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18th March 2014

Dear Sir/Madam

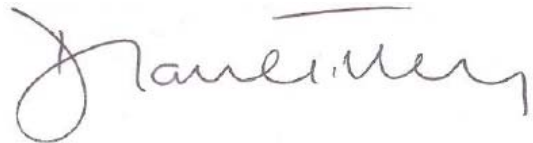
DISTRICT BOARD

The meeting will take place on **Tuesday, 25th March 2014 at 4.00pm** in the **Committee Room, Lichfield District Council**.

Yours faithfully



Cllr Mike Wilcox
Leader of the Council



Diane Tilley
Chief Executive

To: **Elected Members:**
Councillors Mike Wilcox and Colin Greatorex Lichfield District Council
Councillor Terry Finn, Staffordshire Fire Authority
Councillor Alan White, Staffordshire County Council

Representatives from External Organisations:
Nicky Burns, Lichfield and District Community and Voluntary Sector Support (CVS)
Tim Hyde, Staffordshire Fire and Rescue Service
Mick Boyle, Staffordshire Police
Kate McConnell, Staffordshire Probation
Jon Topham, Public Health Staffordshire
Graham Morley, South Staffordshire College
Debbie Baker, Business and Economic Partnership
Rita Symons, South East Staffs & Seisdon Peninsula Clinical Commissioning Group
Julie Walker, Strategic Housing Partnership

In attendance:
Diane Tilley, Helen Spearey and Susan Bamford, Lichfield District Council
Wayne Mortiboys, District Commissioning Lead, Staffordshire County Council

cc. **Agenda for information only:**
Councillors Iain Eadie, Ian Pritchard, Andrew Smith and Christopher Spruce, Lichfield District Council
Richard King, Jane Kitchen and Neil Turner, Lichfield District Council

AGENDA

1. WELCOME AND APOLOGIES

Introductions - Susan Bamford, Partnerships and Policy Manager and Superintendent Mick Boyle

2. ACTION NOTES FROM THE PREVIOUS MEETING, 19TH NOVEMBER 2014

To agree the action notes as an accurate record - *attachment*

3. MATTERS ARISING

To consider any matters arising not covered elsewhere on the agenda

ITEMS FOR DISCUSSION

4. COMMUNITY SAFETY DELIVERY PLAN 2014-17(20 mins)

To receive a report from Jenni Coleman, Community Safety Manager - *attachment*

Decision needed by partners:

- a) To approve the Community Safety Delivery Plan and spending priorities for14/15.
- b) To delegate authority to the Community Safety Working and Performance Group to adjust the spending priorities where deemed appropriate.

5. SUPPORTING FAMILIES IN LICHFIELD DISTRICT (10 mins)

To receive a report from Wayne Mortiboys, District Commissioning Lead- *attachment*

Decision needed by partners:

- a) Note the progress being made across Lichfield District working with families with multiple issues as part of the County Council's Building Resilient Families & Communities project.
- b) Note the amount of reward grant that has been received through the Payment by Results mechanism where positive progress has been made with families.
- c) Approve the investment of approximately 50% of the Payment by Results reward grant secured to date, £7,500, back into local initiatives that are helping young people and vulnerable adults with learning difficulties into employment.
- d) Delegate the detailed commissioning of the £7,500 reward grant to the District Commissioning Lead.

6. FOOD POVERTY AND HEALTH GRANTS SCHEME (10 mins)

To receive a report from Jon Topham, Locality Public Health Partnerships and Commissioning Lead - *attachment*

Decision needed by partners:

- a) That the District Board notes the funding opportunity and the actions taken by the Health and Wellbeing Group so far.
- b) That the District Board delegate authority to the Health and Wellbeing Group to decide how the funding should be allocated.
- c) That the District Board receives progress reports i) to advise on the successful applications at the next meeting of the Board and ii) to update on delivery outcomes by March 2015.

7. PUBLIC HEALTH COMMISSIONING PROSPECTUS 2014/15 (10 mins)

To receive a report from Jon Topham, Locality Public Health Partnerships and Commissioning Lead - *attachment*

Decision needed by partners:

- a) That the District Board notes the funding opportunity offered by the Public Health Commissioning Prospectus.
- b) That the District Board delegate authority to the Health and Wellbeing Group to decide how the funding should be allocated.
- c) That the District Board receives progress reports i) to advise on the successful applications at the next meeting of the Board and ii) to update on delivery outcomes by March 2015.
- d) That the District Board consider wider governance issues implicit in this report (separate agenda item).

8. LOCALITY COMMISSIONING (15 mins)

To receive a report from Jon Topham, Locality Public Health Partnerships and Commissioning Lead on behalf of the Health and Wellbeing Group - *attachment*

Decision needed by partners:

- a) That the District Board consider the proposals within this paper.
- b) That the District Board authorizes the Health and Wellbeing Group to further develop a model for locality commissioning in Lichfield District.

9. TRANSFORMING REHABILITATION (10 mins)

Kate McConnell, Deputy Head Staffordshire LDU, to introduce briefing paper- *attachment*

Decision needed by partners

- a) To note the plans to change the way probation services are organised.

10. LICHFIELD DISTRICT LOCAL PLAN :STRATEGY (10 mins)

To receive an update report from Clare Eggington, Principle Development Plans Officer- *attachment*

Decision needed by partners

- a) To note the progress being made to adopt a new Local Plan for Lichfield District.

11. SLA MONITORING REPORT – LICHFIELD4BUSINESS (10 mins)

Debbie Baker, Chair of the Tamworth and Lichfield Business and Economic Partnership (BEP) to give an update on Lichfield4Business - *attachment*

Decision needed by partners

- a) To note the key services delivered and outcomes achieved.

12. BUSINESS IMPROVEMENT DISTRICT (15 mins)

Elizabeth Thatcher, Communications and Tourism Manager to brief the Board on proposals to establish a BID in Lichfield City Centre

Decision needed by partners

- a) To note the proposals.

13. COMMUNITY CONSULTATION EXERCISE (LDC)(10 mins)

To receive a report from Helen Spearey, Strategic Director, Community, Health and Housing - *attachment*

Decision needed by partners:

- a) To note the report and the questionnaire survey.
b) To consider whether there are opportunities to publicise the Survey through partner networks and encourage uptake by employees, customers etc.

14. UPDATE REPORTS (20 mins)

- Work Clubs - Julie Walker and Nicky Burns
- Let's Work Together - Nicky Burns and Jon Topham
- County Council Change Programme – Wayne Mortiboys
- Lichfield District Health and Well Being Group - *notes of last meeting for information*

15. ANY OTHER BUSINESS

16. FUTURE MEETING DATES

Monday 23 June 2014 at 4 pm - Chasewater Innovation Centre

Monday 10 November 2014

Note: Lichfield District Council welcomes offers from partners to host meetings of the District Board. Accommodation at District Council House is held as a contingency.