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18th March 2013

Dear Sir/Madam

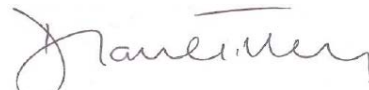
DISTRICT BOARD

The meeting will take place on **Tuesday, 26th March 2013 at 4.00pm** at Lichfield District Council, Frog Lane, Lichfield, WS13 6YU.

Yours faithfully



Cllr Mike Wilcox
Leader of the Council



Diane Tilley
Chief Executive

To: **Elected Members:**

Councillors Mike Wilcox and Colin Greatorex, Lichfield District Council
Councillor Matthew Ellis, Staffordshire County Council
Councillor Erica Bayliss, Staffordshire Fire Authority

Representatives from External Organisations:

Tim Hyde, Staffordshire Fire and Rescue Service
Darren Oakey representing Dave Holdway, Staffordshire Police
Kate McConnell, Staffordshire Probation
Jon Topham, Public Health Staffordshire
Graham Morley, South Staffordshire College
Sandra Payne, Lichfield and District Community and Voluntary Sector Support
Debbie Baker, Business and Economic Partnership
Julie Walker, Strategic Housing Partnership
Rita Symons, Clinical Commissioning Group

In attendance:

Diane Tilley, Helen Spearey and Lesley Bovington, Lichfield District Council
Wayne Mortiboys, District Commissioning Lead, SCC

cc. **Agenda for information only:**

Councillors Louise Flowith, Ian Pritchard, Val Richards, Christopher Spruce,
Margaret Stanhope and Alan White, Lichfield District Council

Richard King, Jane Kitchen; Ruth Plant and Neil Turner, Lichfield District Council



AGENDA

1. WELCOME AND APOLOGIES

To introduce Diane Tilley, Chief Executive Officer, Lichfield District Council, Jon Topham, Locality Public Health Partnerships and Commissioning Lead, and Sandra Payne, Assistant Director, Lichfield & District Community and Voluntary Sector Support (CVS).

To welcome Dr John James, Chair of the South East Staffordshire and Seisdon Clinical Commissioning Group, Staffordshire Police Insp Darren Oakey, and Cllr Ian Pritchard, Cabinet Member for Housing, Health and Environmental Protection and Pat Leybourne, Revenues & Benefits Manager, both Lichfield District Council

To note Rose Vakis, former Director of Lichfield & District CVS has now retired and so has left the District Board, and to thank Lichfield & District CVS for her past contribution to the work of the District Board.

ITEMS FOR DISCUSSION:

2. ACTION NOTES FROM PREVIOUS MEETING, 20th November 2012

To agree the action notes as an accurate record - *attachment*

3. MATTERS ARISING (5 minutes)

To consider any other matters not arising elsewhere on the agenda, to include:

- **Enhanced Joint Strategic Needs Assessment:** to endorse the establishment of a Health and Well Being Group for Lichfield District – Jon Topham

4. LET'S WORK TOGETHER (15 minutes)

To receive a report from Helen Spearey and Sandra Payne on the performance and future sustainability of Let's Work Together – *attachment*

Decision needed by partners:

- ii) To note the performance report
- ii) To consider the future sustainability of Let's Work Together

5. IMPACT OF WELFARE REFORM (40 minutes)

To receive a report from Pat Leybourne on the likely local impact of Welfare Reform and to consider the partnership activity required to mitigate this (Julie Walker) *attachment.*

Decision needed by partners:

- i) To note the impact report
- ii) To endorse the partnership activity

ITEMS FOR APPROVAL:

6. HOUSING STRATEGY FOR LICHFIELD DISTRICT 2013 – 2017 (10 minutes)

To receive a report from Helen Spearey and Julie Walker on the Housing Strategy for Lichfield District 2013 – 2017

Decision needed by partners:

- (i) To endorse the strategy
- (ii) To endorse the involvement of the Strategic Housing Partnership in the future review and monitoring of the strategy and its delivery plan

7. PARTNERSHIP DELIVERY PLAN (15 minutes)

- a) To receive a report from Wayne Mortiboys on the District Board's achievements in 2012/13.

Decision needed by partners:

To note the performance report

- b) To receive the proposed Lichfield District Strategic Partnership priorities for 2013/14 (Lesley Bovington)

Decision needed by partners:

To endorse the priorities

- c) To receive the proposed Lichfield District Safer Community Partnership Partnership Plan for 2013 – 2014 (Insp Darren Oakey)

Decision needed by partners:

To endorse the Lichfield District Safer Community Partnership plan

8. UPDATE REPORTS (15 minutes)

To receive verbal update reports as follows:

- a) Supporting Families in Lichfield District – Wayne Mortiboys
- b) LSP Funded Projects – Lesley Bovington *attachment*
- c) Talent Match – Sandra Payne
- d) Staffordshire Strategic Board (meeting of 6th December 2012) – Cllr Mike Wilcox

9. ANY OTHER BUSINESS (5 minutes)

To inform partners of the District Council's intention to survey them to establish views on the value of the Local Strategic Partnership in Lichfield District, within the context of the broader partnership-working landscape – Diane Tilley

10. DATE AND TIME OF THE NEXT MEETING

Monday, 24th June 2013

Tuesday, 19th November 2013

Tuesday, 25th March 2014