

Your ref  
Our ref SPA  
Ask for Dawn Everitt  
Email [dawn.everitt@lichfielddc.gov.uk](mailto:dawn.everitt@lichfielddc.gov.uk)

**District Council House, Frog Lane  
Lichfield WS13 6YU**

Switchboard +44 (0) 1543 308000  
Fax +44 (0) 1543 309899  
Direct Line +44 (0) 1543 308061  
Minicom only +44 (0) 1543 308078

18<sup>th</sup> July 2013

Dear Sir/Madam

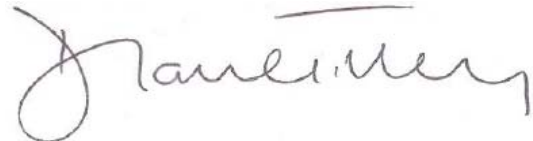
**DISTRICT BOARD**

The meeting will take place on **Thursday, 25th July 2013** at **4.30pm** in the **Committee Room, Lichfield District Council**. Please note the later than usual start time for this meeting.

Yours faithfully



Cllr Mike Wilcox  
**Leader of the Council**



Diane Tilley  
**Chief Executive**

To: **Elected Members:**  
Councillors Mike Wilcox and Colin Greatorex Lichfield District Council  
Councillor Terry Finn, Staffordshire Fire Authority

**Representatives from External Organisations:**

Nicky Burns, Lichfield and District Community and Voluntary Sector Support (CVS)  
Paul Cullen, representing Tim Hyde, Staffordshire Fire and Rescue Service  
Richard Morris, representing Dave Holdway, Staffordshire Police  
Laura Brown, representing Kate McConnell, Staffordshire Probation  
Jon Topham, Public Health Staffordshire  
Jamie Smith, representing Graham Morley, South Staffordshire College  
Debbie Baker, Business and Economic Partnership  
Fleur Fernando, representing Rita Symons, South East Staffs & Seisdon Peninsula Clinical Commissioning Group

**In attendance:**

Diane Tilley and Lesley Bovington, Lichfield District Council  
Wayne Mortiboys, District Commissioning Lead, Staffordshire County Council

cc. **Agenda for information only:**  
Councillors Louise Flowith, Ian Pritchard, Val Richards and Christopher Spruce,  
Lichfield District Council

Richard King, Jane Kitchen; Ruth Plant and Neil Turner, Lichfield District Council



## **AGENDA**

### **1. WELCOME AND APOLOGIES**

To welcome Nicky Burns (Chief Executive, Lichfield & District CVS), Cllr Terry Finn (Staffordshire Fire Authority), and the following representatives of standing District Board members: Paul Cullen (Staffordshire Fire & Rescue Service), Insp Richard Morris (Staffordshire Police), Laura Brown (Staffordshire Probation), Fleur Fernando (South East Staffs & Seisdon Peninsula CCG) and Jamie Smith (South Staffordshire College).

To welcome Kerry McCormick from Staffordshire County Council's Insight Team to present the District Profile.

To welcome Jenni Coleman, Community Safety Manager, Lichfield District Council, as an observer.

Apologies noted from Cllr Alan White, Tim Hyde (Staffordshire Fire & Rescue Service), Dave Holdway (Staffordshire Police), Kate McConnell (Staffordshire Probation), Graham Morley (South Staffordshire College), Julie Walker (Strategic Housing Partnership), Rita Symons (South East Staffs & Seisdon Peninsula CCG) and Helen Spearey, Lichfield District Council.

### **2. ACTION NOTES FROM PREVIOUS MEETING, 26<sup>th</sup> March 2013**

To agree the action notes as an accurate record - *attachment*

### **3. MATTERS ARISING**

To consider any other matters not arising elsewhere on the agenda

## **ITEMS FOR DISCUSSION:**

### **4. DISTRICT PROFILE (20 minutes)**

To receive a presentation from Kerry McCormick, Staffordshire County Council on the role of the Staffordshire Intelligence Hub and Lichfield District Profile 2013

#### **Decision needed by partners:**

Partners are asked to share the content of the Profile within their respective organisations to inform plans and priorities

### **5. STAFFORDSHIRE HEALTH AND WELLBEING STRATEGY 2013 - 18 'LIVING WELL IN STAFFORDSHIRE' (15 minutes)**

To receive a report from Jon Topham (Chairman, Health and Well Being Group) on the Staffordshire Health and Wellbeing Strategy – *attachment*

#### **Decision needed by partners:**

The Board is asked to:

- (i) Note the Health and Well Being Strategy 2013 – 2018 attached at **Appendix A**
- (ii) Receive verbal feedback from the local consultation event - Voluntary Voice
- (iii) Comment on the draft response to the Strategy – attached at **Appendix C**.

**6. BOND (Better Outcomes New Delivery) (10 minutes)**

To receive a report from Wayne Mortiboys on “BOND”, the new emotional wellbeing support service for children - *attachment*

**Decision needed by partners:**

- (i) To note the development of the UPSIDE online support now available through Barnardos
- (ii) To note the development of the BOND project
- (iii) To consider the potential of jointly commissioning emotional health and wellbeing services now available through the Framework Agreement

**7. POLICE AND CRIME COMMISSIONER’S PLAN : “Safer, Fairer, United Communities for Staffordshire” 2013 - 2018 (15 minutes)**

To receive a report from Cllr Colin Greatorex on the Police & Crime Commissioner’s Plan for Staffordshire - *attachment*

**Decision needed by partners:**

- (i) To provide feedback on the Police and Crime Commissioner’s Plan to the Community Safety Manager, Jenni Coleman, for inclusion in the local response.
- (ii) To receive further reports in due course as additional information is received from the Office of the Police and Crime Commissioner.

**8. STAFFORDSHIRE FIRE AND RESCUE SERVICE CORPORATE SAFETY PLAN - Local Priorities for 2014 – 2017 (15 minutes)**

To receive a report from Paul Cullen on the proposed local priorities to be included in the Staffordshire Fire and Rescue Service Corporate Safety Plan 2014 - 2017 - *attachment*

**Decision needed by partners:**

To review the Draft Corporate Safety Plan and to identify whether any amendments should be made or additional information considered.

**9. UPDATE REPORTS (15 minutes)**

To receive verbal update reports as follows:

- a) Let’s Work Together – Nicky Burns
- b) Supporting Families in Lichfield District – Wayne Mortiboys
- c) Talent Match – Nicky Burns
- d) Impact of Welfare Reform – Lesley Bovington - *attachment*
- e) Staffordshire Strategic Board (meeting of 10<sup>th</sup> June) – Diane Tilley - *attachment*

**10. RESULTS OF DISTRICT BOARD SURVEY (10 minutes)**

To receive a report from Diane Tilley on the results of the District Board partner survey - *attachment*

**Decision needed by partners**

- (i) To note comments and responses to the District Board Survey
- (ii) To note and endorse the continuing role of the partnership
- (iii) To continue to support the identification of relevant and value adding subjects for debate and discussion
- (iv) To endorse the focus on influencing and aligning strategies and plans through debate and networking

**ITEMS FOR INFORMATION: (10 minutes)**

**11. LICHFIELD DISTRICT COUNCIL'S "FIT FOR THE FUTURE" PROGRAMME**

To receive a verbal report from Diane Tilley on the District Council's "Fit for the Future" organisational review programme

**12. NOTES OF LICHFIELD DISTRICT HEALTH & WELLBEING GROUP**

- a) Meeting of 7<sup>th</sup> March - *attached*
- b) Meeting of 30<sup>th</sup> April – *attached*
- c) Meeting of 4<sup>th</sup> July - *attached*

**13. ANY OTHER BUSINESS**

To note the appointment from 1<sup>st</sup> April 2013 of the South East Staffordshire & Seisdon Peninsula Clinical Commissioning Group as a Responsible Authority on the Lichfield District Safer Community Partnership under Schedule 5 of the Health and Social Care Act 2012. The CCG will also be represented at the Working & Performance Group of the Lichfield District Safer Community Partnership  
– Lesley Bovington

**14. FUTURE AGENDA ITEMS**

To receive suggestions for future agenda items. Noted to date:

Progress report on partnership activity to mitigate the impact of welfare reform  
(November meeting)

**15. NEXT MEETING**

**Tuesday, 19<sup>th</sup> November 2013 at 4.00pm, Lichfield District Council**

**Tuesday, 25<sup>th</sup> March 2014 at 4.00pm, Lichfield District Council**

*Note: Lichfield District Council welcomes offers from partners to host meetings of the District Board. Accommodation at District Council House is held as a contingency.*