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12th January 2015

Dear Sir/Madam

**ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY)
COMMITTEE**

A meeting of the above mentioned Committee has been arranged to take place on **TUESDAY 20th JANUARY 2015 at 6.00 PM** in the **COMMITTEE ROOM**, District Council House, Lichfield, to consider the following business.

Yours faithfully



Strategic Director

**To: Members of Economic Growth, Environment and Development (Overview and Scrutiny)
Committee**

Councillors Cox (Chairman), Drinkwater (Vice Chairman), Mrs England (Vice Chairman), Mrs Barnett, Mrs Fisher, Hogan, Isaacs, Leytham, Mrs Richards, Roberts, Smedley, Mrs Stanhope MBE, and Willis-Croft

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To approve as a correct record the Minutes of the meeting held on the 11th November 2014 (copy attached)
4. Cabinet Forward Plan (copy attached)
5. Work Programme (copy attached)
6. Parking Matters including Civil Parking Enforcement Arrangements An Update (copy attached)
7. Mid year Performance Report – one year Action Plan 14/15 for Development Services (copy attached)
8. Directorate Top 10 – 15/16 (copy attached)
9. Lichfield District Local Plan: Update (copy attached)

RESOLVED: “That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 12A of the Local Government Act 1972”

IN PRIVATE

10. Friarsgate Development (to follow)

Briefing Papers to be issued separately:

- Development Services Review Update
- Progress on Supplementary Planning Documents (SPD)

*Briefing Papers were introduced after the Overview and Scrutiny Committee Co-ordinating Group requested that the length and volume of agendas be addressed. Briefing papers, which are intended to provide Members with information on relevant issues, are an alternative to placing items on the Agenda. If Members wish a paper to be discussed it can be included on the Work Programme and scheduled for a future meeting.



**ECONOMIC GROWTH, ENVIRONMENT & DEVELOPMENT
(OVERVIEW AND SCRUTINY) COMMITTEE**

11th NOVEMBER 2014

6.30pm

PRESENT

Councillors Cox (Chairman), Drinkwater (Vice-Chairman), Mrs Eagland (Vice Chairman), Mrs Barnett, Mrs Fisher, Isaacs, Roberts, Mrs Richards, Smedley, Mrs Stanhope MBE, and Willis-Croft.

No apologies for absence were received.

(In accordance with Council Procedure Rule No.17 Councillor Pritchard attended the meeting).

DECLARATIONS OF INTEREST:

There were no declarations of interest at this point of the meeting.

MINUTES

RESOLVED: That subject to the inclusion of Councillor Mrs Richards as submitting her apologies, the Minutes of the Meeting held on 4th June 2014 as circulated were approved as a correct record and signed by the Chairman.

CABINET FORWARD PLAN

The Cabinet Forward Plan had been circulated and was considered in relation to the responsibilities of the Committee. It was asked what the next stages would be for the Friarsgate Development and it was reported that a report would be circulated to the Committee in January and then onto Cabinet.

RESOLVED: That the Cabinet Forward Plan as circulated be noted.

WORK PROGRAMME

The Work Programme had been circulated and considered. Members wished to express hope that conservation area appraisals would be abided by.

RESOLVED: That the Work Programme be noted.

EXAMINATION OF THE BASIS ON WHICH THE COMMENTS OF A PARISH/TOWN COUNCIL MAY RESULT IN AN APPLICATION BEING REPORTED TO PLANNING COMMITTEE

Members considered a report on the basis upon which comments of a Parish/City/Town Council may result in a planning application being reported to Planning Committee for determination and not dealt with under delegated authority. It was noted that at

Council's Planning Committee on the 27th January 2014, it was resolved that the Economic Growth, Environment & Development (Overview & Scrutiny) Committee examine whether the procedure was effective or if the Council's Constitution needed amending.

It was reported that currently the Constitution states that Officers would not have delegated authority to determine an application where significant objections had been received from a statutory consultee or Parish/Town Council and if this situation arose, the application would be determined by the Planning Committee. It was also reported that Officers would carry out an assessment on whether the objection was deemed significant or planning related and if in doubt, consult the Planning Committee Chairman or Vice-Chairman. The cost implications of taking applications to Planning Committee instead of delegated authority were also noted.

Members asked how many applications had been considered by Planning Committee this year of this nature compared to the number of applications received. It was reported that around 1000 applications had been received with approximately 50 going to Planning Committee and out of that total, 18 were referred to the Committee due to significant objections from Parish/Town Councils. Members felt that this was not a significant enough number to warrant concern.

Members felt that cost should not be a barrier to democratic representation and believed the current process allowed this, but was also a balanced approach with Officers ensuring objections were related to planning matters.

Members also felt that training was important and was disappointed that, although offered regularly to Parish and Town Councils, attendance levels were low.

Members considered how quickly information was sent to Parish/Town Councils and it felt that emailing information, as it arose, to Clerks could be beneficial as long as it did not risk appeals for non-determination. It was noted however that weekly planning application lists were published and easy to obtain.

Overall the Committee felt the current process was proportionate and effective and there was no requirement to change the Constitution.

RESOLVED: That the Economic Growth, Environment and Development (Overview & Scrutiny) Committee recommend to the Planning Committee that no amendment be made to the Council's Constitution to the current officer delegated powers in relation to applications where a significant planning objection is raised by a Parish/Town Council. .

LOCAL PLAN UPDATE

Members received a verbal update on the Local Plan. It was reported that Hearings had recently reopened and now concluded and it was expected that the Inspectors report would be released to the Council before Christmas.

It was reported that nationally Inspectors were keen to ensure Plans were legally compliant to avoid challenge and this appeared to be the case with Lichfield's Inspector in terms of the issues he wanted to examine and the way he approached the hearings.

When asked, it was reported that Officers had a positive feeling regarding the outcome of the hearings as the Inspector had not requested further detailed information or required the Council to undertake any additional work.

It was reported that once the Inspectors report was received and if found 'sound' the Plan would be recommended for formal adoption by the Council and then work would begin on the site allocations document. It was noted however that there would be a 6 week period after adoption when legal challenges could be received and Officers expressed the view that there is a likelihood that this could happen.

RESOLVED: That the information received be noted.

HS2 UPDATE

Members received a verbal update on the High Speed 2 Railway project., following a report presented to the 24th September Committee meeting. regarding the petitioning process.

Negotiations between the Council and HS2 Limited had continued to the point whereby on the 7th October the Council's Cabinet had decided, on the basis of various assurances given to it on matters pertaining to the Authority's petition, not to appear in front of the Select Committee on the scheduled date of 14th October. These assurances included a commitment from HS2 to route the line under the West Coast Main Line, South Staffs Railway and A38 at Streethay as opposed to over as per the original plans; re-configure the route to avoid two crossings of the Trent and Mersey Canal; a general lowering of the line; and the lowering of the line plus additional mitigation measures at Hints. Whilst accepting the aforementioned, the Cabinet had however resolved to maintain its petition to allow it to continue negotiations on outstanding matters and support other petitioners in advancing their cases including other local authorities acting on behalf of a number of authorities in respect of route-wide issues eg. Noise, Transport etc.

It was reported that following the Cabinet's decision the Select Committee had been informed of the Council's position. Discussions on outstanding matters were now taking place or would take place in due course.

Members enquired as to the costs of the action. In response it was stated that the original indicative estimate which included appearing in front of the Select Committee was put at approximately £65,000. Costs had been incurred in petitioning but not as great as expected due to the fact that the Council had decided against appearing at the Select Committee. The Council would, as stated earlier, also be supporting other joint cases where some financial contributions were likely.

RESOLVED: That the information received be noted.

(The Meeting closed at 7.40pm)

CHAIRMAN

LICHFIELD DISTRICT COUNCIL

FORWARD PLAN

Issued: 05.01.2015

Effective for the Period 01.02.2015 – 31.05.2015

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made. Copies of documents can also be obtained by contacting the relevant Officer. Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with setting the Council Tax
 2. Expenditure or savings if they exceed £50,000
 3. A decision which significantly affects the community in two or more wards

MATTER FOR KEY DECISION ⁽¹⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DATE OR PERIOD WHEN DECISION LIKELY ⁽³⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE ⁽⁵⁾	WHO WILL MAKE DECISION ⁽⁶⁾	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
Money Matters Reports: 1) Council's Financial Performance 2014/15 for first 6 months April to		13/01/2015			Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor C Spruce (07879) 714003

MATTER FOR KEY DECISION ⁽¹⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DATE OR PERIOD WHEN DECISION LIKELY ⁽³⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE ⁽⁵⁾	WHO WILL MAKE DECISION ⁽⁶⁾	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
September 2014 2) Treasury Management Performance for first 6 months April to September 2014						
Managing the Parks Estate	To consider management arrangements of specific parks and open spaces	13/01/2015	Burntwood Town Council Leisure, Parks and Waste Management (O&S) Committee	Service Review Documents Correspondence with Parish Councils	Cabinet	OFFICER: Mr N Turner (01543) 308761 CABINET MEMBER: Councillor A F Smith (01543) 410685
Award of resurfacing contract for Bird Street Car Park	To approve the results of a formal purchasing exercise undertaken in co-operation with SCC	13/01/2015	BID and Town Team Partners have been made aware of this project	Pricing matrix from the tender exercise	Cabinet	OFFICERS: Mr R King (01543) 308060 Mr J Roobottom (01543) 687546 CABINET MEMBER: Councillor C J Spruce (07879) 714003

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Local Land Charges – Shared Service	Approve	13/01/2015	Unison	Business Case	Cabinet	OFFICER: Mr G Cooper (01543) 308155 CABINET MEMBER: Mr I M P Pritchard (01543) 472732
Acceptance of funding from Staffordshire County Council	To agree to accept £166k of funding from the Council as a contribution towards locality commissioning	13/01/2015	None	Offer letters from the County Councils	Cabinet	OFFICER: Mrs H Titterton (01543) 308700 CABINET MEMBER: Councillor C Greatorex (01543) 416677

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Money Matters: Council Tax Base 2015/16 and Collection Fund Surplus/Deficit 2014/15	To report the Calculation of Business Rates – NNDR1 2015-16 and Council Tax Base 2015/15, together with Collection Fund Surplus (Deficit) for 2014/15	13/01/2015	None		Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor C Spruce (07879) 714003
Insurance Contract	To approve the letting of a contract for the Council's Insurance Policies	03/02/2015	Insurance Broker	Tender documents Tender appraisals	Cabinet	OFFICERS: Mr N Turner (01543) 308761 Mr S Langston (01543) 308107 CABINET MEMBER: Councillor A F Smith (01543) 410685

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Sales and Marketing Contract	To approve the letting of a contract for sales and marketing services for Inspire Fitness at Burntwood Leisure Centre	03/02/2015		Tender documents Tender appraisals	Cabinet	OFFICERS: Mr N Turner (01543) 308761 Mr S Hoddinott (01543) 308825 CABINET MEMBER: Councillor A F Smith (01543) 410685
Equality Statement 2015	To approve the Equality Statement 2015	03/02/2015	Consultation with Community, Housing & Health (Overview & Scrutiny) Committee	Equality Statement 2015	Cabinet	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C Greatorex (01543) 416677

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Better Care Fund	To endorse progress on the development of the Better Care Fund for Staffordshire	03/02/2015	To be included on the Work Programme for CHH O&S in 14/15	Member decision report (reported to Council in April) Better Care Fund submission	Cabinet	OFFICER: Ms H Titterton (01543) 308700 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Annual Action Plan 2015/16	To approve the content of the Plan for the next financial year	03/02/2015	Strategic (Overview & Scrutiny) Committee	Draft Annual Action Plan	Cabinet	OFFICER: Ms H Titterton (01543) 308700 CABINET MEMBER: Councillor C Greatorex (01543) 416677

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Friarsgate – Future Actions	To agree the future actions regarding the Friarsgate Development	03/02/2015	Presentation to Economic Growth, Environment & Development (O&S) Committee 11/11/2014		Cabinet	OFFICERS: Mr R King (01543) 308060 Miss H Cook (01543) 308252 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Update on and progression of Implementation arrangements for Community Infrastructure Levy (CIL)	Approval to consult on the draft Charging Schedule for the Community Infrastructure Levy (CIL)	03/02/2015	Consultation has been undertaken with Key Officers and a representative from all four of the Scrutiny Committees and Leadership	Infrastructure Officer and Member Working Group Minutes, CIL task and finish group action notes PID, reports and supplementary information	Cabinet	OFFICERS: Mrs A Coates (01543) 308149 Mrs C Eggington (01543) 308193 Mr C Jordon (01543) 308202 CABINET MEMBER: Councillor I Pritchard (01543) 472732

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New powers under the Anti-Social Behaviour, Crime and Policing Act 2014	To agree amendments to the Constitution and to set the Level of Fixed Penalty Notices	03/02/2015	Community, Housing and Health (Overview and Scrutiny) Committee 14/1/15		Cabinet	OFFICERS: Mr G Davies (01543) 308741 Ms J Coleman (01543) 308005 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Non Domestic Rates – Discretionary rate relief	To approve changes to the existing policy	03/02/2015				OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor C Spruce (07879) 714003
Acceptance of Funding from Police and Crime Commissioner (PCC)	To agree to accept funding from the PCC as a contribution towards locality commissioning	03/02/2015	Report on locality commissioning to CHH O&S in January which referred to this income	Letter offering funding from PCC	Cabinet	OFFICER: Mrs H Titterton (01543) 308700 CABINET MEMBER: Councillor C Greatorex (01543) 416677

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Acceptance of funding from South East Staffordshire and Seisdon Peninsula Clinical Commissioning Group	To agree to accept funding from CCG as a contribution towards locality commissioning	03/02/2015	Report on locality commissioning to CHH O&S in January which referred to this income	Letter offering funding from CCG	Cabinet	OFFICER: Mrs H Titterton (01543) 308700 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Money Matters Reports: 1) Medium Term Financial Strategy 2) Treasury Management Policy and Strategy 3) Council's Tax Resolution 2015/16		17/02/2015			Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor C Spruce (07879) 714003

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New powers under the Anti-Social Behaviour, Crime and Policing Act 2014	To agree amendments to the Constitution and to set the Level of Fixed Penalty Notices	17/02/2015	Community, Housing and Health (Overview and Scrutiny) Committee 14/1/15		Council	OFFICERS: Mr G Davies (01543) 308741 Ms J Coleman (01543) 308005 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Action on an Empty Property	To consider options available to bring an empty property back into use and determination of the appropriate option.	10/03/2015			Cabinet	OFFICER: Mr C Gibbins (01543) 308072 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Review of Corporate Printers Contract	Award of new contract	10/03/2015	Consultation with business managers		Cabinet	OFFICER: Mr K Sleeman (01543) 308120 CABINET MEMBER: Councillor I Eadie (01543) 268157

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Safeguarding Policy	Approval of updated Policy	07/04/2015	Report to be considered by CHH (O&S) 26/03/2015	Report to CHH O&S	Cabinet	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Exception and Exemptions Financial Regulations 2014/15		08/04/2015			Audit Committee	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor C Spruce (07879) 714003
Review of the Financial Regulations and Contract Standing Orders		08/04/2015			Audit Committee	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor C Spruce (07879) 714003

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Temporary accommodation review	To consider a final report on the review of temporary accommodation	26/05/2015	Report to be considered by CHH (O&S) 26/03/2015	Report to CHH O&S	Cabinet	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C Greatorex (01543) 416677
Housing services review	To consider a final report on the review of Housing Services	July 2015	Report to be considered by CHH (O&S) June 2015	Report to CHH O&S	Cabinet	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C Greatorex (01543) 416677

1. The matter in respect of which the decision is to be made
2. What decision the Council will be asked to make
3. A date on which, or period within which, the decision will be made
4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
5. What background documents will be available to the person or Committee making the decision
6. Who will make the decision, i.e. the Cabinet, an Cabinet Member alone, an Officer under Delegated Powers
7. The Officer or Member who should be contacted regarding the matter under consideration.

MEMBERS OF THE CABINET

Leader of Cabinet and Cabinet Member for Communications
Deputy Leader of Cabinet and
Cabinet Member for Economic Growth, Tourism & Development
Cabinet Member for Leisure and Parks
Cabinet Member for Community, Housing and Health
Cabinet Member for I.T. and Waste Management
Cabinet Member for Finance, Democratic and Legal Services

Councillor M. J. Wilcox

Councillor I. M. P. Pritchard
Councillor A. F. Smith
Councillor C. Greatorex
Councillor I. M. Eadie
Councillor C. J. Spruce

MEMBERS OF THE COUNCIL

Allsopp, Mrs J A
Arnold, Mrs S P
Awty, R J
Bacon, B F
Bacon, Mrs N
Barnett, Mrs S A
Bland, Mrs M P
Boyle, Mrs M G
Constable, Mrs B L
Constable, D H
Cox, R E
Derrick, B W
Drinkwater E N

Eadie, I M
Eagland, Mrs J M
Evans, Mrs C D
Fisher, Mrs H E
Flowith, Mrs L E
Greatorex, C
Hancocks, Mrs R
Heath, H R
Hogan, P
Humphreys, K P
Isaacs, D
Leytham, D J
Marshall, T

Mosson, R C
Mynott, G
Norman, S G
Pearce, A
Perkins, Mrs E C
Powell, J J R
Pritchard, I M P
Pullen, D.R.
Richards, Mrs V
Roberts, N J
Salter, D F
Smedley, D
Smith, A F

Smith, D S
Spruce, C J
Stanhope MBE, Mrs M
Strachan, R W
Taylor, S D
Thomas, T J
Tittley, M.C
Tranter, Mrs H
Walker, J T
Warfield, M A
White, A G
Wilcox, M J
Willis-Croft, K A

Wilson, B
Woodward, Mrs S E
Yeates, B W

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Policy Development						
Terms of Reference					Christine Lewis	
Local Plan – Strategy, Land Allocations and Monitoring.	✓	✓	<p>To receive reports on progress with the Lichfield District Local Plan.</p> <p>The Lichfield District Local Plan when finalised and adopted will establish spatial policy for Lichfield District. The Committee needs to be updated on progress with the Local Plan work which includes preparation of an overarching Strategy, Land Allocations and a Monitoring regime.</p>	<p>Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets</p> <p>Deliver increased levels of affordable housing to meet varied requirements across the District</p>	Clare Eggington	

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Sustainable Development – Supplementary Planning Document	*		<p>To receive reports on the preparation of a Supplementary Planning Document related to sustainable development.</p> <p>The SPD would provide detailed guidance on what the District Council as Local Planning Authority seeks by way of sustainable development standards and links to policy contained in the emerging Lichfield District Local Plan.</p>	Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets	Dan Roberts	Cllr David Smedley
Biodiversity & Development – Supplementary Planning Document	*		<p>To receive reports on the preparation of a Supplementary Planning Document related to Biodiversity and Development.</p> <p>The SPD would provide detailed guidance on what the District Council as Local Planning Authority seeks in terms of Biodiversity Off-Setting linked to development proposals. Biodiversity off-setting is a means by which the loss of existing nature conservation sites as a consequence of development proposals are suitably mitigated for in an area.</p>	<p>Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets</p> <p>Deliver new/enhanced areas of nature conservation value.</p> <p>Promote the protection of valuable areas of open space and nature conservation in new schemes in line with the District's Biodiversity Action Plan</p>	Justine Lloyd	Cllr Eric Drinkwater

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Trees and Development – Supplementary Planning Document	*		<p>To receive reports on the preparation of a Supplementary Planning Document related to Trees and Woodland.</p> <p>The SPD would provide detailed guidance on how Trees and woodland should be considered as part of any future development proposals in the District.</p>	<p>Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets</p>	Gareth Hare	Cllr Eric Drinkwater
Rural Development – Supplementary Planning Document	*		<p>To receive reports on the preparation of a Supplementary Planning Document related to Rural Development.</p> <p>The SPD would provide detailed guidance on how development proposals in rural areas of Lichfield District would be considered.</p>	<p>Prepare a Local Plan including principles of sustainable development and the protection of key built and natural environmental assets</p> <p>Advise and guide neighbourhood areas in bringing forward Parish and Neighbourhood Plans</p> <p>Analyse the outputs/outcomes of the rural masterplanning work, rural sustainability studies and Parish/Neighbourhood Plans carried out to inform the Local Plan</p> <p>Prepare delivery plans linked to the Lichfield and Tamworth Economic Strategy, promoting rural economic growth</p>	Heidi Hollins	Cllr Mrs Janet Eagland

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Historic Environment – Supplementary Planning Document	*		<p>To receive reports on the preparation of a Supplementary Planning Document related to the Historic Environment.</p> <p>The SPD would provide detailed guidance on how proposals relating to the Historic Environment would be considered in Lichfield District.</p>	Prepare a Local Development Framework Core Strategy (Local Plan) including principles of sustainable development and the protection of key built and natural environmental assets	Debbie Boffin	Cllr Mrs Margaret Stanhope
High Speed 2		*	<p>To receive information in respect of the proposals for a High Speed rail line which as a first phase would run between the West Midlands and London with potential later links to Manchester and Leeds</p> <p>The Government has confirmed its support in principle for a High Speed rail network with the initial focus being on developing a high-speed link between London and the West Midlands known as HS2. HS2 Limited is currently undertaking detailed design work and carrying out environmental assessments in order to inform a Hybrid Bill which will be presented to Parliament in late 2013.</p>	Whilst maintaining a fundamental objection to HS2, the District Council via the Local Plan for Lichfield recognises the need to identify local transport priorities. If HS2 gains the necessary parliamentary approvals the District Council working with partners will need to consider how best to maximise any benefits and these will be dependent upon improved transport connectivity	Craig Jordan	

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Friarsgate Scheme	✓		To receive updates on progress of the project	Work with developers to move forward the Friarsgate Shopping Centre Scheme Prepare delivery plans on the back of the Lichfield and Tamworth Economic Strategy aimed at supporting the role of town centres.	Helen Cook	
Conservation Area Appraisals and Management Plans		✓	To receive reports relating to the preparation of Conservation Area Appraisals and CA Management Plans The Authority is under a duty to review its Conservation Areas to ensure they appropriately reflect their intended status.	Conservation areas that are properly managed and that are recognised and realised, in terms of their potential, provide better places to live, can help to improve quality of life and contribute to a thriving economy.	Claire Hines	
End of Year Performance Report		✓	To receive a report on the end-of-year performance of services feeding into the Economic Growth, Environment and Development (Overview and Scrutiny) Committees areas of responsibility.		Richard King	
Performance Indicators	✓		To report the top ten issues for each directorate.	Monitoring of performance with a view to delivering continual service improvement.	Richard King	

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Update on the review of Development Services	*		<p>To receive a report on the findings of a Review of Development Services as part of the Council's Fit for the Future programme.</p> <p>Development Services is currently subject of a review as part of the Council's Fit for the Future programme. It is appropriate to report to the Committee progress with the review and key issues that are emerging.</p>	<p>The review is part of the Council's Fit for the Future programme that is intended to provide for a Council that is capable of delivering on priority themes and projects at an affordable cost to the Authority and local communities.</p>	Richard King	
Car Parking Matters including Civil Parking Enforcement	✓		<p>To receive a report on Civil Parking Enforcement in Lichfield District and possible future arrangements</p>		John Roobottom	
Development Control Performance	*		<p>To receive a report on Development Control Performance.</p> <p>Development Control performance is an important measure of the effectiveness and efficiency of the District Council as Local Planning Authority. The results of monitoring will show the extent to which the Council is delivering a high quality and better value service in this respect.</p>	<p>Monitoring of performance with a view to delivering continual service improvement.</p>	Claire Billings	

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Fazeley Townscape Heritage Scheme		✓	To receive a report on the development of applications to draw down Heritage Lottery Fund support for a Townscape Heritage scheme based on Fazeley and Bonehill	The Action Plan identifies the importance of promoting sustainable development and growth, supporting our local communities and economy. The TH scheme if successful will help to address problems with important buildings in Fazeley and Bonehill which with improvement would benefit the character and appearance of the locality but also provide potential residential and commercial floorspace.	Maxine Turley	
Lichfield City Centre Business Improvement District		*	To receive reports and briefing papers on the progress of BID proposals relating to Lichfield City Centre.		Elizabeth Thatcher	
Lichfield and Tamworth Business and Economic Partnership (BEP) Updates		✓	To receive reports and briefing papers on the achievements of the Lichfield and Tamworth Business and Economic Partnership (BEP) in supporting the local economy and local businesses		James Roberts	

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Infrastructure Delivery and the Community Infrastructure Levy (CIL)	✓		<p>To receive reports on progress with preparing an Infrastructure Delivery Plan for Lichfield District and associated with this arrangements for generating funding to support delivery of infrastructure through the imposition of CIL.</p> <p>In agreeing a Development Strategy for Lichfield District it is important to identify related infrastructure requirements and the means by which these will be delivered.</p>	<p>Prepare a Local Development Framework Core Strategy (Local Plan) including principles of sustainable development and the protection of key built and natural environmental assets.</p> <p>Identify local transport priorities with Staffordshire County Council and the two Local Enterprise Partnerships</p> <p>Prepare Delivery Plans on the back of the Lichfield and Tamworth Economic Strategy aimed at supporting the role of town centres</p> <p>Work with the Lichfield and Tamworth BEP and two LEP's to grow businesses and pursue economic growth.</p>	Clare Eggington	
Review of The Lichfield District's 2014 Festivals and Events Programme and Preview of 2015 Programme		✓	<p>To outline to the Committee the extent and success of the Lichfield District 2014 Festivals and Events Programme and to outline the proposed 2015 programme.</p>	<p>s that we will help 'boost business' and the local economy by supporting and delivering an extensive programme of events and festivals that builds upon the district's cultural reputation, the enthusiasm of local organisations and people and realise the potential of our historic assets and iconic locations.</p>	Lizzie Thatcher	

ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE WORK PROGRAMME FOR 2014-15

Item	Jan 20th	Mar 12th	Details/Reasons	Link to 2014/15 One Year Action Plan	Officer	Member Lead
Mid-Year Performance Report for Development Services	✓		To receive a report on the mid-year performance of the various services feeding into the Economic Growth, Environment and Development Committee and having regard to the objectives set down in the Plan for Lichfield District and the associated One Year Action Plan.	Assessment of performance against the goals set down in the One Year Action Plan	Richard King	
Operation of the Tourism Information Centre, Lichfield		✓	To receive a report on the operation of the Tourist Information Centre based in St Mary's, Lichfield		Elizabeth Thatcher	
Operation of the Protocol for Member Engagement in Pre-Application Planning Discussions		✓	To receive a report on the operation of the Protocol a year after its first introduction.	Implementing both the GBSLEP and the SSLEP's planning charters requires the early engagement of elected members in the planning process.	Sean Coghlan	

**SUBMISSION TO ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW
AND SCRUTINY) COMMITTEE**

Date: 20/01/2014

Agenda Item: 6

Contact Officer: John Roobottom

Telephone: 01543 687546

SUBMISSION BY CABINET MEMBER FOR ECONOMIC GROWTH AND DEVELOPMENT

PARKING MATTERS INCLUDING CIVIL PARKING ARRANGEMENTS – AN UPDATE

1. Purpose of Report

- 1.1 To inform members of the likely position with regard to arrangements for on-street parking enforcement from April 2015 onward.
- 1.2 To further set out the potential implications for the management of the off-street parking estate.
- 1.3 To inform members of the car parking business levels experienced in the run up to Christmas.

2. Summary of developments since the May 2014 Committee

1. At the May 2014 meeting of the Committee, officers informed members that Staffordshire County Council (SCC) had issued formal notice that it intended to cease the current parking enforcement arrangements and take the on-street enforcement function in house from April 2015.
2. At the time of the earlier report, members were informed that it was likely that SCC would be working in partnership with Stoke City Council to deliver on street enforcement and that they would also be likely to offer an off street enforcement service to the various District and Borough Councils within Staffordshire.
3. SCC has formally confirmed its intention to proceed with the plans outlined above but despite repeated enquiries from officers of this Council and colleagues at other Staffordshire Districts very little detail has been forthcoming on this matter to date.
4. TUPE is likely to apply to the enforcement staff, this is the subject of ongoing discussions.
5. SCC are believed to be investigating the possibility of basing staff at dispersed locations at existing County facilities but we have no detailed information as to where this will be.
6. No information on the implications of this transfer has been given to the staff to be relocated despite repeated requests from their current employer.
7. At the recent County Parking Board meeting SCC members and officers expressed the view that it was important to keep the public informed of the changeover of arrangements in respect of car parking enforcement. A communication plan would help in this respect however such a plan has not as yet been drawn up.

8. At the same meeting SCC has confirmed that as expected the current system of Local Parking Boards involving District members in the prioritisation of new parking orders will cease and that this function will become part of the role of the County ward members.
9. LDC and the other Districts/Boroughs will remain as statutory consultees regarding the implementation of new orders and SCC has asked that the District/Borough Council's confirm what the preferred protocol would be for such consultation taking place.
10. No further meetings of the County or Local boards are planned. The SCC officer in charge of the project said that he would be setting up a series of meetings with District officers to ensure a smooth handover but no requests to schedule any such meetings had been received at the time of writing.

Off-Street Parking Arrangements

11. Officers from this Authority have held preliminary conversations with key members of staff at Stoke City Council. The Stoke officers continue to be confident that they will be able to deliver off-street enforcement and other functions such as cash collection and machine maintenance to Lichfield District to enable the Authority to continue to deliver the off-street parking function.
12. It has been indicated by Stoke CC that costs will be broadly in line with the current model but we await written confirmation of this offer.
13. Given that the deployment of enforcement officers will be on a mobile basis and that we will not have dedicated CEO's serving the Lichfield car parks there are likely to be times when there are no enforcement staff on the car parks and it appears inevitable that this may impact on response times to calls regarding out of order ticket machines.

Going Forward

14. Should the County/Stoke offer not be acceptable, the possibility of entering into a direct commercial arrangement with another authority or with one of the private enforcement companies remains a viable alternative.

Parking Trends Christmas 2014

15. In the off-street car park operation the run up to the important Christmas period delivered mixed results.
16. The year on year income figures for November 2014 showed a slight decline compared with November 2013 but the December figure was above that of the previous year.
17. Aggregate income through the machines in the November/December period was £261,693, an increase of £6,878.00 or 2.7% on the 2013 figure of £254,815. This would appear to indicate a continued slow recovery in parking business but at a lower rate than that experienced last year.
18. Overall business levels still remain below the peak levels seen before the financial difficulties in 2008.

3. Community Benefits

3.1 The current system of enforcement in Lichfield District is considered to have achieved community benefits by delivering the clear streets aim as originally promised to Councillors.

3.2 In proposing to cease the current arrangements, SCC feels that it could bring in an alternative scheme which would operate at a lower cost. The County Council has not indicated that they would intend to depart from the same clear streets objectives.

4. Recommendation

4.1 That officers continue to update members on the intentions of the County Council regarding on street CPE and also continue to pursue the aim of joint service delivery for off-street enforcement.

5. Financial Implications

5.1 The changes to the on street arrangements should be broadly cost neutral for this authority. The existing operation operates at a slight deficit but this deficit is covered by Staffordshire County Council.

5.2 The rate of increase in car park income has fallen compared to 2013 but does still show a slight positive effect compared to the previous years trading.

6. Strategic Plan Implications

6.1 A sustainable, clean and safe environment. Continuing off street enforcement should ensure a reduction in abuses of the parking order and in the potential for crime on the car parks.

6.2 A thriving economy. An adequate and well managed supply of parking spaces is essential to all local businesses in particular those involved in the retail sector.

6.3 A good place to live. Customer surveys have shown that the availability of parking is important to our residents.

6.4 A better quality of life. Legitimate car park users will continue to be guaranteed equal access to parking spaces.

7. Sustainability and Climate Change Issues

7.1 None identified

8. Human Rights Issues

8.1 It is important that the use of reserved disabled parking bays is monitored to ensure continued availability to legitimate users.

9. Crime and Community Safety Issues

9.1 The continuing presence of uniformed patrols on the car parks is thought to be useful in bringing about a reduction in the level of crime and disorder and also in lowering the fear of crime.

10. Risk Management Issues

Risk	Likelihood/ Impact	Risk Category	Countermeasure	Responsibility
Reputational risk if the level of on street service provided by SCC does not meet that currently delivered	High/Low	High	This would lie with SCC	The decision to cancel the current arrangement lies with SCC and as they are the Highway Authority continuity of cover is their responsibility.
Failure to arrive at a suitable alternative arrangement for off street enforcement	Low/High	Low	Officers have already started to examine alternative options.	DDL officers
Costs of off street enforcement may rise	Low/Low	Low	Normal practices would be followed to achieve a competitive quote.	Competition in the parking services industry should ensure that competitive rates are available.

Background Documents:

Future options, outline document.

Report checked and approved:

Strategic/Corporate Director

SUBMISSION TO ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE

Date: 20th January 2015

Agenda item: 7

Contact officer: Richard King

Telephone: 01543 308060

Local Ward Members: Not applicable

REPORT OF THE CABINET MEMBER FOR ECONOMIC GROWTH AND DEVELOPMENT

MID YEAR PERFORMANCE REPORT – ONE YEAR ACTION PLAN 14/15 FOR DEVELOPMENT SERVICES

1. PURPOSE OF THE REPORT

- 1.1 To advise Members of progress against the activities and projects set out in the Development Services One Year Action Plan for 14/15 as considered by this Committee in January 2014. Statistical information (key performance indicators) relating to activity during the first six months of the year is also included. Both the narrative report and the related statistics reflect performance as at 30th September 2014.
- 1.2 Members are invited to raise questions and comment.

2. BACKGROUND AND RATIONALE

- 2.1 Every autumn, Members and officers develop Service Plans setting out the priorities and budget allocations for the following financial year for each of the teams which make up the totality of Council services. Approximately 14 separate Service Plans are produced and they are all reviewed via the overview and scrutiny process. Members can use this as an opportunity to influence the direction of travel for the coming year and in some cases use the result to influence the Work Programme of the Overview and Scrutiny Committees.
- 2.2 A 'Top 10' is developed for each Directorate / Cabinet Member as a result of this exercise and these were reported to and endorsed by the relevant Overview and Scrutiny Committee in January 2014. The most significant and critical issues from the Directorate Top 10s are collated to form the Corporate Top 10 or Annual Action Plan which was approved by Full Council in February 2014.
- 2.3 The mid year performance against the One Year Action Plan 14/15 which relates to this Committee is attached at **Appendix A**. Some of the Actions set out were deemed to be so significant corporately that they were included in the Corporate Top 10 / Annual Action Plan for 14/15; these are indicated by the shaded rows. Progress on the corporate top ten actions was reported to Cabinet in November 2014. The key performance indicators are attached at **Appendix B**.

3. PERFORMANCE HIGHLIGHTS

- 3.1 A copy of the six month performance report for the Development Services portfolio is attached at **Appendix A**. This Committee has contributed to several of the activities and projects which feature in the Directorate and Corporate Work Programmes:
- Progressed further the Lichfield Local Plan: Strategy and successfully defended a legal challenge to it.
 - Maintained good standards of performance in respect of handling planning and building control applications
 - Made progress on developing a Community Infrastructure Levy charging regime to assist in delivering key infrastructure
 - Contributed to work in respect of safeguarding and strengthening High Street activity in Lichfield and Burntwood
 - Continued to support local businesses through the Lichfield and Tamworth Business and Economic Partnership (BEP) and initiatives emanating from the Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) and the Stoke and Staffordshire LEP (SSLEP)
 - Continued with the Council's commitments to seeing further growth and development of Lichfield and Burntwood as key service centres
 - Worked with local communities to help to start to bring forward Neighbourhood Plans
 - Prepared and submitted an application to the Heritage Lottery Fund to fund improvements to the historic urban fabric of Fazeley
 - Implemented plans to protect the River Mease Special Area of Conservation from the impacts of development.
- 3.2 Service Managers routinely monitor activity and performance delivered by their teams; progress against key performance indicators is attached at **Appendix B**. Some data is collected monthly, others quarterly.

4. RECOMMENDATION

- 4.1 Members are requested to consider and comment on the mid year performance report for 14 / 15 which is attached at **Appendix A** and the statistical analysis attached at **Appendix B**.

5. FINANCIAL IMPLICATIONS

- 5.1 None arising directly from this report. A more detailed report on the Council's performance against the financial strategy will be considered by Cabinet in January 2015 (the Money Matters report).

6. COMMUNITY BENEFITS

- 6.1 The effective scrutiny of performance reports and data drives performance improvement leading to direct benefits for the community through improved services and value for money based on achieving key priorities.

7. EQUALITY & DIVERSITY IMPLICATIONS

- 7.1 Equality and diversity implications are considered during the planning and delivery of the day to day activities of the Development Service eg. an equality impact assessment was conducted in relation to the Council's emerging Local Plan.

8. PLAN FOR LICHFIELD DISTRICT IMPLICATIONS

8.1 The report identifies some of the key areas of achievement so far during 14 / 15 and details progress made against the activities / projects and measures / targets set out in the District Council's One Year Action Plan 14/15.

8. CRIME AND COMMUNITY SAFETY ISSUES

8.1 None.

9. RISK MANAGEMENT ISSUES

Risk Description	Likelihood / Impact	Status	Risk Category	Countermeasures
Information provided to Members is too 'high level' and inadequate for robust scrutiny	Medium / medium	Material	Reputation	The Cabinet Member, Director and Service Managers are in attendance at the O&S meeting and can elaborate on the content of the report Members can request further details or a separate report on any item referred to in the report

2014/15 Development Services Top 10: Quarterly report to EGED (O&S) Committee

- 23rd July (April – June)
- 15th October (July – Sept)
- 21st January (Oct – Dec)
- 15th April (Jan – March 2015)

✓	On Target
=	In Progress
X	Behind Target

Implement Fit for the Future

Actions	Due Date	On Target?	Progress Update
Complete the Planning Service Review and implement agreed recommendations (Councillor Pritchard)	31-Mar-2015	✓	<p>Position at June – The Development Services review is on-going. A report was taken to the Economic Growth, Environment and Development (Overview and Scrutiny) Committee on the 4th June 2014 detailing the approach being taken in the review and the intended outcomes regarding the service being fit for purpose in the long term. The Committee noted the findings. Detailed changes to the service are now in the process of being published and are subject to discussion with existing employees, Unions etc.</p> <p>Position at September – No change proposed to Urban Design and Conservation and Arboricultural Team but further income generation identified.</p>

Develop Lichfield city and Burntwood town centres

Actions	Due Date	On Target?	Progress Update
Secure reduction in property vacancy rates / % town centre commercial space unoccupied (Councillor Pritchard)	31-Mar-2015	✓	<p>Position at June – Shop vacancy rates in both centres are monitored now on a six monthly basis. Prior to this year the Council did not conduct surveys in respect of Burntwood, only Lichfield. The January 2014 study showed both performing better than the national average (12.2%) with 8.3% for Lichfield City and 9.8% for Burntwood Town Centre. For Lichfield based on previous data the results are encouraging showing an average vacancy rates which continually falls below national averages and is beginning to decrease from comparable figures collected in 2012. The results of the most recent survey will be available shortly. The results of these studies will be routinely submitted for consideration by the Town Team, the Business Crew and the BEP. Town Centre vitality and viability is an important factor in the BEP Business Plan under the Place Marketing/Town Centres theme.</p>

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Actions	Due Date	On Target?	Progress Update
			Position at September – Lichfield – retail vacancy is has fallen from 8.3% in January 2014 to 7.02 % in July, which is the lowest vacancy rate since Jan 2009. Burntwood – has remained static at 9.8% over the same period. Nationally, town centre shop vacancy stands at 13.9% (Local Data Company Annual report).
Increase car park occupancy rates (City only) and footfall compared with 13/14 (Councillor Pritchard)	31-Mar-2015	=	Position at June – 2013/14 saw the beginning of an increase in car park usage within Lichfield City after a long period of continual decreases (going back to 2009/10 when the economic recession set in). Figures were up last year by 7.2% or c20,000 average number of users at peak times compared with 2012/13. However the total figure of 308,522 for 2013/14 has to be seen against a figure of 378,908 for 2009/10. In 2014/15 to date we have seen overall usage figures equal those of the comparable period for last year indicating that whilst the situation is improving it is still highly sensitive to changes in demand. Position at September – After a period of decline car park occupancy rose in 13/14 by 7% compared to the previous year. Despite holding tariffs steady for the seventh year in a row and improving our parking stock with the new car park at the Friary it has not been possible to sustain this rising trend. Figures for the first part of the year indicate that car park business has held steady at the 13/14 rate.
Resurface car park at Ryecroft Shops, Burntwood (Councillor Pritchard)	31-Dec-2014	✓	Position at June – Completed. A £12,000 scheme which included an allocation of £5,000 form the High Street Innovation Fund and further external funding from Burntwood Town Council, the JOG and Staffordshire County Council. Position at September – Completed and in operation

Adopt the Local Plan

Actions	Due Date	On Target?	Progress Update
Deliver an adopted Local Plan (Councillor Pritchard)	30-Sep-2014	=	Position at June – The Local Plan Strategy was submitted for Examination in Public on 22 nd March 2013 The Examination in Public is ongoing. Hearing sessions took place in June/July 2013 and our Inspector’s initial findings were received on 3 rd September. The findings require the District Council to make a number of ‘main’ modifications to the submitted Local Plan Strategy. A 6 week consultation on these modifications commenced in February 2014 and ended on March 20 th 2014. Representations have been received and these together with LDC comments have been forwarded to the Inspector. The Inspector is to determine the next steps – this could be to report on his findings including his views on the proposed modifications to the plan or re-open hearings to consider representations to the

Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

Actions	Due Date	On Target?	Progress Update
			<p>modifications and then report at a later date. Separately, a legal challenge was received to the Plan in March 2014 seeking to quash decisions made by the Council at the modifications stage. The Council has recently attended court to defend the claim. Judgement has been reserved and the decision is awaited Position at September – Target now April 2015: Main Modifications consultation Feb / March 2014, Legal Challenge which was received at this time was dismissed July 2014, Mods hearings resume 9 – 17th October 2014.</p>
<p>Formulate a Site Allocation Plan (Councillor Pritchard)</p>	<p>31-Dec-2014</p>	<p>=</p>	<p>Position at June – Work on the Site Allocations document links to the outcome of the Local Plan: Strategy. Initial work has been undertaken in preparation for taking this aspect of our Local Plan forward but the main work programme cannot realistically commence and be implemented until we have a clear Strategy in place. Position at September – Site allocations Document in earnest will be progressed once the Local Plan is adopted – however background work scheduled for once LP hearings are out of the way, subject to available capacity and other competing pressures including progressing CIL and supporting Neighbourhood Plans (for both see below).</p>
<p>Consult on CIL draft charging schedule (Councillor Pritchard)</p>	<p>1-Jul-2014</p>	<p>=</p>	<p>Position at June – Progress has been made in terms of bringing forward the necessary elements of a Community Infrastructure Levy (CIL). A preliminary draft Charging Schedule was prepared and agreed for consultation early this year with consultation duly taking place between March – April. Responses have been received and these are currently being considered. On the back of the responses received it is likely some further detailed work will be required to inform a revised draft Charging Schedule. A revised Charging Schedule will be presented to members in due course for approval to go out for consultation. Position at September – Preliminary Charging Schedule approved and consulted upon earlier in year. Comments and additional work generated by the consultation now being undertaken will feed into a revised Draft Charging Schedule for member approval. Current timetable shows consultation on DCS from December 2014, CIL examination in March 2015 and adoption April 2015.</p>

Classification: UNCLASSIFIED

Implement the Friarsgate scheme

Actions	Due Date	On Target?	Progress Update
Decision to be made on the future of the Friarsgate scheme (Councillor Wilcox)	8-Apr-2014	✓	<p>Position at June – Members confirmed their commitment to the Friarsgate scheme on the 1st April 2014 following the confirmation that Heads of Terms had been agreed with the anchor tenant for the scheme. Members endorsed the anchor tenant and the terms on which the lease will be agreed and also agreed to extend the Development Agreement to 30th June 2016 in accordance with the draft Heads of Terms agreed between LDC and Development Securities. The financial implications of the project were noted by Members.</p> <p>Position at September – Presentation to be made on 4th November by Development Securities regarding progress and future proposals.</p>
Further activities and milestones to be developed depending upon the decision made (Councillor Wilcox)		✓	<p>Position at June – In agreeing to the extension to the Development Agreement to 30th June 2016, the Council require Development Securities to achieve a number of key milestones. These include the finalisation of the pre-lets to the anchor tenant and the cinema operator, the submission of the revised planning application, the letting of the building contract and the confirmation of the funding agreement. Failure to obtain any of the milestones will allow the Council to terminate the Development Agreement if it is considered necessary and an update will be submitted in November 2014.</p> <p>Position at September – Presentation to be made on 4th November by Development Securities regarding progress and future proposals.</p>

Continue to Support Local Communities in their preparation of Neighbourhood Plans

Actions	Due Date	On Target?	Progress Update
Support completion of Neighbourhood Plans (Councillor Pritchard)	31-Mar-2015	✓	The District Council is supporting 14 plans at various stages from designation to the public consultation phase. Timetables for each Plan vary and as yet none have reached the submission stage, progress of these plans being in the hands of the communities (ie Parish Councils). The Neighbourhood Plan for Stonnall is the most advanced at the present time.

Prepare New Bio Diversity Strategy 2013 – 2023

Actions	Due Date	On Target?	Progress Update
Complete strategy (Councillor Pritchard)	30-Sept-2014	X	Biodiversity Strategy delayed to summer 2015 – due to delays in establishment of the evidence base.

Manage the Delivery of the River Mease Special Area of Conservation Mitigation Strategy

Actions	Due Date	On Target?	Progress Update
Commence management of the strategy (Councillor Pritchard)	1-Jul-2014	=	Work is ongoing to deliver the items identified within the Developer Contribution Scheme Appendix 1.

Submit an Application for Funding To Support a Townscape Heritage Initiative at Fazeley

Actions	Due Date	On Target?	Progress Update
Submit application (Councillor Pritchard)	1-Jul-2014	✓	Round One application submitted August 2014. HLF assessment visit programmed for the 20 th October 2014.

Support the Greater Birmingham & Solihull Local Enterprise Partnership and Stoke & Staffordshire Local Enterprise Partnership

Actions	Due Date	On Target?	Progress Update
Implement the GBSLEP Business Friendly Planning Charter for Development Management and comply with the requirements of SSLEP Planning Charter mark (Councillor Pritchard)	31-Dec-2014	✓	The District Council is compliant with both the GBSLEP Planning Charter and the SSLEP Planning Chartermark. The latter has recently been reviewed and re-badged as a concordat. This is being reported to EGED Committee. The new concordat considers the role of all partners involved in the operation of the planning system and seeks to improve/strengthen working relationships. The District Council is compliant with the concordat and actively engages with partners to provide appropriate services to customers.

Maintain High Levels of Performance in Determining Planning Applications

Actions	Due Date	On Target?	Progress Update
Maintain top quartile performance (Councillor Pritchard)	31-Mar-2014	✓	The performance against all three national indicators continues to be strong with performance above the national average in each case, and also in excess of higher, locally set targets.

Development Services Performance and Activity Indicators 2014/15

PI Code & Short Name	Q1 2013/14	Q2 2013/14	2013/14	Q1 2014/15	Q2 2014/15	2014/15
	Value	Value	Value			Value
Percentage of major planning applications determined against Statutory National Indicators of 75% or above	60.00%	100.00%	77.5%	100.00%	60.00%	80.00%
Percentage of minor planning applications determined against Statutory National Indicators of 80% or above	85.42%	79.70%	74.68%	71.90%	86.50%	79.20%
Percentage of other planning applications determined against Statutory National Indicators minimum of 90%	86.52%	94.70%	90.23%	96.00%	93.30%	94.65%
Percentage of planning appeals dismissed 70% or above	33.33%	100.00%	66.67%	70.00%	62.50%	66.25%
Serve a minimum of 35 Enforcement Notices	11	26	41	6	11	17
Minimum of 900 planning applications received by end of 2014/15	212	214	868	204*	256	460
1,400 building control projects received in 2014/15	319	617	-	332	597	929
95% of building control applications checked within 2 weeks of receipt	82%	83%	83%	81%	81%	81%
100% of land charge applications processed in 10 working days	100%	100%	100%	100%	100%	100%
Complete 2 supplementary planning documents by Spring 2015	Not previously recorded	Not previously recorded	Not previously recorded	0	5	5

* As of Q1 2014/15 – Certificates of lawfulness and prior notifications are no longer counted against NI157. 68 of these types of applications were received in the first two quarters of 2014/15.

**SUBMISSION TO (ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT) OVERVIEW
AND SCRUTINY COMMITTEE**

Date : 20 January 2015

Agenda item:8

Contact officer : Richard King

Telephone : 01543 308060

Local Ward Members :

Full Council

**REPORT OF THE CABINET MEMBER FOR
ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT**

DIRECTORATE TOP 10 - 2015/16

1. PURPOSE OF THE REPORT

- 1.1 To advise Members of the top 10 issues which are facing the Development Directorate in 2015/16 and to seek comments/feedback.
- 1.2 To advise Members that the proposed activity and performance indicators for the Directorate will be reported to this Committee in March 2015 for comment and endorsement.

2. BACKGROUND AND RATIONALE

- 2.1 In 2014, we moved away from producing a lengthy and detailed annual plan and instead we identified and focused on a smaller number of key activities/projects that needed to be progressed. Consequently for 14/15, a corporate top 10 issues was produced. This approach is to be continued for the next financial year and the Top 10 for 2015/16 will be considered by the Strategic Overview and Scrutiny Committee on 21 January 2015 for subsequent approval by Cabinet and Council in February 2015.
- 2.2 In developing the corporate Top 10, each Directorate identified their own critical issues for the coming year having regard to strategic priorities (as set out in the Plan for Lichfield District) and service plans, national legislation and policy changes, the Fit for the Future programme (phases 1 and 2), financial pressures and performance targets. The Top 10 for the Development Directorate is attached at **Appendix A**. Some of these issues are also included in the corporate Top 10.
- 2.3 A progress report on the Top 10 issues for the Development Directorate will be provided to this Committee at their January and June 2015 meetings as part of the corporate performance management framework.
- 2.4 The approach taken to performance management varies across teams and directorates. Limited activity and performance data is presented to Council, Committees and Cabinet or is available on the website. In order to address this, each Directorate is reviewing the activity and performance indicators which are collected in order to identify up to 20 indicators to routinely report in to Members. Proposals for these indicators will be advised to Members in March.

3. RECOMMENDATION

- 3.1 Members are requested to consider and comment on the top 10 issues for the Development Directorate which are attached at **Appendix A**.

4. COMMUNITY BENEFITS

- 4.1 This report sets out how council resources will be used to secure positive outcomes for the local community in 15/16 including:
- Progressing regeneration of our urban centres
 - Progressing Neighbourhood Plans
 - Adopting the Local Plan and Community Infrastructure Levy
- 4.2 The regular reporting and effective scrutiny of performance drives performance improvement leading to direct benefits for the community through improved services and value for money based on achieving key priorities.

5. FINANCIAL IMPLICATIONS

- 5.1 None arising directly from this report; the Medium Term Financial Programme (which is the financial underpinning of the work of the Directorate including for the delivery of the Top Ten Issues) will be considered by the Strategic Overview and Scrutiny Committee, Cabinet and Full Council in the usual way.

6. PLAN FOR LICHFIELD DISTRICT IMPLICATIONS

- 6.1 The Top Ten Issues set out in **Appendix A** of this report are consistent with the following Themes and Aims set out in the Plan for Lichfield District:
- supporting people
 - shaping place
 - boosting business

7. CRIME AND COMMUNITY SAFETY ISSUES

- 7.1 The Service has regard to crime and community safety issues in dealing with development matters.

8. EQUALITY IMPLICATIONS

- 8.1 The Service has regard to Equality Implications when dealing with development matters.

9. RISK MANAGEMENT ISSUES

Risk	Likelihood/ impact	Risk Category	Countermeasure	Responsibility
An issue which should be included in the top 10 has been overlooked	Low / high	Reputational Financial	The process of identifying the top 10 is rigorous and give the opportunity for all elected Members and officers to contribute	Cabinet Member and Director
A new priority issue emerges which could potentially be a top 10 matter	Medium / High	Reputational Financial	Any new issue would need to be considered and any amendments made to the existing top 10 (with appropriate Member approvals)	Cabinet Member and Director
The Council has insufficient financial or staffing capacity to deliver all of the top 10	Medium / High	Reputational	Regular progress monitoring will be undertaken	Cabinet Member and Director

ANNUAL ACTION PLAN 2015 / 16

Top Ten Issues – Development

Note: the shaded issues / activities and milestones are also included in the corporate top ten which will be considered by Cabinet and Full Council in February.

	Issue/task for inclusion on the AAP, 2015/16	Activities and milestones	Lead Cabinet Member
1	Operate within the Directorate's budget	<ul style="list-style-type: none"> To ensure the Directorate operates within approved budgets 	Councillor Pritchard
2	Implement Fit for the Future phase 2	<ul style="list-style-type: none"> Implement the outputs of the Development Services Review 	Councillor Pritchard
3	Adopt and deliver the Local Plan	<ul style="list-style-type: none"> Adopt the Local Plan and commence work on the Associated Site Allocations Plan 	Councillor Pritchard
4	Adopt Community Infrastructure Levy	<ul style="list-style-type: none"> Adopt Community Infrastructure Levy Charging Schedule and Regulation 123 List 	Councillor Pritchard
5	Develop Lichfield City and Burntwood Town Centres	<ul style="list-style-type: none"> Support the creation of a Business Improvement District for Lichfield City and ballot in summer 2015. Provide support to the Burntwood business community 	Councillor Pritchard
6	Implement the Friarsgate Scheme	<ul style="list-style-type: none"> Complete an amended Development Agreement Determine the planning application for the revised Scheme 	Councillor Pritchard
7	Consider and where appropriate implement the findings of the Peer Review	<ul style="list-style-type: none"> Review Economic Development Service in conjunction with Tamworth Borough Council Produce Economic Development Strategy by October; review service delivery by March 2016 	Councillor Pritchard
8	Car Parking Strategy Review	<ul style="list-style-type: none"> Complete the Car Parking Strategy Review by summer 2015 	Councillor Pritchard
9	Neighbourhood Plans	<ul style="list-style-type: none"> Support defined neighborhood areas in bringing forward neighbourhood plans including the holding of referenda 	Councillor Pritchard
10	Fazeley Townscape Heritage Initiative	<ul style="list-style-type: none"> If successful with the Part One application, take forward a Part Two development stage application for funding to support a Townscape Heritage Initiative in respect of Fazeley 	Councillor Pritchard

**ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY)
COMMITTEE**

Date: 20th January 2015

Agenda Item: 9

Contact Officers: Craig Jordan / Clare Eggington

Telephone: 01543 308202; 308147

SUBMISSION BY ECONOMIC GROWTH & DEVELOPMENT CABINET MEMBER

LICHFIELD DISTRICT LOCAL PLAN: UPDATE

1. Purpose of Report

- 1.1 The purpose of this report is to update members on progress with the Lichfield District Local Plan, the preparation of Neighbourhood Plans and ongoing work to inform the production of a Community Infrastructure Levy charging schedule.

2. Summary of Policy Development

Lichfield District Local Plan: Strategy

- 2.1 Lichfield District Council submitted the Lichfield District Local Plan: Strategy (Proposed Submission) to the Secretary of State (SoS) for Independent Examination on 22nd March 2013. The SoS duly appointed a Planning Inspector, Mr Robert Yuille MSc DipTP MRTPI, to conduct the examination to see if the Plan is sound and capable of being approved and adopted or not. The Inspector considered the Plan against the following Tests of Soundness:

- **Positively Prepared:** the plan should be based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is practical to do so consistently with the presumption in favour of sustainable development;
- **Justified:** the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;
- **Effective:** the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities; and
- **Consistent with national policy:** the plan should enable the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework.

- 2.2 In April 2013, the Inspector published a list of Main Matters and Issues that he wished to explore further through planned hearing sessions. The hearing sessions commenced on 24th June 2013 and concluded on 10th July 2013. Through these hearing sessions the Inspector identified a concern that the submitted Local Plan did not provide for enough housing to meet our 'objectively assessed need' and that following the hearing sessions he would provide interim findings that set out where the District Council would be required to undertake further work to ensure the Local Plan was 'sound.' This he subsequently did in September 2013.

- 2.3 To address the Inspector's concerns further technical work was undertaken, and proposed Main Modifications were approved by Full Council on 28th January 2014. A full 6

week statutory consultation was then undertaken. The schedule of Main Modifications can be viewed at www.lichfielddc.gov.uk/mods. Along with the schedule of Main Modifications, a schedule of 'Other' Modifications was prepared: these are modifications which do not fundamentally change the Plan such as the correction of grammar and spelling or minor amendments for clarification etc. These were also reported to the same Full Council meeting, and can be viewed via same web link.

- 2.4 The Inspector held resumed Hearings between 9th and 17th October 2014. Some further Main Modifications were proposed by the Council in response to the issues raised, and to address national policy changes which affected Housing policy H2. The schedule of further Main Modifications placed before the Inspector is Core Document reference CD5-33 from the core Document list which can be found at www.lichfielddc.gov.uk/localplanexamination and which is attached at **Appendix A** to this report for ease of reference. Members should note that the page and paragraph references on this particular schedule refer to the Track Changes version of the Plan and NOT the original submitted version. The Track Changes version can be seen at www.lichfielddc.gov.uk/mods
- 2.5 At the time of writing, the Inspector's final report is awaited. Further updates will be provided to Members should further information become available.

Duty to Cooperate and cross boundary issues

- 2.6 Cross boundary work is on going in relation to the statutory Duty to Co-operate. Responses have been made in relation to recent consultation relating to the Tamworth Draft Local Plan and a revised Memorandum of Understanding (MoU) between the District Council and Tamworth and North Warwickshire Borough Councils was prepared in October 2014 which provided an updated position (see www.lichfielddc.gov.uk/localplanexamination Core Document List reference CD5-31). Work is also ongoing in relation to other neighbouring authorities including that relating to Birmingham City Council and its Submitted Development Plan. This includes ongoing participation in the joint housing study being progressed by the GBSLEP. The Inspector for the Birmingham Plan has now issued his Interim Findings which, whilst requiring further work to be undertaken, is supportive of the ongoing work being undertaken in relation to the Duty to Co-operate. The report can be seen at <http://www.birmingham.gov.uk/cs/Satellite?c=Page&childpagename=Development-Planning%2FPageLayout&cid=1223485767105&pagename=BCC%2FCommon%2FWrapper%2FInlineWrapper> reference EXAM 131
- 2.7 Work is ongoing across the GBSLEP regarding three key pieces of evidence intended to inform the development of the GBSLEP Spatial Plan: the aforementioned Housing Study, a Strategic Environmental Assessment / Sustainability Appraisal, and a Strategic Employment Sites study. These pieces of evidence will all need to be considered together before decisions can be made in terms of the most appropriate solutions to address the distribution of growth. Such decisions will inform the GBSLEP Spatial Plan which members will be aware of.

Neighbourhood Planning

- 2.8 Hammerwich Parish was designated as a Neighbourhood Area at Full Council on 9th December 2014. At the same meeting, Fradley and Streethay were each designated as separate Neighbourhood Areas.
- 2.9 Information and updates on Neighbourhood Plans can be viewed at www.lichfielddc.gov.uk/neighbourhoodplans.

Community Infrastructure Levy update for information

- 2.10 Work is progressing on developing a Draft Charging schedule for consultation in Spring 2015. The evidence base has been completed by consultants and will be reported in due course alongside the next stages of the CIL work. This work will be progressed and reported via the agreed corporate mechanisms for establishing CIL i.e. the Joint Member and Officer Infrastructure Working Group (previously the Joint Planning Obligations Member and Officer Working Group). This group comprises Member representation from each of the four Overview and Scrutiny Committees: Councillors Cox (Economic Growth, Environment and Development), Councillor to be confirmed (Strategic), Tranter (Operational Services, Leisure, Parks and Play) and Woodward (Community, Health and Housing).

Local Plan delivery

- 2.11 A key element of work relating to the Local Plan and its associated documents is to ensure the delivery of strategy, ensuring this can be turned into action. In some cases this means that external funding opportunities must be sought where these align to the strategic priorities of the Local Plan and its delivery arm, the Infrastructure Delivery Plan.
- 2.12 Members received a report at the June 2014 meeting of this Committee concerning a bid to the Heritage Lottery Fund under Round 1 of the HLF Townscape Heritage Programme which aims to regenerate economically disadvantaged historic areas by promoting and encouraging investment in under-used and neglected historic buildings located within conservation areas. This bid relates to a programme of approximately £1.6m of which £0.96m is sought from the HLF with the remainder being secured from other sources.
- 2.13 The deadline for Round One of the bid programme was 31st August. The bid was submitted on Friday 29th August, and Members will be kept informed of progress accordingly: the outcome of this first stage bid is anticipated at the end of January 2015.
- 2.14 Work is ongoing in relation to the two Special Areas of Conservation (SAC): the river Mease, and Cannock Chase. Development has to be mitigated for where it has an impact on these areas as SACs are European designated sites of protection.
- 2.15 Practical works delivered through Lichfield District Council are ongoing on the River Mease Special Area of Conservation to mitigate for housing development within the catchment. The delivery of the developer contributions scheme includes awareness raising which has included pop ups for use at events, a septic tank leaflet and initial work on interpretation panels: and practical works which include the design of a silt trap, installation of a new agricultural bridge and improvement works to a road culvert. Further works are ongoing to deliver projects contained within the River Restoration Plan which are fundable through the Developer Contribution Scheme.
- 2.16 The team is also supporting the Cannock Chase Special Area of Conservation partnership in the development of a Memorandum of Understanding and a business plan which will serve as a blueprint for how the SAC partnership will operate, spelling out its purpose, vision and means of operation.

3. Community Benefits

- 3.1 The emerging Local Plan is required to replace the adopted 1998 Local Plan, providing the policy basis for ensuring sustainable growth and the future development of the District in a manner that protects and enhances the built and natural environment whilst addressing a range of issues affecting communities including housing, transport, employment and skills, infrastructure, community safety and health needs. It provides the

context within which emerging Neighbourhood Plans will need to be developed by local communities.

- 3.2 The introduction of CIL will help in delivering the essential infrastructure required to support development in the District.

4. Recommendation

- 4.1 That the Committee notes the progress of the Lichfield District Local Plan Strategy, Neighbourhood Plan preparation and work to progress the Community Infrastructure Levy. Members are asked in particular to note and endorse the further Main Modifications to the Plan attached at **Appendix A**.

5. Financial Implications

- 5.1 The preparation of the Local Plan will have financial implications but these have been considered as part of a previous service and financial planning process and a successful growth item achieved. Monies have been set aside to cover Examination in Public costs. Neighbourhood Plans attract government grant resources to ensure Local Authorities are sufficiently well resourced in order to be able to deliver on their statutory duties in relation to these. When implemented, CIL will bring in a new funding stream to help progress the delivery of infrastructure priorities in line with the Local Plan, although some of these resources would formerly have been funded by Section 106 obligations so much will not be 'new' money. Up to a quarter of CIL receipts will have to be paid to Parish Councils where development occurs in their area (25% if a Neighbourhood Plan is in place, 15% in all other cases).

6. A Plan for Lichfield District Implications

- 6.1 The Local Plan will be relevant to all of the Council's ambitions identified in the Plan for Lichfield District where they have a spatial element. In particular, it is important to integrate the processes and content of the Local Plan with the Plan for Lichfield District 2012-16 and the Staffordshire Sustainable Communities Strategy.

7. Sustainability and Carbon Reduction Issues

- 7.1 The purpose of a Local Plan is to establish a spatial policy framework for sustainable development and one that addresses as part of policy formulation and subsequent implementation, issues relating to Carbon Reduction. The Local Plan will recognise carbon reduction as a key and over-arching issue, addressing this through spatial policy and considering the issues for mitigation and adaptation.

8. Human Rights Issues

- 8.1 The extensive consultation procedures provided for by the Planning and Compulsory Purchase Act 2004 cover human rights matters.

9. Crime and Community Safety Issues

- 9.1 Crime and community safety issues have been considered as an integral part of the emerging Local Plan Strategy.

10. Risk Management Issues

Risk	Likelihood/ Impact	Risk Category	Countermeasure	Responsibility
Local Plan process needs to ensure it is considered corporately so that the strategy can be demonstrated as being soundly based in addressing the spatial issues arising from the Council's own plans and strategies.	Low/High	Strategic/Financial	Ensured wide consideration of preferred strategy before submitting for examination and further detailed consideration before progressing Main Modifications.	Development Services/Leadership Team
Local Plan process needs to involve external bodies to the extent that the strategy can be demonstrated as being soundly based in addressing the spatial issues arising from all relevant agencies future strategies	Medium/High	Strategic/Financial	Ensured that all appropriate agencies are fully engaged in the development of the Local Plan.	Planning Policy
Local Plan proposals are not supported by adequate evidence base	Medium/High	Strategic/Financial	Ensured completion of evidence base before agreeing proposed submission Local Plan: Strategy and only include policies or proposals supported by the evidence Ensured modifications put forward through EiP were based on robust evidence	Planning Policy
National planning guidance revised as part of the Decentralisation & Localism Agenda	Medium/High	Strategic/Financial	Ensure all emerging Government guidance is considered prior to the publication of a Local Plan	Planning Policy
Local plan fails on tests of soundness	Medium / high	Strategic / financial	Consideration of the PAS Soundness Toolkit and NPPF Checklist	Planning policy

Background Documents:

1. Lichfield District Local Plan: Strategy (as submitted March 2013), Main & Other Modifications (February 2014 and further schedule of Modifications updated December 2014), Local Plan Strategy Track Changes Version February 2014 & Core Document List
2. Inspectors Initial Findings report: September 2013
3. Sustainability Appraisal: Proposed Submission Local Plan Strategy including EiP Modifications (February 2014)
4. Addendum to Habitat Regulations Assessment (January 2014)
5. Green Belt Review Supplementary Report (December 2013) (supplements the strategic Green Belt Review July 2012)
6. Employment Land Review Addendum December 2013
7. Submission Document List (August 2013)
8. Infrastructure Delivery Plan (January 2014)
9. Preliminary Draft Charging Schedule (March 2014)
10. The Plan for Lichfield District 2012-16
11. National Planning Policy Framework 2012 and National Planning Guidance

Important web links

www.lichfielddc.gov.uk/localplan
www.lichfielddc.gov.uk/localplanexamination
www.lichfielddc.gov.uk/evidence
www.lichfielddc.gov.uk/mods
www.lichfielddc.gov.uk/neighbourhoodplans
www.lichfielddc.gov.uk/cil



Report checked and approved:

Strategic/Corporate Director

Appendix A

**Lichfield District Council
Schedule of Further Modifications
to the Local Plan: Strategy
October 2014
Updated December 2014**

(Please read this in conjunction with the Schedule of Proposed Main Modifications and Schedule of Proposed 'Other/Additional' Modifications contained within separate schedules CD1-3c and CD1-3b)

Modification No.	Document Page no ¹ .	Policy / paragraph ¹	Modified text (deleted text shown as struck through , additional text shown in bold and LDC comments <i>in italics</i>)	Reasons for modification	Source of modification (including rep. no .if applicable)
MM1a (Amend s MM1)	30	4.6	<i>Amendment to MM1 as follows:</i> Following discussions falling under the Duty to Co-operate Lichfield District Council recognises that evidence is emerging to indicate that Birmingham will not be able to accommodate the whole of its new housing requirements for 2011-31 within its administrative boundary and that some provision will need to be made in adjoining areas to help meet Birmingham's needs. A similar situation applies, albeit on a lesser scale, in relation to Tamworth. Lichfield District Council will work collaboratively with Birmingham, Tamworth and other authorities and with the GBSLEP to establish, objectively, the level of long term growth through a joint commissioning of a further housing assessment and work to establish the scale and distribution of any emerging housing shortfall. In the event that the work identifies that further provision is needed in Lichfield District, an early review or partial review of the Lichfield District Local plan will be brought forward to address this matter. Should the matter result in a small scale and more localised issue directly in relation to Tamworth then this will be dealt with through the Local Plan Allocations document.	To allow flexibility in meeting Tamworth's needs.	Lichfield District Council – Matter 2 Hearing Statement
MM19a (amend s MM19)	28	CP1	<i>Core Policy 1: The Spatial Strategy (Paragraph 14)</i> Minor Changes to Green Belt boundaries that do not have a fundamental impact on the overall strategy may be appropriate for all settlements within the Green Belt, with the precise boundaries of these changes being determined through the Local Plan Allocations document or through a Neighbourhood Plan.	Modification to reflect NPPF. Modification agreed through hearing sessions in June/July 2013 through HD-9a. Modification is to be consistent with HD-9a and modification within the Local Plan Strategy (EiP Changes) (CD1-1a) as published 06/02/2014	

¹ Page numbers and Policy/Paragraph related to Lichfield District Local Plan: Strategy (EiP Changes) (CD1-1a) - http://www.lichfielddc.gov.uk/downloads/file/5622/local_plan_strategy_with_modifications_track_changes

Modification No.	Document Page no ¹	Policy / paragraph ¹	Modified text (deleted text shown as struck through , additional text shown in bold and LDC comments <i>in italics</i>)	Reasons for modification	Source of modification (including rep. no .if applicable)
MM22a (Amend s MM22)	189	Map H.1, Lichfield District Policies Map, Lichfield Inset 1	<i>Amend the site boundary of Deans Slade Farm SDA to include small section of land to the east of the Birmingham Road identified for Commercial Development on Map H.2 and within the Concept Statement at Appendix H.</i>	To correct the site boundary for the Deans Slade Farm SDA to be consistent with Map H.2 of the Local plan Strategy (EiP Changes) to include the commercial area within the Allocation.	Lichfield District Council – Matter 6 Hearing Statement
New modification to Policy NR2	85-86	NR2	<i>Policy NR2: Development in the Green Belt (Fourth Paragraph)</i> In addition, limited infilling within Green Belt villages will be allowed, with appropriate 'infill' boundaries being determined through local community-led plans consultation at or the Local Plan Allocations document, which may where appropriate be informed by local community-led plans.	To ensure conformity with Core Policy 1 as modified through MM19.	Lichfield District Council
New Modification to Policy H2 and explanatory text para 8.20	58	H2	<i>Policy H2: Provision of Affordable Homes (fourth and fifth bullet points)</i> <ul style="list-style-type: none"> In Lichfield City and Burntwood affordable housing will be required on housing developments for 15 or more developments or sites of 0.5ha or more in size and in accordance with nationally set thresholds Outside these two main urban areas, affordable housing will be required on housing developments for 5 or more dwellings or sites of 0.2ha or more in size in line with nationally set thresholds. <p>Para 8.20 Opportunities for housing development outside the urban areas of Lichfield and Burntwood are more reliant on smaller sites and infill development yet the levels of affordable housing need remain high. The affordable Housing Viability Assessment has concluded that with higher house prices in the rural areas, the size of the site does not unduly affect viability. This is reflected in the reduced rural threshold in line with nationally set criteria of 5 dwellings which gives greater scope to deliver affordable housing within the Lichfield District South & East and Lichfield District North sub housing market areas.</p>	To ensure conformity with national Planning Policy a change to which was announced on 28 th November 2014 Paragraph: 012 Reference ID: 23b-012-20141128	Lichfield District Council

Abbreviations used where the context is not provided in this document:

EiP: Examination in Public

SDA: Strategic Development Allocation