

Your ref
Our ref
Ask for Sharon Ashton
email sharon.ashton@lichfielddc.gov.uk

District Council House, Frog Lane
Lichfield WS13 6YU

Switchboard +44 (0) 1543 308000
Fax +44 (0) 1543 309899
Direct Line +44 (0) 1543 308062
Minicom only +44 (0) 1543 308078

27 June 2011

Dear Sir/Madam

EMPLOYMENT COMMITTEE

A meeting of the Employment Committee has been arranged to take place on **TUESDAY 5 JULY 2011 at 6.00 pm in the Committee Room** District Council House, Lichfield to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully



Strategic Director

To: Members of Employment Committee

Councillors Powell (Chairman), Ms Perkins (Vice-Chairman), Bacon, Mrs Arnold, Mrs Constable, Heath, Lewin, Mynott, Smedley Thomas and Mrs Tranter

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1. Apologies for Absence
 2. Declarations of Interest
 3. To approve as correct records:
 - (a) the Minutes of the Meeting held on 20 January 2011 (copy attached)
 - (b) the Minutes of the Special Meeting held on 15 April 2011 (copy attached)
 4. Roles & Responsibilities of the Employment Committee (Verbal Presentation)
 5. Changes to the Post Entry Training Scheme (copy attached)
 6. Health & Safety Executive Audit and Inspection Findings (copy attached)



7. EXCLUSION OF PUBLIC AND PRESS

RESOLVED: "That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972"

8. Budget Reduction Programme – Voluntary Redundancy Applications

(copy attached)

