and report of Declaration of Acceptance of Office
6. Election of Vice-Chairman of the Council for the ensuing year (followed by declaration of acceptance of office).
7. Chairman's announcements
8. Report of the Leader of the Council on Cabinet Decisions from the meeting held on 11 May 2021 and Cabinet Member Decisions (to follow).
9. Minutes of the Planning Committee

The Chair of the Planning Committee to move that the proceedings of the meetings held on 12 April and 29 April 2021 be received and where necessary approved and adopted.  
(13 – 18)

10. Minutes of the Audit & Member Standards Committee

The Chair of the Audit & Member Standards Committee to move that the proceedings of the meeting held on 27 April 2021 be received and where necessary approved and adopted (19 – 24).

11. Membership of Cabinet, Committees, Panels and other appointments (including allocation of seats and appointments by political groups)

- (a) To agree that the political allocation of seats on committees and panels
  - (b) To receive from the Group Leaders a list of appointments to the Cabinet, committees and panels subject to no Member being disqualified from serving due to a conflict of interest
  - (c) To agree that the Constitution be amended to reflect any changes made.
12. Election of Chairs and appointment of Vice-Chairs of Committees, Panels etc.
- (a) The Leader of the Council to move that the Chairs and Vice-Chairs of committees and panels etc. be as submitted.
  - (b) To appoint the Chair of the Overview & Scrutiny Committee.
13. Appointment of Representatives on Outside Bodies
- To consider and approve the appointments of representatives on outside bodies.
14. Leyfields & Netherstowe Open Space - agreement with Bromford
- To approve any recommendations of Cabinet made at the meeting held on 11 May 2021 (report to follow)
15. Modern Slavery Statement
- To approve the Modern Slavery Statement subject to any amendments made at Cabinet on 11 May 2021 (report to follow)
16. Appointment of Chief Executive
- To make an appointment to the role of Chief Executive (Head of Paid Service and Chief Officer), Electoral Registration Officer and Returning Officer (25 - 28)
17. Appointment of Director of Lichfield Housing Ltd
- To note the resignation of Diane Tilley as a Director of Lichfield Housing Ltd and approve the appointment of Tony McGovern as a Director of Lichfield Housing Ltd from 1 June 2021.
18. Report of the Chair of Audit and Member Standards Committee
- To receive the annual report of the Chair of Audit & Member Standards Committee (29 – 36)
19. Amendments to the Constitution
- To agree the changes to the constitution set out in the report (to follow).
20. Questions
- To answer any questions under Procedure Rule 11.2

21. Exclusion of public & press

RESOLVED: That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972

22. Minutes of the Appointments Committee (to follow)

The Chairman of the Appointments Committee to move that the proceedings of the Meeting held on 29 April 2021 be received.