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18<sup>th</sup> June 2012

Dear Sir/Madam

## **DISTRICT BOARD**

The meeting will take place on **Monday 25<sup>th</sup> June** at **4.00pm** at South Staffordshire College, Lichfield Campus, The Friary, Lichfield, WS13 6QG.

Yours faithfully



Cllr Mike Wilcox  
**Leader of the Council**



Nina Dawes  
**Chief Executive**

To: **Elected Members:**  
Councillors Mike Wilcox and Colin Greatorex, Lichfield District Council  
Councillor Matthew Ellis, Staffordshire County Council  
Councillor Erica Bayliss, Staffordshire Fire Authority

**Representatives from External Organisations:**  
Mick Archer, Staffordshire Fire and Rescue Service  
Rosemary Crawley, Staffordshire Police Authority,  
Dave Holdway, Staffordshire Police  
Angela Staplehurst, Staffordshire Probation  
Rachel Chapman, Public Health Staffordshire;  
Graham Morley, South Staffordshire College;  
Rose Vakis, Lichfield and District Community and Voluntary Sector Support  
Debbie Baker, Business and Economic Partnership  
Julie Walker, Strategic Housing Partnership  
Dr Gerbo Huisman, Clinical Commissioning Group

**In attendance:**  
Nina Dawes, Helen Spearey and Lesley Bovington, Lichfield District Council  
Wayne Mortiboys, District Commissioning Lead, SCC

cc. **Agenda for information only:**  
Councillors Louise Flowith, Ian Pritchard, Val Richards, Christopher Spruce,  
Margaret Stanhope and Alan White, Lichfield District Council

Richard King, Jane Kitchen; Ruth Plant and Neil Turner



## AGENDA

### 1. WELCOME AND APOLOGIES

### 2. ACTION NOTES FROM PREVIOUS MEETING, 28<sup>TH</sup> MARCH 2012

To agree the action notes as an accurate record - *attachment*

### 3. MATTERS ARISING (10 minutes)

To consider any other matters not arising elsewhere on the agenda

### 4. TROUBLED FAMILIES (20 minutes)

To receive a report on the national Troubled Families initiative, and consider how this will be implemented locally – Wayne Mortiboys – *attachment*

#### Decision needed by partners:

##### **The District Board is asked to:**

- a) Agree that the Board will endorse the implementation of the Troubled Families programme and adopt it as a priority project for the LSP
- b) Amend the High Level Action Plan for 12/13 to make specific reference to this project

##### **Individual agencies represented on the District Board are asked to:**

- a) Ensure their organisation / partnership is briefed about the Troubled Families programme
- b) Consider how their organisation can provide local intelligence to identify troubled families living in Lichfield District and support the successful implementation of this programme
- c) Key agencies (including the County and District Councils, police, probation, Bromford Living and NHS) make a commitment to refocus some resource towards supporting the Troubled Families programme

### 5. LICHFIELD DISTRICT LOCAL PLAN: STRATEGY (40 minutes)

To receive a presentation from Neil Cox and Clare Eggington on the Local Plan and supporting Infrastructure Delivery Plan- *attachment*

#### Decision needed by partners:

- a) To endorse the Lichfield District Local Plan: Strategy and supporting Infrastructure Delivery Plan
- b) To confirm the alignment of the Lichfield District Local Plan: Strategy and Infrastructure Delivery Plan with partners' plans and strategies

### 6. INVESTMENT OF LSP FUNDS (20 minutes)

To consider proposals as follows:

- a) Business Support – Debbie Baker - *attachment*
- b) Place project – Helen Spearey – *verbal report*

**Decision needed by partners:**

- a) To agree the investment proposal in respect of business support:
- b) To approve the proposed outline specification for the service as presented in the report
- c) To note the proposed project management arrangements and delivery timelines
- d) To instruct the Business & Economic Partnership to proceed with tendering for the service

**7. HEALTH & WELLBEING (25 minutes)**

To receive the following reports:

- a) Update on the Health & Wellbeing Board (Staffordshire LSP) – Wayne Mortiboys – *attachment*
- b) The Joint Strategic Needs Assessment and District Health & Wellbeing Profile – Rachel Chapman – *attachments*

**Decision needed by partners:**

- a) To note the progress made by the Shadow Staffordshire Health and Wellbeing Board.
- b) To note the key findings of the JSNA and Profile for Lichfield District
- c) To endorse the proposed approach to developing an Enhanced JSNA for Lichfield District
- d) To consider how partners can best contribute to the process, including supporting the workshop proposed for September 2012
- e) To highlight voluntary and community sector groups that may hold useful information on local needs

**8. COMMUNITY SAFETY PERFORMANCE 2011/12 (10 minutes)**

To receive a report on Recorded Crime and Anti-Social Behaviour in Staffordshire 2011/12 – Supt Dave Holdway - *attachment*

**9. STAFFORDSHIRE STRATEGIC BOARD (5 minutes)**

Nina Dawes to provide feedback from the last meeting, held on 11<sup>th</sup> June 2012 – *attachments*

**Decision needed by partners:**

To note the verbal report

**10. ANY OTHER BUSINESS (5 minutes)**

To include a call for information – community-based transport in Lichfield District – Wayne Mortiboys

**11. DATE AND TIME OF THE NEXT MEETING**

Tuesday, 20<sup>th</sup> November at 4.00pm at Bromford Living, 5, Stowe Road, Lichfield WS13 6WA

**Briefing note:**

- **Report on the progress of projects funded in November 2011** *attached*