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13<sup>th</sup> July 2011

Dear Sir/Madam

## **DISTRICT BOARD**

The meeting will take place on **Monday 18<sup>th</sup> July at 4.00pm** at Bromford Living, 5 Stowe Road, Lichfield, Staffs, WS13 6WA (map attached). Please note that the nearest car parks are Greenhill or Redcourt, please see attached link <http://www.lichfielddc.gov.uk/carparkmaps>.

Yours faithfully



Cllr Mike Wilcox  
**Leader of the Council**



Nina Dawes  
**Chief Executive**

**To: Elected Members:**

Councillors Mike Wilcox and Colin Greatorex, Lichfield District Council  
Councillor Matthew Ellis, Staffordshire County Council  
Councillor Erica Bayliss, Staffordshire Fire Authority

**Representatives from External Organisations:**

Marie duQuesnay, People Directorate, SCC  
Phil McFarlane, Staffordshire Fire and Rescue Service  
Rosemary Crawley, Staffordshire Police Authority,  
Juliet Prince, Staffordshire Police  
Heather Sutton, Staffordshire Probation,  
Rachel Chapman, Public Health Staffordshire;  
Graham Morley, South Staffordshire College;  
Rose Vakis, Lichfield and District Community and Voluntary Sector Support  
Debbie Baker, Business and Economic Partnership  
Julie Walker, Strategic Housing Partnership  
Dr Gerbo Huisman

**In attendance:**

Nina Dawes, Helen Spearey and Lesley Bovington, Lichfield District Council  
Graham Hunt, Community Partnership Officer, SCC

**cc. Agenda for information only:**

Councillors Neil Cox, Louise Flowith, Ian Pritchard, Val Richards, Neil Roberts and Margaret Stanhope, Lichfield District Council

Rita Booth, Richard King, Jane Kitchen; Ruth Plant, Neil Turner



## **AGENDA**

### **1. WELCOME AND APOLOGIES**

- a) Apologies for absence received from Graham Morley
- b) To introduce new Members

### **2. INTRODUCTION TO THE DISTRICT BOARD (15 minutes)**

- a) Verbal presentation - Nina Dawes
- b) Terms of reference - *attachment*

**Decision needed by partners:** to approve terms of reference

### **3. ACTION NOTES FROM PREVIOUS MEETING, 29<sup>TH</sup> MARCH 2011**

To agree the action notes as an accurate record - *attachment*

### **4. MATTERS ARISING (20 minutes)**

- a) Partners to provide a further update on respective budgetary positions  
- *verbal reports*
- b) Health inequalities within Lichfield District - Rachel Chapman -  
*attachment*
- c) To consider any other matters not arising elsewhere on the agenda

### **5. UPDATE ON LICHFIELD ONE PLACE PROJECTS (30 minutes)**

- a) Let's Work Together Project - Rachel Chapman and Phil McFarlane  
(powerpoint presentation and update)
- b) Supporting Families Project - Lesley Bovington - *verbal update*

**Decision needed by partners:** to note progress made and consider whether further action is required

### **6. SOUTH STAFFORDSHIRE COLLEGE RESPONSE TO THE STAFFORDSHIRE 16-19 COMMISSIONING PRIORITIES 2011-12 (30 minutes)**

To consider and comment on the commissioning priorities of South Staffordshire College

Mark Robertson, Deputy Principal to lead a discussion

**Decision needed by partners:** to endorse the proposed response by the College to the commissioning priorities of the County Council

**7. TACKLING LOW INCOME AND DEBT (15 minutes)**

To consider and comment on the draft Strategy - Julie Walker - *attachment*

**Decision needed by partners:** to endorse the five key objectives agreed by the Strategic Housing Partnership

**8. FUNDING OPPORTUNITIES FOR THE THIRD SECTOR**

To provide an update - Lesley Bovington - *to follow*

**Decision needed by partners:** to note the report

**9. FEEDBACK FROM STAFFORDSHIRE STRATEGIC BOARD (10 minutes)**

Councillor Greatorex and Nina Dawes - *attachment*

**10. DATE AND TIME OF THE NEXT MEETING**

Discussion regarding agenda for the next meeting

Next meeting scheduled for 22<sup>nd</sup> November