

LICHFIELD DISTRICT COUNCIL

DIANE TILLEY BSc., MRICS
Chief Executive

District Council House
Frog Lane
Lichfield
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14 February 2014

To : **Members of the Lichfield District Council**

In accordance with Paragraph 4(2) of Part 1 of Schedule 12 to the Local Government Act 1972, you are hereby summoned to attend the meeting of the Lichfield District Council which will be held in the Council Chamber, District Council House, Frog Lane, Lichfield, on **MONDAY 24 FEBRUARY 2014 at 6.00 pm.**

Prayers will be said by Reverend P. R. Clark.

Access to the Council Chamber is either via the Members' Entrance or the main door to the vestibule.



Chief Executive

AGENDA

- 1 APOLOGIES FOR ABSENCE (if any).
- 2 DECLARATIONS OF INTEREST.
- 3 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 10 DECEMBER 2013 (VOLUME 41 PART 4 MINUTE BOOK).
- 4 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 28 JANUARY 2014 (VOLUME 41 PART 4 MINUTE BOOK).
- 5 CHAIRMAN'S ANNOUNCEMENTS.
- 6 TO RECEIVE THE RETURNING OFFICERS CERTIFICATE OF ELECTION OF DISTRICT COUNCILLOR AND REPORT ON DECLARATION OF ACCEPTANCE OF OFFICE FOR WARD NO 16 (CHADSMEAD).
- 7 REPORT OF LEADER OF THE COUNCIL ON CABINET DECISIONS FROM THE MEETINGS HELD 14 JANUARY AND 4 FEBRUARY 2014 AND CABINET MEMBER DECISIONS (GREY ENCLOSURE).
- 8 REPORT OF THE CHAIRMAN OF ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE (BUFF ENCLOSURE).
- 9 REPORT OF THE CHAIRMAN OF OPERATIONAL SERVICES LEISURE TOURISM AND COMMUNICATIONS (OVERVIEW AND SCRUTINY) COMMITTEE (YELLOW ENCLOSURE).
- 10 REPORT OF THE CHAIRMAN OF COMMUNITY HOUSING AND ENVIRONMENTAL HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE (GREEN ENCLOSURE).

- 11 REPORT OF THE CHAIRMAN OF STRATEGIC (OVERVIEW AND SCRUTINY) COMMITTEE (BLUE ENCLOSURE).
- 12 THE CHAIRMEN/VICE CHAIRMAN INDICATED BELOW TO MOVE THAT THE PROCEEDINGS OF THE FOLLOWING COMMITTEES (VOLUME 41 PART 4 MINUTE BOOK) BE RECEIVED AND, WHERE NECESSARY, APPROVED AND ADOPTED.

| | Committee | 2013/2014 | Pages | Chairman/Vice Chairman |
|-----|--------------------------------------|------------------|--------------|-------------------------------|
| (a) | Planning | 9 December | 76-80 | Mrs H. E. Fisher |
| (b) | Audit | 17 December | 93 | R. C. Mosson |
| (c) | Planning | 6 January | 94-96 | Mrs H. E. Fisher |
| (d) | Audit | 21 January | 97-99 | R. C. Mosson |
| (e) | Planning | 27 January | 100-101 | Mrs H. E. Fisher |
| (f) | Employment | 13 February | 106-107 | J. J. R. Powell |
| (g) | Planning (to follow) | 17 February | 108- | Mrs H. E. Fisher |
| (h) | Regulatory and Licensing (to follow) | 18 February | | B. W. Yeates |

13 CHANGES TO THE CONSTITUTION

To agree that the Constitution be amended to reflect the following:-

To amend Part 4 of the Council's Rules of Procedure (Standing Orders) as follows:-

Page 16 be amended to include:-

- 15.4.5 (i) Immediately after any vote is taken at a budget decision meeting of Full Council there must be recorded in the minutes of the proceedings of that meeting the names of the persons who cast a vote for the decision or against the decision or who abstained from voting.
- (ii) In paragraph 15.4.5(i) – (a) “budget decision” means a meeting of Full Council at which it –
- (i) makes a calculation (whether originally or by way of substitute) in accordance with any of sections 31A, 31B, 34 to 36A, 42A, 42B, 45 to 49, 52ZF, 52ZJ of the Local Government Finance Act 1992(c); or
 - (ii) issues a precept under Chapter 4 of Part 1 of that Act, and
Includes a meeting where making the calculation or issuing the precept as the case may be was included as an item of business on the agenda for that meeting;
- (b) references to a vote are references to a vote on any decision related to the making of the calculation or the issuing of the precept as the case may be.

Page 35 be amended to include:-

The Local Authorities (Standing Orders) (England) (Amendment) Regulation 2014.

14 PROPOSALS FROM THE CABINET

(1) Money Matters:

- (a) To agree the Medium Term Financial Strategy (Revenue and Capital) 2014-17 and the Council Tax Resolution 2014/15 (to follow) (SALMON ENCLOSURE attached).
- (b) Review of the Plan for Lichfield District: Annual Action Plan 2014/15 (YELLOW ENCLOSURE).

15 BOUNDARY REVIEW

To consider the views and recommendations of the Regulatory and Licensing Committee Meeting held on 18 February 2014 and agree a submission to the Local Government Boundary Commission for England.

16 OVERVIEW AND SCRUTINY COMMITTEES

To agree the following revised structure of Overview and Scrutiny Committees:

Strategic (Overview and Scrutiny) Committee – as before but with the inclusion of communication issues.

Economic Growth and Development (Overview and Scrutiny) Committee (previously Environment and Development (Overview and Scrutiny) Committee) – as before but with the inclusion of tourism and car parking.

Community, Housing and Health (Overview and Scrutiny) Committee (previously Community, Housing and Environmental Health (Overview and Scrutiny) Committee) – as before but with the inclusion of CCTV and Emergency Planning.

Leisure, Parks and Waste Management (Overview and Scrutiny) Committee (previously Operational Services, Leisure Tourism and Communications (Overview and Scrutiny) Committee) – as before but with the inclusion of Waste Management.

17 MEMBERSHIPS OF COMMITTEES

To agree the Committees and Panels that Councillor Mrs Bland will serve on.

18 FILMING POLICY

To agree the attached policy on filming of public Council Meetings.

19 CALENDAR OF MEETINGS

To approve the Calendar of Meetings as submitted (GREEN ENCLOSURE).

20 QUESTIONS:

To answer any questions under Procedure Rule 10.2.

21 EXCLUSION OF PUBLIC AND PRESS:

RESOLVED: That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following item of business, which would involve the likely disclosure of exempt information as defined in

Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended.

IN PRIVATE

EXEMPT ITEMS NOT ISSUED TO PUBLIC AND PRESS

- 22** CONFIDENTIAL REPORT OF LEADER OF COUNCIL ON CABINET DECISIONS FROM THE MEETING HELD ON 14 JANUARY 2014 (PINK ENCLOSURE).
- 23** CONFIDENTIAL REPORT OF THE CHAIRMAN OF ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE (PINK ENCLOSURE).
- 24** CONFIDENTIAL REPORT OF THE CHAIRMAN OF COMMUNITY, HOUSING AND ENVIRONMENTAL HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE (PINK ENCLOSURE)