

1	The Purpose of the Local Development Scheme	3
2	Background	4
3	Local Plan Resources & Management	5
4	Content of the Local Development Scheme	6
5	Commentary on the Local Development Scheme	8
6	Background Evidence	9
7	Schedule of Local Plan Documents	11
8	Monitoring & Review	12
9	Risks to Production	13
■	Appendices	
1	Saved Development Plan Documents & Local Plan Policies	15
2	Local Plan Document Profiles	18
3	List of Current SPDs To Be Replaced	28

1 The Purpose of the Local Development Scheme

1.1 This Local Development Scheme (LDS), is a three-year project plan for preparing documents that will form part of the Lichfield District Local Plan. Councils are required to produce an LDS under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011).

1.2 The Scheme covers the period February 2015 to March 2018, although it will be subject to annual review linked to the District Council's Annual Monitoring Report. It replaces the Local Development Scheme prepared by the District Council, which became effective in March 2013 and covered a three year period from this point.

1.3 This LDS specifies:

- The Documents to be produced over the three year period from the point of adoption of the Local Plan Strategy and which of those Documents will form part of the Local Plan.
- Which Documents will be Supplementary Planning Documents.
- The timetable and resources for the production of each Document.
- How the Documents interrelate.
- How monitoring and review of the LDS will take place.

1.4 The LDS therefore:

- Provides the District Council's public statement of documents that will be prepared to guide development at the local level;
- Enables the District Council to prioritise and plan resources for the preparation of Local Development Documents; and
- Provides a timetable for the preparation and review of Local Development Documents

2 Background

2.1 The Government enacted the Planning and Compulsory Purchase Act in September 2004. Part 2 of the Act (as amended) relates to the production of Local Plans. The Lichfield District Local Plan will be made up of a number of documents which together will guide development in the District. The Local Plan Strategy provides the strategic context, allocates strategic sites for residential development, and sets local planning policies for the area. This was adopted by Lichfield District Council in February 2015 and will be followed by a 'Stage 2' Local Plan, The Local Plan Allocations Document, which will provide more localised detail. The Local Plan will be supported by a range of other documents, including Supplementary Planning Documents (SPDs) and where applicable, Neighbourhood Plans.

2.2 The programme for the preparation of each Document to be prepared over the next three years is set out in this Scheme. The Scheme also sets out the subject matter and area to be covered by each Document.

2.3 This Local Development Scheme is available in hard copy from the District Council and can also be viewed electronically at www.lichfielddc.gov.uk/localplan.

Planning Policy & Guidance

2.4 The National Planning Policy Framework (NPPF) and the associated [Planning Practice Guidance \(PPG\)](#) sets the national context. The District Council must take account of this national policy in preparing plans. This national policy may also be relevant to decisions on individual planning applications and appeals, particularly prior to the Lichfield District Local Plan being adopted.

2.5 Community involvement in plan making and determination of planning applications is at the heart of modern day planning. The detailed arrangements we have set in place for planning in Lichfield District are set out in the Statement of Community Involvement adopted in April 2006. Further details can be found at www.lichfielddc.gov.uk/sci

2.6 Following the adoption of the Local Plan Strategy, the District Council will develop the Local Plan Allocations document as soon as possible, in line with the work programme set out in this Local Development Scheme. It is a challenging timetable and progress can be monitored through our Annual Monitoring Report.

2.7 Under the provisions of the Localism Act 2011, communities can also prepare their own Neighbourhood Plans. The timescales for these are at the discretion of the communities themselves, but if 'made' (ie. found to meet 5 'Basic Conditions'⁽ⁱ⁾) and then receive a majority vote in favour at referendum they become part of the Development Plan for the local area.

i have appropriate regard to national policy (National Planning Policy Framework); contribute to the achievement of sustainable development; be in general conformity with the strategic policies in the development plan for the local area (Lichfield District Council's Local Plan); be compatible with human rights requirements; and not have a significant effect on a European Site (as defined in the Conservation of Habitats and Species Regulations 2012) either alone or in combination with other plans or projects.

3 Local Plan Resources & Management

3.1 The broad resources and management arrangements for each Local Development Document are set out within individual profiles at **Appendix 2**. Staff resources will come primarily from the Development Plans and Implementation Team of Development Services, but there will be significant involvement of other officers across the District Council and assistance from the County Council, for example in relation to transportation and education issues. The use of external resources will also be necessary, such as specialist consultants to prepare evidence.

3.2 The Development Plans Team, led by a Planning Policy Manager, includes policy planners and technical and administrative support whose principal task is to prepare documents contributing to the Local Plan. The arrangements for managing each document, preparing technical work and decision making are set out below:

3.3 Officer Input:

- Liaison with Stakeholders (evidence and consultation);
- LDC Development Plans Team (technical and policy development);
- LDC Leadership Team.

3.4 Member Involvement:

- Member Sub Committee;
- Economic Growth, Environment and Development (Overview and Scrutiny) Committee;
- Joint Member / Officer Infrastructure Working Group;
- Cabinet;
- Full Council.

4 Content of the Local Development Scheme

Local Plan Documents

4.1 The District Council proposes to adopt only one key Development Plan document within the period covered by this Scheme. This will be the Lichfield District Local Plan: Allocations document, which will follow the adoption of the Local Plan Strategy in February 2015. The Allocations document will be submitted to the Secretary of State in 2016 and will be subject to an independent Public Examination by a Planning Inspector. The Local Plan Strategy incorporates a number of 'Saved' policies from the previous adopted 1998 Local Plan which will be replaced by the Allocations Plan. These are listed at **Appendix A**.

4.2 The District Council supports the development of Neighbourhood Plans that will form part of the Local Plan for Lichfield District. At present there are 14 designated Neighbourhood Areas where Neighbourhood Plans are being progressed. These are: Stonnall, Shenstone, Little Aston, Alrewas, Longdon, Wigginton & Hopwas, Armitage with Handsacre, Lichfield City, Burntwood, Wall, Whittington & Fisherwick, Hammwerwich, Fradley, Streethay.

4.3 Details of other Neighbourhood Areas being designated by the District Council will be published in subsequent Local Development Schemes and on the District Council's website at www.lichfielddc.gov.uk/neighbourhoodplans. This also provides details of the status and progress of these plans and the LDS will be updated as applicable.

Supplementary Planning Documents

4.4 A number of Supplementary Planning Documents (SPDs) are proposed, which when adopted will be material considerations in the determination of planning applications, although they will not be part of the statutory Development Plan. They will however provide further guidance linked to adopted policies and will be subject to a statutory process of preparation including a period of consultation. The timetable for each SPD is set out in **Appendix 2**. Existing SPDs which will be replaced by the new suite of documents are listed at **Appendix 3**.

Statement of Community Involvement

4.5 The District Council adopted its Statement of Community Involvement (SCI) in April 2006. It sets out the standards that the District Council intends to achieve in relation to involving the community in the preparation, alteration and continuing review of all local development documents and in development control decisions. The SCI goes beyond the statutory minimum requirements for consultation, with specific community involvement tailored to the needs of Lichfield District. All documents are required to be prepared in accordance with the SCI, although it identifies the potentially different approaches between statutory documents and Supplementary Planning Documents. The SCI will be updated in 2015.

Strategic Environmental Assessment and Sustainability Appraisal

4.6 All Development Plan documents will be subjected to a Sustainability Appraisal where this is required, that fully meets the requirements of the Strategic Environmental Assessment (SEA) Directive. The main purpose of sustainability appraisal is to appraise the social,

environmental and economic effects of strategies and policies from the outset of the preparation process, so that decisions can be made that accord with the objectives of sustainable development.

4.7 To be effective and inform the nature of plans it is essential that SEA be integrated into the plan-making process. SEAs, where required, will be commenced as soon as a new or revised document is first considered, and will provide input at each stage when decisions are taken.

5 Commentary on the Local Development Scheme

5.1 The District Council previously decided that the Local Development Scheme should seek to provide for an adopted Local Plan: Strategy and Local Plan: Allocations document.

5.2 The District Council recognised that a separate Allocations document was required in addition to the Local Plan: Strategy and initial evidence gathering has commenced. Consultation will be undertaken on the Allocations 'options' identified, followed by a formal consultation on the draft document, and subsequent submission to the Secretary of State. The Allocations document could not be submitted to the Secretary of State prior to the outcome of the Local Plan: Strategy Examination. The Local Development Scheme time frame therefore provides for the Local Plan Strategy to be adopted in February 2015, with the subsequent submission of the Allocations of Land Document in May 2016.

5.3 The key features of the proposed Supplementary Planning Documents to be prepared in the period are to aid sustainable development. A limited number of new SPDs have been identified as a priority in the current context. This includes setting a framework for sustainable design in new development, helping development to mitigate their impact on biodiversity and promoting the rural economy.

6 Background Evidence

6.1 The Local Plan: Allocations and supporting documents will be prepared using information from a wide range of sources and documents prepared both by the District Council and by external partners including national guidance, community engagement and external technical documents. The Local Plan: Strategy has involved the preparation and updating of numerous studies to provide new and up to date evidence to assist in its preparation and to ensure that the policies and proposals are soundly based on up-to-date and reliable evidence when they are submitted to the Secretary of State for Examination. Some of these studies have involved engagement with other local authority partners to provide cross-boundary studies where this is necessary to properly inform the Strategy.

6.2 There is a range of existing strategies, policies and background technical studies that have been important in developing the Local Plan Strategy and many of these will also be important in preparing the Local Plan: Allocations document. The evidence base can be viewed at www.lichfielddc.gov.uk/evidence. Some examples include:

- National Planning Policy Framework and Planning Practice Guidance
- A Plan for Lichfield District 2012 - 2016
- Sustainable Community Strategy for Staffordshire (Our County, Our Vision)
- Transport evidence
- Strategic Housing Land Availability Assessment
- Strategic Housing Market Assessment
- Gypsy & Traveller Accommodation Assessment
- Rural Settlement Sustainability Study
- Rural Masterplanning Project
- Employment Land Review
- Historic Environment Landscape Character Assessment
- Conservation Area Appraisals
- Ecological Assessment
- Strategic Flood Risk Assessment
- Water Cycle Study
- Surface Water Management Plan
- Biodiversity Strategy
- Playing Pitch Strategy
- Open Space Assessment
- Indoor Sports & Facilities Assessment
- Play Strategy
- Retail Evidence
- Climate Change & Renewables evidence
- Rural Housing Needs Survey
- Affordable Housing Viability Assessment
- Green Belt Review
- Tamworth Future Development & Infrastructure Study
- Local community/neighbourhood studies and plans

6 Background Evidence

6.3 It is recognised that further evidence (including some updates of the above) will be required to underpin the policies and proposals to be contained within the Local Plan: Allocations document and a number of supporting documents.

7 Schedule of Local Plan Documents

7.1 A table detailing the schedule of the Local Plan Documents to be prepared is contained within **Appendix 2**. This schedule and the individual project profiles summarise each document by providing:

- A document reference and title
- A brief synopsis of its content
- Details of the area to which it relates
- The status of the document
- The chain of conformity
- Resources
- Management arrangements
- Key milestones in preparation
- Approach to involving stakeholders and the community.
- Monitoring and review mechanisms

8 Monitoring & Review

8.1 The following factors will be assessed in each annual monitoring review:

- Progress against specified milestones for each Local Plan and supporting document
- Reasons for any progress issues and necessary actions
- Any new technical information that warrants changes or review
- The impact of any other reviews e.g. the Strategic Plan or Sustainable Community Strategy
- Any other unforeseen circumstances that may have occurred

9 Risks to Production

9.1 There will always be a degree of uncertainty associated with preparing a Local Development Scheme. The Council has carried out a Risk Assessment of the projects contained in this document as set out in the table below.

Risk	Impact	Mitigating Actions
New National Policies published	Additional work to comply with new requirements	<ul style="list-style-type: none"> Respond to changes as early as possible
Level of public engagement proves greater than the assumption made	Increased time required for public and stakeholder involvement. Possible programme slippage	<ul style="list-style-type: none"> Build in some flexibility in programme Monitor progress Consider drawing in additional resources
Staff turnover and difficulties in recruitment	Reduced capacity may cause slippage in Local Plan preparation	<ul style="list-style-type: none"> Fill vacancies promptly where possible Consider re-deployment to meet key targets and milestones Consider recruitment incentives Consider using consultants where specific expertise is required.
Unforeseen pressures on staff time for other work	Staff diverted to other work may cause slippage in Local Plan preparation	<ul style="list-style-type: none"> Local Plan to be Strategic Plan priority Closely manage staff tasks and consider re-deployment
Insufficient financial resources, including lower levels of grant than anticipated	Danger that quality of evidence base is compromised and/ or key milestones unable to be met	<ul style="list-style-type: none"> Closely monitor costs
IT systems unreliable or inadequate for consultation and Examination processes	Possible delays in consultation administrative processes causing slippage	<ul style="list-style-type: none"> Ensure corporate liaison on IT and communications issues Invest early in IT systems and GIS
LDS programme too ambitious	Key milestones may not be met	<ul style="list-style-type: none"> Use experience already gained to ensure programme is realistic

9 Risks to Production

Risk	Impact	Mitigating Actions
		<ul style="list-style-type: none"> • Monitor progress of the LDS through the AMR • Prioritise documents
Planning Inspectorate unable to meet post submission process timescales	Examination and/ or report is delayed and key milestones not met	<ul style="list-style-type: none"> • Close liaison with PINS to ensure problems identified
Local Plan; Allocations document found unsound	Document requires additional work and repetition of specific stages of the process	<ul style="list-style-type: none"> • As far as possible ensure evidence base is robust and up-to-date on submission • Engage with the community and stakeholders • Critical friend analysis prior to submission
Legal Challenge	Possible quashing of document or requirement to repeat work	<ul style="list-style-type: none"> • Ensure Regulations complied with and processes audited • Carefully consider Inspectors recommendations

Table 9.1 Risks to Production

Appendix 1 Saved Development Plan Documents & Local Plan Policies

Document Title	Status	Brief Description
Lichfield District Local Plan 1998	Adopted June 1998. Replaced by Local Plan:Strategy 2015 however a number of policies have been saved and are set out in Table 1.2 below.	Detailed planning policies for the District.
Supplementary Planning Guidance/ Supplementary Planning Documents	(See Appendix 3)	Detailed planning guidance and planning documents linked to 'saved' policies within the Local Plan.

Table 1.1 'Saved' Development Plan Documents & Policies

Local Plan Policy Number	'Saved' Policy Name
E2	Forest of Mercia
C2	Conservation Areas: Development Proposals
C7	Conservation Areas: Buildings out of scale or character
C9	Protected Open Space
EMP2	Existing Industrial Areas
EMP5	Major Developed Sites in Green Belt
EMP11	Wyrley & Essington Canal
T6	Rail Transport
S2	Neighbourhood Shopping Centres
L7A	Housing - Buffer Depot, Streethay
L9	Employment - Extension to Boley Park Industrial Estate
L10	Employment - Britannia Way
L12	Office Development - Sandford Street
L13	City Centre Redevelopment
L15	Primary Retail Area

Appendix 1 Saved Development Plan Documents & Local Plan Policies

Local Plan Policy Number	'Saved' Policy Name
L16	Secondary Retail Area
L17	Bird Street
L18	Dam Street
L19	Business Areas
L21	New Roads
L22	Road Line Safeguarding
L23	Road & Junction Improvements
L24	Traffic Management
L26	Rear Servicing
L27	Pedestrian Access to the City Centre
L31	Lichfield Railway Stations
L35	Recreation Zones
L36	Recreation Zones
L37	Lichfield Linear Park
L42	Environmental & Housing Improvements
L46	Shopfronts
L47	Cathedral Close
L49	Framework Open Space
L50	Landscape Improvements in Framework Open Space
B1	Burntwood - Existing Residential Areas
B5	Sankey's Corner - New Shopping Development
B6	Indoor Leisure
B9	Redevelopment & Town Square
B13	Redevelopment & Expansion of Neighbouring Centres
B21	Chasetown Industrial Estate

Local Plan Policy Number	'Saved' Policy Name
B22	Recreation Zones
B24	Chasewater Area & Country Park
NA1	Cannock Chase - Area of Outstanding Natural Beauty
NA12	Employment - Lea Hall Colliery
NA13	Employment - Rugeley Power Station
NA20	Public Open Space - Longdon
EA1	Fradley Airfield Industrial Proposals
EA13	Hotel at Fradley
EA14	The Tame & Trent Valley
EA16	The National Forest
SA3	Laurel House, Fazeley
SA6	Little Aston Park
SA7	Canal Facilities at Fazeley

Table 1.2 List of 'Saved' Local Plan Policies from Lichfield District Local Plan (1998)

Appendix 2 Local Plan Document Profiles

Local Plan Documents

Document Title:	Lichfield District Local Plan: Strategy		
Lead Section:	Development Plans Team		
Scope:	District Wide	Status:	Local Plan
Synopsis:	<p>A statement of vision, strategic objectives, core policies, development management policies and a spatial strategy that:</p> <ul style="list-style-type: none"> • Reflects the most current planning policy; • Enables delivery of the housing and employment strategies for the plan period; • Guides effective determination of planning applications. 		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • All other Local Plan and supporting documents to be in broad conformity • Influenced by local strategies 		
Time Period:	To 2029		
Target Milestone			Key Date
Commencement of the preparation process			March 2007
Proposed Submission Consultation (Regulation 19)			July 2012
Submission to Secretary of State (Regulation 22)			March 2013
Commencement of the Hearing Sessions			June 2013
Adoption & Publication			February 2015
Management Arrangements:	<p>Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Development, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council</p> <p>Evidence agreed by Local Plan Sub-Committee</p>		
Resources:	<ul style="list-style-type: none"> • The Local Plan Team; Administrative Support; • Cost of production of adopted Plan e.g. Printing, delivery, postage costs • Technology & Research costs: e.g. Consultation software for post adoption process 		

Document Title:	Lichfield District Local Plan: Strategy
	<ul style="list-style-type: none"> Final Examination costs: Planning Inspectorate, admin & legal fees.
Approach to involving stakeholders & community:	Post adoption this will relate to legal process
Monitoring & Review Mechanisms:	Effectiveness of the plan monitored through the Annual Monitoring Report and through the updated LDS.

Table 2.1 Local Plan: Strategy Profile

Document Title:	Lichfield District Local Plan: Allocations		
Lead Section:	Development Plans Team		
Scope:	District Wide	Status:	Local Plan
Synopsis:	<p>To produce a document that:</p> <ul style="list-style-type: none"> • Identifies development sites and proposals; • Identifies specific designations and policies relevant to those designations; • Sets the framework for realising, managing and implementing sites • Promotes accessibility. 		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • Consistent with the Local Plan: Strategy • Influenced by local strategies 		
Time Period:	To 2029		
Target Milestone		Key Date	
Commencement of the preparation process		July 2009	
Proposed Submission Consultation (Regulation 19)		January 2016	
Submission to Secretary of State (Regulation 22)		May 2016	
Commencement of the Hearing Sessions		September 2016	
Adoption & Publication		January 2017	
Management Arrangements:	<p>Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Growth, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council</p> <p>Evidence agreed by Local Plan Sub-Committee</p>		
Resources:	<ul style="list-style-type: none"> • The Local Plan Project Team; Administrative Support; • Cost of production: e.g. Printing, delivery, postage costs; • Cost of mapping: production, printing and copyright; • Consultants fees: e.g. Retail consultant; • Technology & Research costs: e.g. Consultation software • Examination costs: Planning Inspectorate, admin & legal fees. 		
Approach to involving	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		

Document Title:	Lichfield District Local Plan: Allocations
stakeholders & community:	
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.

Table 2.2 Local Plan: Allocations Profile

Supplementary Planning Documents (SPDs)

Document Title:	Biodiversity		
Lead Section:	Countryside Team		
Scope:	District Wide	Status:	SPD
Synopsis:	A document to provide guidance on the application of biodiversity and landscape policies in relation to development		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • Complies with Habitats Regulations • Conformity with adopted Lichfield District Local Plan Strategy • Influenced by local strategies 		
Target Milestone		Key Date	
Commencement of the preparation process		July 2012	
Publication of Draft SPD		March 2015	
Adoption & Publication		September 2015	
Management Arrangements:	Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Growth, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council		
Resources:	<ul style="list-style-type: none"> • The Countryside Team & Local Plan Project Team; • Administrative Support; • Input from officers across authorities and relevant organisations; • Cost of production: e.g. Printing, delivery, postage costs. 		
Approach to involving stakeholders & community:	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.		

Table 2.3 Biodiversity SPD Profile

Document Title:	Sustainable Design		
Lead Section:	Development Plans Team		
Scope:	District Wide	Status:	SPD
Synopsis:	A document to provide guidance on place making, setting out design criteria, density, carbon reduction measures and parking standards, having regard to local character and distinctiveness.		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • Conformity with adopted Lichfield District Local Plan Strategy • Influenced by local strategies 		
Target Milestone			Key Date
Commencement of the preparation process			September 2012
Publication of Draft SPD			March 2015
Adoption & Publication			September 2015
Management Arrangements:	Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Growth, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council		
Resources:	<ul style="list-style-type: none"> • The Urban Design and Conservation Team; • The Local Plan Project Team & Development Control Team; • Administrative Support; • Input from Staffordshire County Council; • Cost of production: e.g. Printing, delivery, postage costs. 		
Approach to involving stakeholders & community:	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.		

Table 2.4 Sustainable Design SPD Profile

Document Title:	Historic Environment		
Lead Section:	Conservation Team		
Scope:	District Wide	Status:	SPD
Synopsis:	The guidance will show how the authority expects the historic environment to be taken into account in the development management process; promote better understanding and appreciation of the historic environment; ensure that all development proposals take proper account of local distinctiveness; make the historic environment accessible to everyone and ensure that it is seen as something with which the whole society can identify and engage; and explain how the protection of the historic environment and the promotion of opportunities for change can contribute to sustainable development.		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • Conformity with adopted Lichfield District Local Plan Strategy • Influenced by local strategies 		
Target Milestone		Key Date	
Commencement of the preparation process		September 2012	
Publication of Draft SPD		March 2015	
Adoption & Publication		September 2015	
Management Arrangements:	Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Growth, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council		
Resources:	<ul style="list-style-type: none"> • The Urban Design and Conservation Team; • The Local Plan Project Team & Development Control Team; • Administrative Support; • Input from Staffordshire County Council; • Cost of production: e.g. Printing, delivery, postage costs. 		
Approach to involving stakeholders & community:	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.		

Table 2.5 Historic Environment SPD Profile

Document Title:	Rural Development		
Lead Section:	Development Plans Team		
Scope:	District Wide	Status:	SPD
Synopsis:	A document to provide guidance on development within our rural areas to cover topics including the rural economy, rural diversification, rural workers dwellings and historic farmsteads		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • Conformity with adopted Lichfield District Local Plan Strategy • Influenced by local strategies 		
Target Milestone			Key Date
Commencement of the preparation process			September 2012
Publication of Draft SPD			March 2015
Adoption & Publication			September 2015
Management Arrangements:	Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Growth, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council		
Resources:	<ul style="list-style-type: none"> • The Local Plan Project Team & Development Control Team; • The Urban Design and Conservation Team; • Administrative Support; • Input from Staffordshire County Council; • Cost of production: e.g. Printing, delivery, postage costs. 		
Approach to involving stakeholders & community:	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.		

Table 2.6 Rural Development SPD Profile

Document Title:	Trees & Landscape		
Lead Section:	Arboriculture Team		
Scope:	District Wide	Status:	SPD
Synopsis:	A document that addresses trees, woodlands and landscaping from early in the design process, through the construction period and into the planting and maintenance of existing and new landscaping, giving regard to these within the context of climate change, biodiversity and amenity on development sites.		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy • Conformity with adopted Lichfield District Local Plan Strategy • Influenced by local strategies 		
Target Milestone		Key Date	
Commencement of the preparation process		July 2012	
Publication of Draft SPD		February 2014	
Adoption & Publication		September 2015	
Management Arrangements:	Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Cabinet Member for Economic Growth and Development Services ► Economic Growth, Environment & Development (Overview & Scrutiny) Committee ► Cabinet ► Full Council		
Resources:	<ul style="list-style-type: none"> • The Arboriculture Team; • Administrative Support; • Cost of production: e.g. Printing, delivery, postage costs. 		
Approach to involving stakeholders & community:	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.		

Table 2.7 Trees & Landscape SPD Profile

Document Title:	Developer Contributions SPD		
Lead Section:	Development Plans Team		
Scope:	District Wide	Status:	SPD
Synopsis:	A document which sets out how Developer Contributions will be applied to development across the District, replacing the 2006 Developer contributions SPD and ensuring compliance with the CIL Regulations		
Chain of Conformity:	<ul style="list-style-type: none"> • General conformity with national planning policy and CIL regulations • Adopted Local Plan Strategy and supporting evidence base • CIL evidence base, Regulation 123 List and Charging schedule 		
Time Period:	To 2029		
Target Milestone		Key Date	
Commencement of the preparation process		February 2015	
Publication of Draft SPD		May 2015	
Adoption & Publication		September 2015	
Management Arrangements:	Strategic Director of Democratic, Development and Legal Services ► Leadership Team ► Joint Member / Officer Infrastructure Working Group ► Economic Growth, Environment & Development (Overview & Scrutiny) ► Cabinet ► Full Council		
Resources:	<ul style="list-style-type: none"> • The Local Plan Team, Infrastructure Officer Working Group; • Administrative Support; • Consultant support and fees 		
Approach to involving stakeholders & community:	Wide stakeholder and community involvement using a range of consultation methods as described in the Statement of Community Involvement		
Monitoring & Review Mechanisms:	Progress will be assessed on a regular basis. Where findings indicate that changes are required then updates will be provided through the Annual Monitoring Report and through the updated LDS.		

Table 2.8

Appendix 3 List of Current SPDs To Be Replaced

Supplementary Planning Document	Status
Staffordshire Residential Design Guide	Adopted 2000
Lichfield Biodiversity Strategy	Adopted 2003
Re-use of Rural Buildings SPD	Adopted July 2005
Planning Obligations SPD	Adopted May 2006
Trees & Development SPD	Adopted July 2005
A Planning Guide to Residential Extensions SPD	Adopted July 2005
Residential Design Guide SPD	Adopted Dec 2007

Table 3.1 Current SPDs to be replaced (see Appendix 2 for replacements)