Item	16 Jun	23 Sept	27 Jan	16 Mar	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Policy Development								
Terms of Reference	✓						Christine Lewis	

Item	16 Jun	23 Sept	27 Jan	16 Mar	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Local Plan – Strategy, Land Allocations and Monitoring. Associated Neighbourhood Plans and Community Infrastructure Levy	*		✓	✓	To receive reports on the preparation and implementation of the Lichfield District Local Plan, associated Neighbourhood Plans and infrastructure delivery mechanisms The Lichfield District Local Plan when finalised and adopted will establish spatial policy for Lichfield District. An overarching Strategy has been adopted. A detailed land allocations document with development management policies is now scheduled to be prepared. To receive reports on progress with Neighbourhood Plans which are being prepared by designated neighbourhood areas. In agreeing a Development Strategy for Lichfield District it is important to identify related infrastructure requirements and the means by which these will be delivered including using developer contributions obtained under the Community Infrastructure Levy.	Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets Deliver increased levels of affordable housing to meet varied requirements across the District	Clare Eggington	

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Sustainable Design – Supplementary Planning Document		✓			To receive reports on the preparation of a Supplementary Planning Document related to sustainable design. The SPD would provide detailed guidance on what the District Council as Local Planning Authority seeks by way of sustainable development standards and links to policy contained in the adopted Lichfield District Local Plan Strategy.	Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets	Maxine Turley	Cllr David Smedley
Biodiversity & Development – Supplementary Planning Document		✓			To receive reports on the preparation of a Supplementary Planning Document related to Biodiversity and Development. The SPD would provide detailed guidance on what the District Council as Local Planning Authority seeks in terms of protecting, enhancing and creating nature conservation habitats linked to development proposals.	Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets Deliver new/enhanced areas of nature conservation value. Promote the protection of valuable areas of open space and nature conservation in new schemes in line with the District's Biodiversity Action Plan	Justine Lloyd	Cllr Eric Drinkwater

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Trees and Development – Supplementary Planning Document		✓			To receive reports on the preparation of a Supplementary Planning Document related to Trees and Woodland. The SPD would provide detailed guidance on how Trees and woodland should be considered as part of any future development proposals in the District.	Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets	Portia Howe	Cllr Eric Drinkwater
Rural Development – Supplementary Planning Document	✓				To receive reports on the preparation of a Supplementary Planning Document related to Rural Development. The SPD would provide detailed guidance on how development proposals in rural areas of Lichfield District would be considered.	Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets Advise and guide neighbourhood areas in bringing forward Parish and Neighbourhood Plans Analyse the outputs/outcomes of the rural masterplanning work, rural sustainability studies and Parish/Neighbourhood Plans carried out to inform the Local Plan Prepare delivery plans linked to the Lichfield and Tamworth Economic Strategy, promoting rural economic growth	Heidi Hollins	Cllr Mrs Janet Eagland

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Historic Environment – Supplementary Planning Document		√			To receive reports on the preparation of a Supplementary Planning Document related to the Historic Environment. The SPD would provide detailed guidance on how proposals relating to the Historic Environment would be considered in Lichfield District.	Prepare a Local Development Framework Core Strategy (Local Plan) including principles of sustainable development and the protection of key built and natural environmental assets	Debbie Boffin	Cllr Mrs Margaret Stanhope
Developer Contributions – Supplementary Planning Document		√			To receive reports on the preparation of a Supplementary Planning Document on Developer Contributions The SPD would provide detailed guidance on how developer contributions would contribute towards delivering key local infrastructure also also explain the relationship between CIL and S106.		Clare Eggington	

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High Speed 2 – Phases 1 and 2		*			To receive information in respect of the proposals for a High Speed rail line which as a first phase would run between the West Midlands and London with a second phase providing links to Manchester and Leeds The Government has confirmed its support for a High Speed rail network with the initial focus being on developing a high-speed link between London and the West Midlands known as HS2. A Hybrid Bill was deposited in Parliament in November 2013 seeking the necessary approvals and is currently going through the House of Commons Select Committee stage. Proposals and consultation in respect of Phase 2 will be published in due course.	Whilst maintaining a fundamental objection to HS2, the District Council via the Local Plan for Lichfield recognises the need to identify local transport priorities. If HS2 gains the necessary parliamentary approvals the District Council working with partners will need to consider how best to maximise any benefits and these will be dependent upon improved transport connectivity	Craig Jordan	
Conservation Area Appraisals and Management Plans				√	To receive reports relating to the preparation of Conservation Area Appraisals and CA Management Plans The Authority is under a duty to review its Conservation Areas to ensure they appropriately reflect their intended status.	Conservation areas that are properly managed and that are recognised and realised, in terms of their potential, provide better places to live, can help to improve quality of life and contribute to a thriving economy.	Claire Hines	

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Performance monitoring	√		✓		To consider the performance of the Directorate against the 14/15 Action Plan (June meeting) and the 15/16 Action Plan top 10 for Development (January meeting)	N/A	Richard King	ТВА
Fazeley Townscape Heritage Scheme	✓				To receive a report on feedback received from the Heritage Lottery Fund regarding the bid for the Townscape Heritage scheme based on Fazeley and Bonehill	The Action Plan identifies the importance of promoting sustainable development and growth, supporting our local communities and economy. The TH scheme if successful will help to address problems with important buildings in Fazeley and Bonehill which with improvement would benefit the character and appearance of the locality but also provide potential residential and commercial floorspace.	Maxine Turley	
Friarsgate Scheme		✓		√	To receive updates on progress of the project	Work with developers to move forward the Friarsgate Shopping Centre Scheme	Helen Cook	

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Lichfield City Centre Business Improvement District	1			√	To receive reports and briefing papers on the progress of BID proposals relating to Lichfield City Centre.		Elizabeth Thatcher	
Lichfield District Economic Development Performance		√			To receive update reports/briefing papers on the economic performance of Lichfield District in 2015/16.		James Roberts	
Review of The Lichfield District's 2015 Festivals and Events Programme and Preview of 2016 Programme				✓	To outline to the Committee the extent and success of the Lichfield District 2015 Festivals and Events Programme and to outline the proposed 2016 programme.	s that we will help 'boost business' and the local economy by supporting and delivering an extensive programme of events and festivals that builds upon the district's cultural reputation, the enthusiasm of local organisations and people and realise the potential of our historic assets and iconic locations.	Lizzie Thatcher	
Economic Development Service Review	√			√	To receive reports on a review of the Council's Economic Development Service		Richard King/Craig Jordan	

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Car Parks Management Review	✓			✓	To receive reports on a review of the Council's car parks management arrangements		Richard King/Craig Jordan	
Car Park Management	√		√		To receive reports and briefing papers on the operation of the Councils Car Parks and Car Parking Strategy. To receive reports and briefing papers on on-street Car Parking Enforcement following the transfer of responsibilities to Staffordshire County Council		John Roobottom	
Development Control Performance		*		*	To brief the Committee on Development Control performance		Claire Billings/Se an Coghlan	