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4th November 2014

Dear Sir/Madam

MEETING OF DISTRICT BOARD

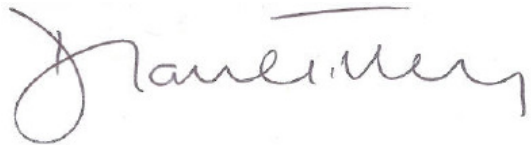
The next Board meeting will take place on **Monday 10 November 2014 at 4.00pm** in the Minster Room, Bromford, Stowe Road, and Lichfield. The agenda and papers are attached.

Please note that parking at the Bromford's offices is very limited – Pay and Display parking is available at the Cross keys car park (map attached)

Yours faithfully



CLLr Mike Wilcox
Leader of the District Council



Diane Tilley
Chief Executive

To: **Elected Members:**

Councillors Mike Wilcox and Colin Greatorex, Lichfield District Council
Councillor Terry Finn, Staffordshire Fire Authority
Councillor Alan White, Staffordshire County Council

Representatives from External Organisations:

Sandra Payne, Support Staffordshire Lichfield & District
Tim Hyde, Staffordshire Fire and Rescue Service
Ian Coxhead, Staffordshire Police
Len Brown, Staffordshire Probation
Jon Topham, Public Health Staffordshire
Rob Boucherat, South Staffordshire College
Debbie Baker, Business and Economic Partnership
Rita Symons, South East Staffs & Seisdon Peninsula Clinical Commissioning Group
Julie Walker, Strategic Housing Partnership

In attendance:

Diane Tilley, Helen Titterton and Susan Bamford, Lichfield District Council
Wayne Mortiboys, District Commissioning Lead, Staffordshire County Council

cc. **Agenda for information only:**

Councillors Iain Eadie, Ian Pritchard, Andrew Smith and Christopher Spruce, Lichfield District Council, Richard King, Jane Kitchen and Neil Turner, Lichfield District Council

AGENDA

1. WELCOME AND APOLOGIES

Apologies received from:

Len Brown, Staffordshire Probation

Tim Hyde, Staffordshire Fire and Rescue

Councillor Terry Finn, Staffordshire Fire Authority

2. ACTION NOTES FROM THE PREVIOUS MEETINGS, 25TH SEPTEMBER & 23RD JUNE 2014

2.1 Meeting on 23rd June – *attachment*

2.2 Special Meeting on 25th September – *attachment*

3. MATTERS ARISING

To consider any matters arising not covered elsewhere on the agenda

- 3.1 Careers and Job Fair, September 2014 – verbal report from Julie Walker, Strategic Housing Partnership
- 3.2 PCC Funding – feedback from September bidding round – verbal report from Councillor Greatorex

ITEMS FOR DISCUSSION

4. LOCALITY COMMISSIONING UPDATE

To receive an update from Helen Titterton, Strategic Director, Community, Health and Housing - *attachment*

Decision needed by partners:

- a) Note and endorse the progress being made by the Locality Commissioning Board for Lichfield District
- b) Disseminate the opportunity provided by the Locality Commissioning Prospectus and the Bidder Event through website links and any other communication channels
- c) Make nominations to the Funding Panels

5. COMMUNITY SAFETY UPDATE

5.1 To receive a mid year progress report from Jenni Coleman, Community Safety Manager, LDC on the Lichfield District Safer Community Partnership Plan 14/15 - *attachment*

5.2 To note correspondence from the Police and Crime Commissioner regarding Funding 2014 - *attachment*

5.3 To receive a report on the new Anti Social Behaviour Measures- Jenni Coleman - *attachment*

5.4 To receive a report on Responsible Bodies Group- Jenni Coleman - *attachment*

Decision needed by partners:

- a) Note the progress report and correspondence from the Police and Crime Commissioner
- b) Continue to receive further reports in accordance with the District Board's role as Responsible Authorities Group for Lichfield District
- c) Note the new Anti Social Behaviour Measures and provide further updates as necessary
- d) Agree with the proposal to incorporate the Responsible Bodies Group into the remit of the Community Safety Partnership and that a further report is brought to the Board to update members on progress

6. BUILDING RESILIENT FAMILIES AND COMMUNITIES – REWARD GRANT

To receive an update on the Building Resilient Families and Communities Reward grant - Wayne Mortiboys, District Commissioning Lead- *Report to follow*

Decision needed by partners:

- a) Note the amount of reward grant that has been received through the Payment by Results mechanism where positive progress has been made with families.
- b) Approve the investment of 50% of the Payment by Results reward grant back into “Early intervention tackling root causes of crime and ASB before they become a problem”
- c) Delegate the detailed commissioning of the 50% reward grant to the Locality Commissioning Board

7. BUSINESS & ECONOMIC PARTNERSHIP STRATEGIC PLAN

To receive a verbal presentation from Debbie Baker, Chair of the Tamworth and Lichfield Business and Economic Partnership

Decision needed by partners:

- a) The District Board endorses the BEP Strategic plan in terms of its overall vision, key themes, issues and priorities
- b) Partners note the next steps in developing Action Plans based on each of the key themes by Theme Champions and officers of the Shared Economic Service
- c) The District Board and the BEP continue to work together to enable appropriate and effective delivery of the plan

8. LICHFIELD DISTRICT COUNCIL PEER REVIEW

To receive feedback on the key outcomes of the Peer Review – verbal report-Diane Tilley, Chief Executive, Lichfield District Council

Decision needed by partners:

- a) Partners note the key outcomes

9. COMMUNITY CONSULTATION EXERCISE

To receive feedback on how the survey findings are being taken forward-Diane Tilley - *attachment*

Decision needed by partners:

- a) Note the Highlight Report

10.WORK CLUBS

To receive an update on the work clubs and the outcomes achieved – Sandra Payne, Acting Chief Officer, Support Staffordshire - *attachment*

Decision needed by partners:

- a) Note the outcomes

11. LET'S WORK TOGETHER- FUTURE FUNDING

To receive a report reviewing the funding of Let's Work Together, Jon Topham, Locality Public Health Partnerships and Commissioning Lead – *to follow*

Decision needed by partners:

- a) *to follow*

12.STAFFORDSHIRE COMPACT

To receive an update on the consultation for the new Staffordshire Compact – verbal report, Sandra Payne, Support Staffordshire

Decision needed by partners:

- a) District Board Members note the process and next steps

13.SUPPORT STAFFORDSHIRE MERGER

To receive an update on the proposed merger of the 6 CVS across the county- verbal report, Sandra Payne, Support Staffordshire

Decision needed by partners:

- a) Note the proposed merger of the 6 CVS across the county

14. COUNTY COUNCIL UPDATE

Wayne Mortiboys, District Commissioning Lead to give an update on:

- a) Libraries
- b) Best Start consultation –
- c) Youth Services

Decision needed by partners:

- a) Note the updates

15. ANY OTHER BUSINESS

16. FUTURE MEETING DATES

Monday, 23 March 2015

Note: Lichfield District Council welcomes offers from partners to host meetings of the District Board. Accommodation at District Council House is held as a contingency.