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22th March 2012

Dear Sir/Madam

DISTRICT BOARD

The meeting will take place on **Wednesday 28th March 2012** at **4.00pm** in room LLC011, South Staffordshire College, Lichfield Campus, The Friary, Lichfield, WS13 6QG. There is a pay and display within the campus to park and a map is attached for directions.

Yours faithfully



Cllr Mike Wilcox
Leader of the Council



Nina Dawes
Chief Executive

To: **Elected Members:**

Councillors Mike Wilcox and Colin Greatorex, Lichfield District Council
Councillor Matthew Ellis, Staffordshire County Council
Councillor Erica Bayliss, Staffordshire Fire Authority

Representatives from External Organisations:

Mick Archer, Fire and Rescue Service
Rosemary Crawley, Staffordshire Police Authority, Juliet Prince, Staffordshire Police
Angela Staplehurst (representing Heather Sutton), Staffordshire Probation
Rachel Chapman, Public Health Staffordshire; Graham Morley, South Staffordshire College; Rose Vakis, Lichfield and District Community and Voluntary Sector Support
Debbie Baker, Business and Economic Partnership
Julie Walker, Strategic Housing Partnership
Dr Gerbo Huisman, Clinical Commissioning Group

In attendance:

Nina Dawes, Helen Spearey and Lesley Bovington, Lichfield District Council
Wayne Mortiboys, District Commissioning Lead, SCC

cc. **Agenda for information only:**

Councillors Louise Flowith, Ian Pritchard, Val Richards, Margaret Stanhope and Alan White, Lichfield District Council

Richard King, Jane Kitchen; Ruth Plant, Neil Turner



AGENDA

1. WELCOME AND APOLOGIES

Apologies received from Nina Dawes and Rachel Chapman

2. ACTION NOTES FROM PREVIOUS MEETING, 22nd NOVEMBER 2011

To agree the action notes as an accurate record - *attachment*

3. MATTERS ARISING

To consider any other matters not arising elsewhere on the agenda

4. PLANS AND PRIORITIES FOR LICHFIELD DISTRICT BOARD (30 minutes)

Councillor Greatorex to lead

Neil Cox (Planning Policy Manager, LDC) to be in attendance (for item 4c)

Decision needed by partners:

- a) To endorse the themes and outcomes in the final Plan for Lichfield District 2012 / 16 – (*attachment to be tabled at the meeting*)
- b) To approve the priorities for District Board attention / action during 2012/13 – (*attachment to follow*)
- c) To note the update on progress towards finalising the Local Development Framework and the timescales going forward - *attachment*

5. COMMUNITY SAFETY PARTNERSHIP PLAN AND SAFER AND STRONGER COMMUNITIES FUND 2012-2013 (15 minutes)

Councillor Greatorex to lead

Jenni Coleman (Community Safety Manager, LDC) to be in attendance

Decision needed by partners:

- a) To endorse the Community Safety Partnership Plan 2012 - 15 – *attachment*
- b) To endorse the proposed allocation of the Safer and Stronger Communities Fund 2012 -13 - *attachment*
- c) To delegate authority to the Chairman of the Community Safety Working and Performance Group to make any minor adjustments to the proposed allocation following consultation with this Group
- d) To note that the new Police and Crime Commissioner will be responsible for making community safety grants after April 2013

6. DOMESTIC HOMICIDE REVIEWS (10 minutes)

Helen Spearey to lead - *attachment*

Decision needed by partners:

- a) To note the statutory role of the Community Safety Partnership in undertaking Domestic Homicide Reviews

- b) To appoint the District Council's Cabinet Member for Community as the Chair of the Community Safety Partnership and confer responsibility on him / her for deciding whether to commence a DHR
- c) To define the core group of officers who will be responsible for considering those matters under the DHR which require action or a decision by the CSP
- d) To note that funding arrangements for any future DHRs is under consideration

7. TRANSFORMING LOCAL VOLUNTARY SECTOR INFRASTRUCTURE AND SUPPORT (25 minutes)

Rose Vakis to lead - *attachment*

Decision needed by partners:

To note the report

8. CARBON REDUCTION PLAN - CONSULTATION (10 minutes)

Ruth Plant to lead – *attachment*

(Note: the Carbon Reduction Plan was circulated with the papers for the November meeting of the District Board and is also available at www.lichfielddc.gov.uk)

Decision needed by partners:

To note the consultation responses and to adopt the Carbon Reduction Plan

9. UPDATE REPORTS (20 minutes)

9.1 Lichfield One Place

Helen Spearey to lead – *verbal report*

9.2 Armed Forces Community Covenant

Councillor Greatorex to lead – *attachments*

9.3 Finance Report

Helen Spearey to lead – *verbal report*

10. STAFFORDSHIRE STRATEGIC BOARD (5 minutes)

To receive the notes of the last meeting (1st December 2011) - *attachment*

11. ANY OTHER BUSINESS

12. DATES AND TIMES OF THE NEXT MEETINGS - *attachment*