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14 March 2016

Dear Sir/Madam

COMMUNITY HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE

A meeting of the above mentioned Committee has been arranged to take place on **TUESDAY 22 MARCH 2016 at 6.00 p.m.** in the **COMMITTEE ROOM**, District Council House, Lichfield to consider the following business.

Yours faithfully



Strategic Director

To: **Members of Community Housing and Health (Overview and Scrutiny) Committee:**

Councillors Leytham (Chairman), Rayner (Vice-Chairman), Mrs. Allsopp, Mrs. Baker, Bamborough, Mrs Banevicius, Mrs Boyle, Mrs Constable, Mrs. Evans, O'Hagan, Ray, Salter and Warfield.



AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To approve as a correct record the minutes of the Meeting held on the 20th January 2016 (copy attached)
4. Presentation by Local Pharmaceutical Committee (presentation)
5. Community Safety Local Delivery Plan and PREVENT (copy attached)
Inspector Rob Neeson (Local Policing Team Commander, Lichfield District) and Jenni Coleman (Community Safety Manager, LDC) will be in attendance for this item
6. Standing Items
 - a) Burntwood Health Centres (verbal report)
 - b) Staffordshire Health Select Committee (copy attached)
 - c) CCTV Members Task Group (verbal report)
7. Activity and Performance Indicators 2016/17 (copy attached)
8. Overview & Scrutiny Review (copy attached)
9. Work Programme and Forward Plan (copy attached)

Briefing Papers

**COMMUNITY, HOUSING AND HEALTH
(OVERVIEW AND SCRUTINY) COMMITTEE**

20 JANUARY 2016

PRESENT:

Councillors Leytham (Chairman), Rayner (Vice Chairman), Mrs Allsopp, Mrs Baker, Bamborough, Mrs Banevicius, Mrs Evans, O'Hagan, Salter and Warfield.

Apologies for absence were received from Councillors Mrs Boyle and Mrs Constable

(In accordance with Council Procedure No. 17 Councillors Greatorex and Pullen also attended the meeting.)

Wayne Mortiboys, District Commissioning Lead Staffordshire County Council also attended the meeting for Item 4a) Burntwood Health Centres.

DECLARATIONS OF INTEREST

Councillor Mrs Evans declared a non-pecuniary interest as her son was currently employed by the Southern Staffordshire and Shropshire Mental Health Service.

Councillor Mrs Banevicius declared a non-pecuniary interest as her business deals with the Clinical Commissioning Group.

MINUTES

The Minutes of the Meeting held on 7th September 2015 were taken as read, and approved as a correct record and signed by the Chairman.

RESOLVED: That the Minutes of the Meeting held on 7th September 2015 be approved as a correct record

STANDING ITEMS

BURNTWOOD HEALTH CENTRES

Wayne Mortiboys updated the Committee on progress regarding the development of a new health centre on the Greenwood House site. He outlined the various financial arrangements which were under negotiation between Staffordshire County Council (SCC) and NHS England; it is anticipated that the funding will be available in late spring. A design for the building had been produced and shared with the GP's and an independent property consultant was now examining the details further before a Cabinet Delegated Decision was made and planning approval sought. It was noted that a public engagement event and consultation would be undertaken.

It was asked if the site would just be for GP surgeries or would include space for community nurses. It was reported that there would be 12 rooms and a health education room. It was noted that extra space had been incorporated to allow for a growing number of patients and the building had been designed to be extended if required.

Councillor Mrs Evans spoke strongly in favour of the development and emphasized the ongoing need in the Burntwood community for improved health facilities.

Members were pleased to receive the update and progress being made and thanked Wayne Mortiboys for his input.

RESOLVED: That the information received be noted.

SOUTH EAST STAFFORDSHIRE AND SEISDON PENINSULA CLINICAL COMMISSIONING GROUP – PLANNING FOR 2016/17 AND BEYOND

The Committee received a letter from the local Clinical Commissioning Group setting out the financial challenges they faced over the forthcoming financial year. There are to be reductions in funding available for providers who are commissioned by the CCG and this has included a reduced budget for locality commissioning in Lichfield District for 2016/17.

It was noted that a meeting had taken place with CCG representatives to discuss the correspondence and included Councillors Greatorex, Pullen, Leytham and Mrs Woodward along with officers. At the meeting it had been reported that the settlement figure for the CCG was better than originally predicted and would result in an increase in their budget (albeit there was still an underlying deficit to deal with). The local community hospitals are managed by Burton Hospitals NHS Foundation Trust; discussions are underway with the Trust regarding the future use of the beds with a view to preventing more people from needing to access the acute hospital at Burton. Members were informed about the 'Corby Model' where beds are managed by the local GP practice and used for urgent care on a 24/7 basis, supported by good diagnostic facilities. The potential to develop a similar approach locally is being investigated.

It was asked how the large deficit had occurred in the first place; this had been raised with the CCG who had advised that there may have been some historic underfunding of South East Staffordshire CCG when compared with other similar CCGs and this may now have been addressed by a change in the funding formula.

Members referred to the intention of the CCG to extend procedures of low clinical value where the evidence is clear that patients gain no demonstrable benefit from particular procedures. Members felt it was important to ensure that this policy is applied consistently and that communications with patients (leaflets / posters in surgeries) are clear and written in Plain English It

Overall the Committee was pleased to learn that following the settlement, the financial situation for the CCG was better than had initially been predicted.

RESOLVED: That the information received be noted.

STAFFORDSHIRE HEALTH SELECT COMMITTEE

The Chairman noted he had circulated minutes from the recent meetings of the Healthy Staffordshire Select Committee. He highlighted issues raised at the accountability session with Burton Hospitals NHS Foundation Trust and in relation to the All Age Disability Strategy. It was noted that the Chairman could not make all the meetings and substitution was unfortunately not allowed. It was requested that the dates for the Accountability Sessions be recirculated

RESOLVED: That the information received be noted.

CCTV MEMBERS TASK GROUP

The Chairman of the Task Group, Councillor Rayner reported that the Group had not met recently but would do so before the next Committee meeting in March 2016. It was also reported that Councillor Bamborough would replace Mrs Bland on the Group. It was noted that conference calling between the task group Members would be trialled as a way of carrying out the business of the Group.

RESOLVED: That the information received be noted.

MID YEAR PERFORMANCE REPORT – ONE YEAR ACTION PLAN 15/16 FOR THE COMMUNITY, HOUSING AND HEALTH DIRECTORATE.

The Committee received a report on progress against the activities and projects set out in the Directorate's One Year Action Plan for 15/16. The performance highlights were reported and noted by the Committee.

Members felt the performance report was well written and easy to understand. Further information was requested regarding the use of the performance management system Upshot; it had been indicated in the report that 4 organisations had declined to use the system. Councillor Pullen agreed that this had been the position at September 2015 but this had since been addressed and resolved.

The Committee was also pleased that the Commissioning the Community and Voluntary Sector Member Task Group had met again to consider options for investing unallocated funds.

An update on Member training for safeguarding and child sexual exploitation was requested. It was reported that some Members had attended a training event in the autumn and / or the drama production of Chelsea's Choice in the autumn. Further safeguarding training is in the process of being arranged. It was noted that if Members had already received training on Staffordshire safeguarding policy and procedures, they did not need to attend LDC training. However, those Members who have not had recent training will be asked to sign for a copy of the Council's Safeguarding Policy.

Disabled Facilities Grants were discussed; it was noted that the scheme is run Staffordshire wide and delivered by a contractor, Revival. Concerns were expressed regarding waiting times for DFGs. It was explained that the process for accessing DFGs is lengthy and involves a range of organisations including Staffordshire and Stoke-on-Trent Partnership Trust which can make the process very unwieldy. Efforts are continuing to improve Revival's performance and shorten the 'customer journey'.

Committee noted the work that had been carried out to improve the Council's resilience to emergency situations. Councillor Mrs Evans referred to the recent bomb threats and messages sent by the County Council to 200+ schools.

RESOLVED: That the report and statistical analysis be noted.

DIRECTORATE TOP 10 – 2016/17

The Committee received a report on the Top 10 issues the Community, Housing and Health Directorate would be focusing on during 2016/17 in support of the new Strategic Plan.

It was asked if low cost housing would be included in the definition of affordable housing and it was reported that the current definition is a national one and could not be amended locally.

It was asked if environmental impacts arising from planning applications for developments near the HS2 line were considered and it was reported that officers in environmental health led on this, particularly in considering the noise impact.

RESOLVED: That the Directorate Top 10 for 2016/17 be noted.

EMPTY HOMES POLICY

Members received a report on the draft Empty Homes Policy setting out key priorities and issues concerning empty homes in the district and providing a framework to bring long term empty homes back into use. It was reported that the majority of the 1000 empty homes in the district had been empty for less than six months. However around 100 had been empty for over two years and these were the properties the Council wished to target.

It was then reported that the policy focused on giving assistance, with enforcement action being the very last resort.

Members agreed that help and support was vital. In relation to the *Risk Assessment – scoring method*, it was proposed that the score for 'incidents of squatters' be increased from 3 to 5; this was agreed and the document will be amended. It was noted that the process was a long one and frustrating for the neighbours of empty properties.

There was concern expressed regarding a location in Alrewas where it appeared that properties were being held vacant rather than re-let. It was noted and agreed to take up with Bromford Housing directly.

When asked, it was noted that the 150% council tax for properties that were empty for over two years could not be increased.

RESOLVED: That the Empty Homes Policy be endorsed and its approval be recommended to Cabinet.

FIT FOR THE FUTURE – COMMUNITY TRANSPORT REVIEW

The Committee received a report on the service review of Community Transport which is being undertaken under the Fit for the Future (F4F) programme. It was reported that the service is operated under a Section 19 Agreement which in essence means it can only be accessed by not for profit groups rather than individual members of the public. It was also reported that there is one employed manager and several voluntary drivers.

The main objectives of the review are to better understand the needs of the current users and assess whether the council is achieving value for money especially in light of the renewed financial pressures on the Council following the Local Government Settlement announcement.

It was reported that the vehicles used by the service are old and would soon need replacing and a business case is underway. However, a decision needs to be made about the future viability of the service before a capital commitment is made.

The Committee endorsed the Project Initiation Document (PID). It was confirmed that all options would be considered as part of the review including ceasing the service and finding alternative methods of delivering it. Members also suggested that leasing of vehicles be explored.

Members requested that as part of the review, it be investigated as to why not all the registered groups actively use the service and to consult with all stakeholders including drivers.

RESOLVED: That the report and Project Initiation Document be noted.

Councillor Pullen declared a non-pecuniary interest as his son was a member of one of the groups that use the service

WORK PROGRAMME AND FORWARD PLAN

Members considered the Work Programme and Forward Plan and it was agreed to add information about bomb threats and PREVENT to the Community Safety Delivery Plan report which would be before the Committee at its March meeting.

RESOLVED: That the Work Programme and Forward Plan be noted and amended where necessary.

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: "That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972"

IN PRIVATE

MINUTES

The Confidential Minutes of the Meeting held on 7th September 2015 were taken as read, and approved as a correct record and signed by the Chairman.

RESOLVED: That the Confidential Minutes of the Meeting held on 7th September 2015 be approved as a correct record

(The Meeting Closed at 7.50pm)

CHAIRMAN



In an [open letter to PSNC](#), (Pharmacy Service Negotiating Committee) revealed at a meeting hosted by pharmacy minister Alistair Burt on 17th December 2015, the government announced that funding for community pharmacy in 2016/17 will be cut by £170m. The cut is a reduction of more than 6% in cash terms. The letter was signed by the Director General, Innovation, Growth and Technology, Department of Health (DoH) and the Chief Pharmaceutical Officer. This letter marked the start of their consultation on proposed changes to community pharmacy with PSNC and other pharmacy and non-pharmacy bodies, including patient and public representatives. The decision to publish the letter is unprecedented, and in stark contrast to the secrecy that the NHS has always insisted on for negotiations in the past. With this in mind, our view of the letter and the consultation process is that it is flawed because;

- Initiated out of the blue
- Very little detail
- No explanations
- Ill-conceived and inconsistent
- No impact assessment
- No evidence base
- No route for public comment
- Unfounded assumptions about the current efficiency of community pharmacy
- No acknowledgement of changes required in other parts of the system

Community pharmacy offer patients one of the most accessible options for face-to-face contact with a healthcare professional; we are community-based, with long opening hours and no appointments necessary. Community pharmacies are a key resource for communities with 95% of people living and working within 20 minutes of a pharmacy. This accessibility offers high levels of choice and convenience in where and how to access pharmacy services, including online. As a result, community pharmacy has been responsive to changes in service-user demand.

Pharmacists and their support staff are highly trained healthcare professionals, using their expertise in medicines to deliver clinical services, help people stay well and self-care, liaise with and signpost to other providers, and facilitate seamless patient pathways. We have a number of Healthy Living Pharmacy's (HLP) which provide a vital contribution to healthy high streets as a central hub for public health services.

Over the last decade community pharmacy has become a more accepted member of the NHS family. NHS branding, better alignment of contractual models and integration with other services have been factors in achieving this. Hence, community pharmacy is a vital amenity for patients and the public. Pharmacy teams help people to stay healthy and well, and provide crucial clinical services when they are needed. Community pharmacy is an ambitious, entrepreneurial and innovative sector embedded in every city, town and village in the country. We share the Government's stated ambitions for the sector to play an even greater role at the heart of the NHS, and want to work in partnership to achieve them. The current set of proposals will not deliver the outcomes that the Government is demanding as they are ill-conceived and inconsistent.

The proposals presented by the DoH for community pharmacy mention a 6% reduction in the Global Sum in the second half of 2016/17. Pharmacy Contractors have demonstrated over the years that they have contributed significantly to achieving both better outcomes for patients, and also supporting improved efficiency in the provision of NHS services. It has also been made clear by the Department in the last few years that the way the funding settlement and Drug Tariff pricing have been operated and the effective purchasing of medicines by community pharmacy contractors has resulted in a considerable saving on the national drugs budget of over £1.8 billion. Community pharmacy is proud of that record in driving efficiency, and has in effect delivered efficiency savings of 4% year-on-year. Therefore, making sudden, arbitrary cuts in funding to the sector is inconsistent with stated Government policy.

Seven-day working is also mentioned in the proposals. The seven-day NHS is already a reality in community pharmacy with many providing this service for many years. For example, locally, working with NHS England, we have developed services such as a Pharmacy First Emergency Supply Service which helps prevent patients from going without their medicines or having to access out-of-hours medical services or A&E when they run out of their repeat medication. This service is providing better outcomes for patients as missing medication could have serious consequences for them and result in unplanned admissions to hospital. Clearly this community pharmacy service is helping to reduce pressure on already overstretched NHS services. The service only operates when GP surgeries are closed – i.e. during the evenings, weekends and bank holidays.

The proposals will deliver another blow to quality of care for patients which may prove the final strain on an already overstretched health and social care system. There are national communications, and White Papers signposting patients to their local community pharmacy. The aim of this is to relieve pressure on other healthcare settings, particularly when they are at capacity. With financial cuts to public health, social care and a recruitment and retention crisis in the GP practice workforce and increasing demand on accident and emergency or out-of-hours services, the proposals are counter-intuitive and counter-productive. For example, the proposals made suggest that the key to achieving better integration of pharmacy in the NHS is to move pharmacists away from their accessible locations in high streets, shopping centres & suburban shopping areas and into care homes, surgeries and urgent care settings. This flies in the face of the community pharmacist being available on demand, without appointment to support patients in treating minor illnesses, getting the most from their medicines and providing effective, evidence-based health advice.

The letter and consultation document contain significant assumptions about the potential for hub and spoke dispensing to deliver efficiency savings, and a failure to clearly distinguish between hub and spoke and centralised dispensing has been a particular cause for concern. We do not believe hub and spoke is a fundamental game-changer in terms of the economics of the sector and strongly challenge these assumptions. There is no evidence for the claims of financial efficiency savings. The experience of our members suggests that capacity, not cost, can be released when the model is working optimally. Large investments and long lead times are needed for implementation where companies consider that hub and spoke arrangement could work for their businesses in the future, and there are complex legal and professional issues to be resolved. We have significant concerns about the potential

unintended consequences of moving to industrial-scale centralised dispensing, ranging from the risks of reduced competition within the supply chain and of consequent market failure through to the loss of interaction between patients and healthcare professionals within a centralised dispensing model.

In essence the proposals will

- Decrease patient access to medicines support and advice
- Increase patient safety risks
- Diminish community assets and risk job losses
- Destroy the long-term potential of community pharmacy
- Undermine existing health improvement plans and recent initiatives to integrate and develop community pharmacy services (for example in vanguard sites, PM Challenge Fund projects etc.)

What we need as five commitments to enable community pharmacy to be fully integrated within a modern, efficient and accessible health and care system

- Stop the planned disinvestment in community pharmacy in 2016/17
- Agree a sustainable long-term settlement with the sector
- Invest in service transformation in the same way as for other parts of the NHS
- Put in place a joint, coordinated approach to planning investment and implementing change, in partnership with national community pharmacy bodies
- Deliver the reforms that are required in other parts of the system, and in legislation, to enable community pharmacy to play its full role

Some of these can be delivered through

- Take action to ensure local commissioning of community pharmacy services is managed effectively, in line with standard national frameworks, evidence and best-practice;
- Enable and enforce the use of EPS (including for CDs) and electronic repeat dispensing
- Secure a firm commitment from Public Health England and Local Government to invest in the public health services offered by community pharmacy
- Give community pharmacy professionals full read/write access to shared care records
- Implement original pack dispensing
- Change regulations to allow community pharmacy professionals to deliver advanced services outside the pharmacy
- Allow generic substitution
- Remove the bureaucratic burdens of administering prescription charges
- Stamp out prescription direction

Lichfield District Community Safety Plan 2016-2019 & PREVENT

Report of the Cabinet Member for Community

Date: 22nd March 2016

Agenda Item: 5

Contact Officer: Jenni Coleman

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Key Decision? **NO**

Local Ward Members Relevant to all Wards

Lichfield
district council
www.lichfielddc.gov.uk

**Community,
Housing &
Health
Committee**

1. Executive Summary

- 1.1 The Community Safety Partnership is required under the Crime and Disorder Act to produce a plan outlining local community safety priorities and how these priorities will be tackled. Staffordshire Observatory provided an independent assessment of current and emerging strategic priorities as an evidence base on which the new Delivery Plan was produced.

2. Recommendations

- 2.1 Members are requested to note the reference to Prevent and receive future updates as appropriate.

3. Background

- 3.1 The Lichfield District Safer Community Partnership (CSP) was set up as a result of the Crime and Disorder Act in 1998. Under the legislation, responsible authorities (Police, Local Authorities, Fire and Rescue, Probation and Clinical Commissioning Groups) are required to work together with partners to protect their local communities from crime and disorder. There are 301 CSPs in England and 21 in Wales. Within Lichfield District, the Community Safety Partnership reports to the District Board and therefore the Board is the designated Responsible Authorities Group for Lichfield District which signs off the local Delivery Plan and Budget. A copy of the Delivery Plan is at **Appendix A**.
- 3.2 Legislation places a duty on each CSP to assess local needs in relation to crime and disorder and to produce a Delivery Plan which must describe how the identified needs will be met. This year the Staffordshire Observatory supplied a Community Safety Assessment for each of the eight CSPs within Staffordshire which was used to update the local Community Safety Delivery Plan, the Assessment is available at <http://www.staffordshireobservatory.org.uk/publications/communitysafety>.
- 3.3 The Delivery Plan is also influenced by national and local legislative and policy changes. For example, the Counter-Terrorism & Security Act and the Modern Day Slavery Act which both came into force during 2015.
- 3.4 In order to ensure the priorities identified in the Plan continued to be valid and to supplement the findings of the Assessment with local knowledge, members of the Partnership were consulted in February/March 2016. It was agreed the current priorities should continue with the addition of four new activities: Friarsgate development (CCTV), 'Let's Get Involved' (community safety champion

project), road safety (speeding and parking) and hate crime all of which have been incorporated into the new Plan.

- 3.5 There was a marginal increase of 1.4% in crime in 2014/15 compared to the previous year, long-term trends are stable and short-term fluctuations in the number of reported crimes are within the boundaries of expected variation. The rate of crime in the District is also below the national and Staffordshire rate and compares favourably to its statistical neighbours family group ranking 5th out of 15 (1st being best).
- 3.6 There has also been an increase in 'violence against the person' offences in the district which was the second largest volume crime in 2014/15. The increase in violence offences has been coupled with an increase in the number of reported incidents of domestic violence which is now at its highest recorded rate in five years.
- 3.7 Hate crime is an issue that accounts for a small number of reported crimes in Lichfield District, however in 2014/15 the number of reported offences increased by almost a half from the previous year. The vast majority were violence and public order offences with 83% classified as race hate. Hate crime is often hidden so the scale of the problem is likely to be considerably higher than police figures would suggest.
- 3.8 Local consultation revealed residents frequently cited speeding vehicles and parking as a big issue in their local area. However, in terms of road traffic casualties, the proportion of casualties who were killed or seriously injured in 2014 was the lowest rate for five years, and lower than the Staffordshire rate. Staffordshire Council recorded the 8th lowest casualty severity ratio of 153 local authorities across England therefore Lichfield district's roads are some of the safest in the country.
- 3.9 Analysis has identified that there are significant intelligence gaps in some emerging or 'non-traditional' priorities. This includes child sexual exploitation, serious organised crime, cybercrime, modern slavery, gang violence and preventing extremism. The intelligence gaps make the scale of these issues difficult to quantify. Therefore it is essential the Partnership continues to raise awareness and sensitivity to these issues amongst public sector professionals and community members to encourage dialogue and co-ordinated responses.

4. PREVENT

- 4.1 The current threat to the UK from international terrorism is set at severe, the second highest level, in response to the conflicts in Iraq and Syria, which means that a terrorist attack within the UK is highly likely. The situation is unpredictable with potentially more frequent, less sophisticated terrorist attacks therefore preventing people from being drawn into terrorism is considered to have never been more important.
- 4.2 In 2003 shortly after the 9/11 attacks on the World Trade Centre in New York the Government produced its first Counter Terrorism Strategy (CONTEST). The Strategy was revised in July 2011 to reflect the changing terrorist threat and to incorporate new policies on counter-terrorism and is built around four work streams, each comprising a number of key objectives:
 - **Pursue:** to stop terrorist attacks (detecting and investigating threats at an early stage, disrupting terrorist activity before it can endanger the public and, wherever possible, prosecuting those responsible).
 - **Prevent:** to stop people becoming terrorist or supporting terrorism (addressing radicalisation to all forms of terrorism).
 - **Protect:** to strengthen protection against a terrorist act (e.g. strengthening border security, reducing the vulnerability of the transport network, increasing the resilience of the UK's infrastructure, and improving protective security for crowded places).

- **Prepare:** to mitigate the impact of a terrorist attack (this includes work to bring a terrorist attack to an end and to increase our resilience so we can recover from its aftermath).
- 4.3 Prevent is a key part of CONTEST aimed at stopping people becoming terrorists or supporting terrorism. Whilst the percentage of people willing to support violent extremism in the UK is small evidence identifies that terrorist and violent extremist organisations exploit vulnerabilities to spread their beliefs and gain support. Prevent aims to ensure that vulnerable children and adults who are at risk of radicalisation receive protection and support.
- 4.4 In July 2015 the Counter-Terrorism & Security Act introduced a number of new measures to support counter-terrorism work and the delivery of the CONTEST and Prevent strategies. The new measures include:
- A general duty on local authorities to have ‘due regard to the need to prevent people from being drawn into terrorism’. This means that the authorities should place an appropriate amount of weight on the need to prevent people being drawn into terrorism when they consider all the other factors relevant to how they carry out their usual functions.
 - Counter-radicalisation measures that require local authorities, police, prisons, schools, colleges and probation providers to help prevent people being radicalised.
 - Putting ‘Channel’ on a statutory basis. Channel is a multi-agency safeguarding programme which operates throughout England and Wales, It provides tailored support to people who have been identified as at risk of being drawn into terrorism.
 - Greater powers to disrupt people heading abroad to fight – including cancelling passports at the border for up to 30 days during which time the individual concerned will be investigated .
 - Temporary exclusion orders to control return to the UK of British citizens suspected of terrorist activity.
 - Tighter aviation security requiring airlines to provide passenger data more quickly and effectively.
 - Forcing firms to hand details to police identifying who was using a computer or mobile phone at a given time.
 - Changes to Terrorism Prevention and Investigation Measures (TPIMs) to allow the authorities to force suspects to move to another part of the country and a power to require them to attend meetings as part of their ongoing management for example with Probation or Job Centre Plus staff.
 - Raising the burden of proof for imposing TPIMs from ‘reasonable belief’ to ‘balance of probabilities’.
- 4.5 The Act provides a statutory framework for a joint local panel to assess the extent to which identified individuals are vulnerable to being drawn into terrorism and to put in place a support plan. These panels are generally referred to as Channel Panels they were piloted nationally in 2007 and rolled out across the country to priority areas in 2012 (including Stoke on Trent). The requirement to have such a panel came into place in April 2015 effectively placing Channel on a statutory footing.
- 4.6 The Channel process is essentially a safeguarding programme aimed at supporting individuals identified as vulnerable to being drawn into violent extremism or terrorist related activity. Protecting people from becoming radicalised and drawn into terrorism is a form of safeguarding and many of the factors that increase the risk of radicalisation are the same as for other safeguarding issues such as child sexual exploitation and neglect. Channel is voluntary and so the individual must provide consent. As with other safeguarding practices Channel is reliant on a multi-agency response and multi-disciplinary work to minimize and manage the risk to an individual. It draws on existing collaboration between local authorities, the police partners and has three objectives:
- Identify individuals at risk of being drawn into radical extremism
 - Assess the nature and extent of the risk
 - Develop the most appropriate support for the individuals concerned

- 4.7 In the case of two tier authorities, it is the responsibility of the County Council to chair the Channel Panel and to take responsibility for its operation. In response to this Staffordshire has developed a Channel Panel to which the Community Safety Manager has been appointed as a co-opted member and will attend meetings if a resident of Lichfield District is being discussed.
- 4.8 There is a multi-agency Staffordshire Prevent Board which acts as the strategic body that oversees the establishment and delivery of the County Prevent Delivery Plan, it has representatives of all eight district and borough council and sets out how Prevent will be delivered locally. The County Delivery Plan identifies a number of actions to be undertaken by partners which covers a broad range of activity including community engagement and staff training. The Lichfield District Prevent Delivery Plan 2016-2018 supports the county plan and prioritises the work according to the risks faced within the district. Local partners have key roles in meeting the objectives of the Prevent Strategy and have developed a Lichfield District Prevent Action Plan.

Alternative Options	The Delivery Plan is produced as a requirement of the Crime and Disorder Act 1998.
Consultation	The development of the Delivery Plan has had regard to the outcome of consultation (with partner organisations and residents) carried out by Staffordshire Observatory on behalf of the Police and Crime Commissioner for the Community Safety Partnerships within Staffordshire and Stoke.
Financial Implications	There are no financial implications arising directly from this report.
Contribution to the Delivery of the Strategic Plan	The Community Safety Plan contributes in some way to each of the District Council's Strategic Plan 2016 -20 four themes but directly to 'Healthy and Safe Communities'.
Equality, Diversity and Human Rights Implications	The equality, diversity and human rights implications of the Delivery Plan will be considered in more detail when an equality impact assessment is undertaken in the coming weeks.
Crime & Safety Issues	It is anticipated that the Community Safety Delivery Plan will have a positive impact on our duty to prevent crime and disorder within the District (Section 17 of the Crime and Disorder Act, 1988).



Lichfield District Community Safety Delivery Plan 2016 - 2019



Walk a Mile event against domestic abuse
2015

Introduction

Welcome to our Delivery Plan for 2016-2019 which sets out the Community Safety Partnership's aims and ambitions to ensure that Lichfield District is and remains a safe place to live, work and socialise.

We know that local residents really value the low crime rates that most of us benefit from; we are fortunate to live in such an attractive, vibrant and enjoyable location and can take advantage of local amenities during the day and night with the assurance that our families, homes and businesses will be safe.

Keeping Lichfield District being and feeling safe cannot be achieved by any single organisation; consequently a wide range of partners from the public and voluntary sectors and from local businesses are working together, for example through the new Business Improvement Development (BID) within the city centre, to share information and keep an eye on any problems which may be emerging so that they can be nipped in the bud. These organisations form the Community Safety Partnership for the District.

Since 2012 our efforts have been combined with those of the Police and Crime Commissioner (PCC) for Staffordshire who is committed to work with us towards a safer, fairer and united community. Over the last 12 months the PCC has introduced Safer Neighbourhood Panels throughout Staffordshire including the Lichfield District. The aim of these Panels is to have openness and transparency around local policing issues across Staffordshire.

The future continues to hold many challenges and opportunities for us, not least the elections on 5th May, which could result in a new PCC for Staffordshire. Perhaps the biggest challenge is all public sector organisations are under financial pressure and difficult decisions are having to be made to cut services which affect people's lives.

Incidents of national and international terrorism and violence have had a high media profile over recent times and consequently the Partnership has developed a new PREVENT Plan. Revelations about the extent of child sexual exploitation (CSE) in Rotherham make us question whether our neighbourhoods and communities are as safe as we previously thought and a new CSE Panel has been established covering Lichfield District and Tamworth Borough. Modern Day Slavery is also high on the Government Agenda with the new Modern Day Slavery Act 2015. The opportunities and threats of social media have also become a major consideration going forward as we need to support local residents, especially young people to use it safely. Much more emphasis is being placed on identifying and supporting people, especially young people and children, who are vulnerable to any form of exploitation and radicalisation.

Over the coming months we can look forward to the opening of the new Community Fire Station which is a multi-purpose venue that will offer an opportunity for community groups to meet and interact more closely with their local firefighters. And later in the year we should also see the start of the new Friarsgate development in the city centre.

Community safety is a complex and challenging area of work and we are grateful for the support and enthusiasm of all who are driven to continually improve the quality of life for people who live in the District. Keeping the community safe is at the very heart of this ambition and we will strive to achieve the priorities set out in this document.

Councillor Mike Wilcox

Chairman, Lichfield District Board



Councillor Doug Pullen

Cabinet Member for Communities
and
Chairman, Community Safety
Working and Performance Group



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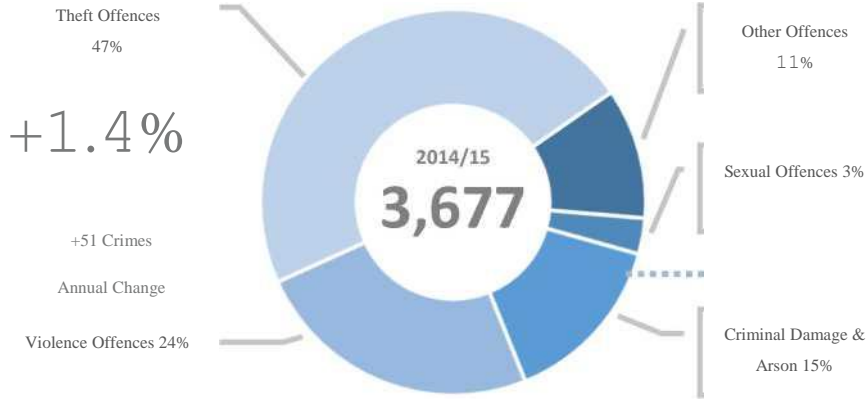
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Appendix A – Organisations that make up our Community Safety Partnership

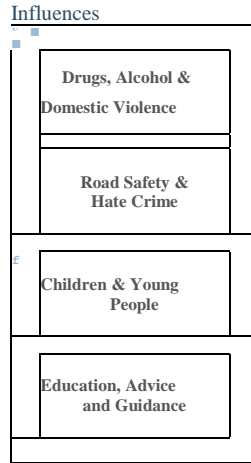
Appendix B – Data Scanning Matrix

Lichfield District

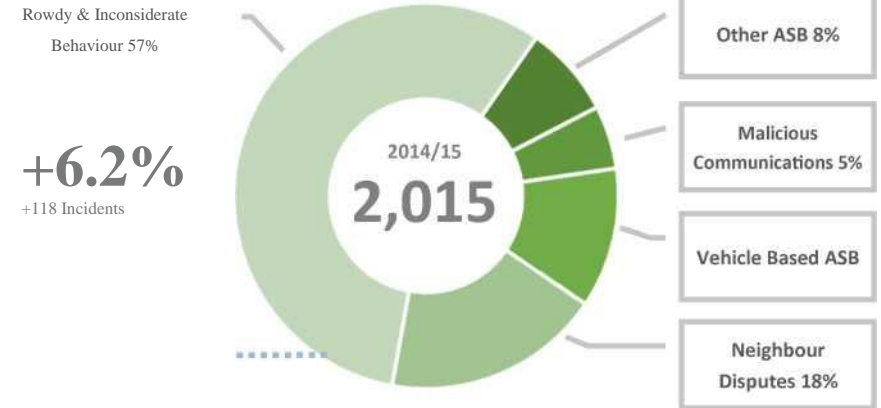
Crime



36.0 crimes per 1,000 residents, 20.3% lower than the Staffordshire rate (45.2).
Current long-term trends are stable.



Anti-Social Behaviour

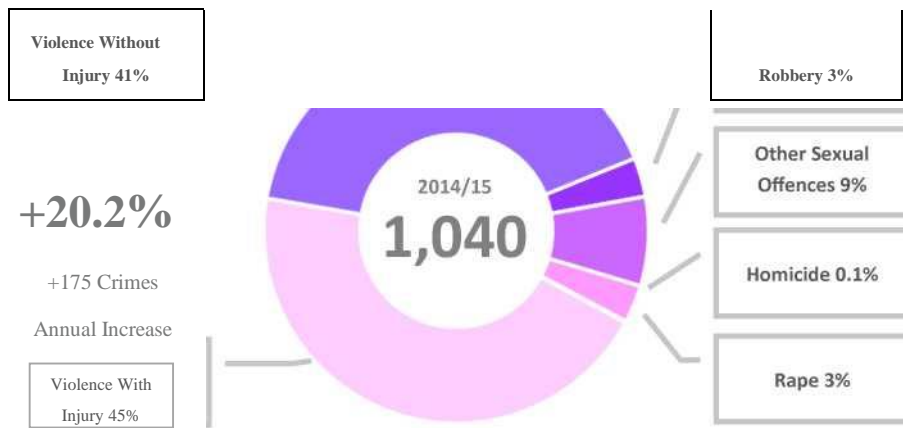


19.7 incidents per 1,000 residents, 15.2% lower than the Staffordshire rate (23.3). Current long-term trends are stable.

Threats: Child Sexual Exploitation, Serious Organised Crime, Youth Violence, Social Media & Cybercrime, Modern Slavery, Preventing Extremism, Child Safeguarding.

Opportunities: Partnerships, Child Safeguarding, Supporting Victims, Preventing Re-offending, Targeted Local Interventions, Cross Border Collaboration, Early Intervention, PHSE, Community Empowerment.

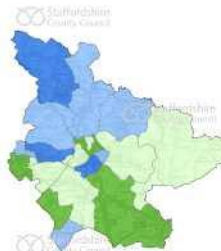
Violence & Sexual Offences



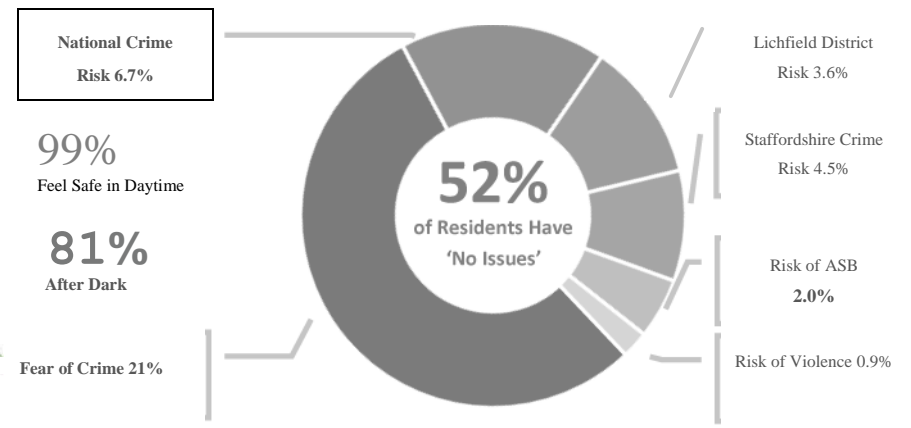
10.2 crimes per 1,000 residents, 27.0% lower than the Staffordshire rate (13.9). Current long-term trends are increasing.

Priority Locations:

Stowe, Chasetown, Bourne Vale, Fazeley, Stonnall & Chasmead Wards.



Risk vs Perceptions



Residents generally feel safe and 64% state that the level of crime is one of the most important factors in making somewhere a good place to live

Lichfield District Community Safety Delivery Plan 2016-19

Who We Are

The Lichfield District Safer Community Partnership (CSP) was set up as a result of the Crime and Disorder Act in 1998. Under the legislation, responsible authorities (Police, Local Authorities, Fire and Rescue, Probation and Clinical Commissioning Groups) are required to work together with partners to protect their local communities from crime and disorder. The CSP is part of a broader Local Strategic Partnership for Lichfield District which is headed by a District Board. This Board has ultimate responsibility for community safety functions that we are required to deliver by law and therefore the Board is the designated Responsible Authorities Group for Lichfield District. The Board signs off this local Delivery Plan in March every year.

The CSP is comprised of several groups with specific responsibilities including:

- Working and Performance Group which meets quarterly and is accountable to the Lichfield District Board in ensuring the Partnership carries out its duties in line with current regulation at a strategic level.
- Joint Operations Group which meets every month to review the latest crime patterns and intelligence and deploys resources to tackle issues at a tactical level.
- Partnership Briefings which take place weekly is a multi-agency problem solving group that seeks to address identified issues particularly in relation to vulnerable members of our community.
- Domestic & Sexual Abuse Forum, covering Lichfield District and Tamworth Borough, meets quarterly to reduce and improve services around domestic abuse.
- The Responsible Bodies Group (RBG), working alongside the CSP, meets every six weeks and takes the strategic lead on licensing and enforcement in relation to alcohol across the District.

A list of organisations which make up the CSP is attached at **Appendix A**.

Our CSP is part of a wider network of CSPs and responsible authorities across Staffordshire which enables us to share good practice and tackle common problems and issues together. We are represented on the Staffordshire Safer and Stronger Communities Strategy Group (which is Chaired by an elected Member of the County Council)

Our Vision

'We are committed to making Lichfield District a place where individuals, neighbourhoods and communities are increasingly free from both crime and fear of crime, where the environment is a clean, green and pleasant and where strong communities take a sense of pride in where they live.'

'We recognise that between us we manage significant public sector resources on behalf of local people and that we are accountable for achieving the greatest possible impact on the safety and cohesion of our community.'

In developing this Plan and reviewing the evidence, the CSP has decided to retain the following priorities for community safety in Lichfield District which were identified in the previous Delivery Plan:

- Increase the feelings of safety, particularly after dark, in order to improve the quality of life for residents.
- Continue to identify and support members of the community who are perceived to be vulnerable and most at risk of becoming a victim, including hate crime.
- Target areas of higher crime and understand the underlying causes.
- To consider the influence of alcohol in its broadest sense rather than focusing on young people binge drinking in public places which has seen a considerable reduction.
- Identify and support families to be included as part of the Building Resilient Families and Communities programme.

As part of the assessment significant intelligence gaps were identified in some of the emerging or 'non-traditional' priority areas. These include Child Sexual Exploitation, Serious Organised Crime, Cybercrime, Modern Slavery and Preventing Extremism which make the scale of these issues difficult to quantify. However, the Partnership will work together to tackle these issues and develop a co-ordinated response that fosters a programme of awareness and collaboration across the District.

These priorities are underpinned by a range of key projects (set out in **our achievements and plans** section below) which are designed to help us achieve positive outcomes for all of the priorities above.

Background

An Overview

This Delivery Plan has been produced within the context of reductions in crime, anti social behaviour and improving the quality of life for our local communities. Up until this year, when there has been a small increase of 1.4% (51 crimes) there has been a year on year reduction in the level of crime and disorder. Despite this there had previously been little or no change in the perceptions of these issues but according to the latest Feeling the Difference surveys (Waves 15 – 18) there has been a small increase from 78 – 81% in the proportion of residents that feel safe after dark but there is still room for improvement.

Reducing the fear of crime and improving feelings of safety are a priority for the CSP with a specific focus around reducing cold calling. Many criminals use cold calling, or pressure selling, to take advantage of vulnerable members of our community and make them feel insecure in their homes. This can have a detrimental impact making people feel vulnerable, socially isolated, and can also have negative consequences for health and wellbeing and the local economy.

This Plan is informed by a wide range of data in order to provide a holistic representation of problems across the District. The Plan is also influenced by national and local legislative and policy changes. For example, the Anti-Social Behaviour, Crime and Policing Act 2014 which introduced new powers for tackling anti-social behaviour (ASB) and environmental nuisance. The Partnership is also having regard to Professor Alexi Jay's report into Child Sexual Exploitation in Rotherham (published August 2014) and the more recent report from Louise Casey (published February 2015); the findings of these reports are causing us to reflect on our local safeguards to ensure that young people are protected from abuse.

As from July 2015 the Counter-Terrorism & Security Act introduced a new general duty on local authorities to have due regard to the need to prevent people from being drawn into terrorism (the Prevent duty). As a District we also need to be aware of the new Modern Slavery Act 2015 which aims to reduce the prevalence of modern slavery in the UK, as well as to enhance the UK's international response through all partners working together in a co-ordinated and strategic way. Modern slavery is a complex crime that takes a number of different forms. It encompasses child trafficking, forced labour, domestic servitude, sexual and criminal exploitation. The scale and scope of modern slavery within Staffordshire is currently unknown.

This Plan builds upon the good work that has been undertaken since the Plan of 2015-18; in later sections we look back on our achievements in 2015/16 and forward to our challenges for 2016/17. We are keen to take account of what local people think of our Plan and **welcome feedback** to Jenni Coleman, Community Safety Manager on jenni.coleman@lichfielddc.gov.uk.

Why do we need a Plan?

Community Safety Partnerships remain statutory bodies and are still required (in accordance with the Crime and Disorder Act, 1998) to formulate a strategy to reduce crime and disorder, combat substance misuse and reduce re-offending in the local area. CSPs are seen as clear routes to delivering against agreed priorities, co-ordinating resources, achieving efficiencies and value for money.

Research has shown CSPs are at their most effective when they are able to focus on implementing locally devised solutions and to achieve this, the Partnership develops year on year delivery plans to support their strategic priorities.

Setting the Scene

A brief overview of Lichfield District

Lichfield District is in south east Staffordshire, twenty miles north of Birmingham and is adjacent to the West Midlands conurbation. The majority of residents (71%) live in one of the two main urban settlements - the cathedral city of Lichfield and the town of Burntwood. The rest of the District is predominantly rural where 29% of the population live in over 50 villages and hamlets in the countryside. The Local Plan adopted in February 2015 will result in the development of 10,030 homes between 2008 – 2029 both to meet local need and housing for people wishing to move into the area.

The District lies at the heart of the region's major road network, with the M6 Toll, the A38, and the A5 all crossing the district, and the M6 and M42 both within easy reach. The city is well served by rail services to Birmingham, London, Stoke-on-Trent and beyond all of which can have an impact on community safety within the area.

The Friary Outer development completed in 2014 brought enhanced car parking and hotel facilities to the city centre. The next few years will see the introduction of Friarsgate a major development that will add significantly to the leisure and retail offer in the city.

Businesses in Lichfield City supported the establishment of a Lichfield Business Improvement District (BID) in July 2015. The Lichfield BID involves city businesses of all sizes and sectors contributing 1.5% of their business premises rateable value into a central fund which will deliver £1 million investment in a range of city centre projects over the next five years.

Community safety issues include enhancing the Store Net Radio system for businesses within the city centre. There is also a Lichfield City Centre Development Partnership that is currently developing a strategy to capitalise on tourism and the visitor economy.

In Burntwood, work is taking place to develop a new shopping centre which will enhance the local facilities in line with local residents' needs. Traders from across the WS7 area have come together to help devise plans to invest the High Street Innovation Funding awarded to Burntwood. The aim of the funding is to boost local businesses on the high street. A business forum called Burntwood Business Crew has been set up to take this work forward. As part of this work Burntwood Business Crew launched www.totallylocallyws7.co.uk which is a website that lists and promotes local shops and businesses.

Deprivation in Lichfield District

Lichfield District has the challenge of pockets of deprivation amidst affluence. In the district there are two areas that fall within the most deprived national quintile, accounting for 4% (3,800 people) of the total population (102,100) based on 2014 figures. These areas fall within Chadsmead and Curborough where unemployment is above the national average. However, in general, salaries are higher than the national average (£29,276 compared to £27,195 nationally).

The proportion of young people aged 16-18 not in education, employment or training (NEET) at the start of January 2015 for the district was 3% (approx 100) which is similar to the Staffordshire average. However, Armitage with Handsacre and Chadsmead have particularly high levels of young people who fit the NEET criteria.

Data extracted from NOMIS (National Office of Statistics) suggests that 22.4% of local residents aged 16 and over have no qualifications which is similar to the national average of 22.5%. Overall the working population (aged 16-64) in the district is qualified to NVQ Level 3 which is in line with the national average, however, higher level adult qualifications to NVQ Level 4 and above, are below the national average.

Information has been taken from the Lichfield District Community Safety Assessment and is available on the Lichfield District Council's website: www.lichfielddc.gov.uk

Involving People

A sense of community and belonging is key to our ambitions; building on what we have done so far and improving involvement and participation in what the Partnership does, as part and parcel of making good decisions, will help us achieve a greater level of trust and confidence on behalf of our local community.

The Police and Crime Commissioner has introduced across Staffordshire and Stoke-on-Trent a number of **Safer Neighbourhood Panels** with the aim of ensuring we have the most open and transparent police force in the country. The aim of the Panels is to provide an independent oversight of local policing to ensure that it is responsive to local needs and local issues. Acting as a critical friend in relation to local policing, Panel members also have a responsibility to play an active role within the locality they represent particularly linking into community groups like the North Lichfield Initiative and the Parish Forum. The Panel will also identify improvement opportunities or areas of challenge that they may wish to examine.

A new project '**Let's Get Involved**' started in 2016, funded through the Locality Commissioning process, to help promote public reassurance and get members of the community involved in initiatives to encourage them to tackle community safety issues in their area. This will be achieved by voluntary Community Safety Champions holding

consultation events, forming action groups and delivering various community safety messages targeting personal safety and safety in the home.

During the summer 2014 the district Council carried out a community survey '**Your View**' designed to give the council an understanding of local people's views to help to make better informed decisions in the future to shape the district. Over 1,400 people responded, giving their views about the services provided and their opinions on savings and income generation ideas, issues relevant to community safety were:

- 78% said it was important to work with partners, including the police, to help make local areas safer and to reduce anti-social behaviour: only 5.4% said it was not important. Others said important but don't use or don't know.
- 76% said it was important to clear rubbish and fly-tipping and take legal action to stop it: only 0.9% said it was not important
- 66% said it was important to make sure events and businesses (including pubs and taxis) are safe and well managed by licensing them: only 6.5% said it was not important.
- 52% did not want to reduce the amount of CCTV coverage in the district with 41% agreeing to a reduction saving approximately £20k: 7% didn't know.

Voice it! is the Council's on-line one stop shop where community members can give their views on local issues that matter to them and to find out about any consultations that may apply to them which is also available on www.lichfielddc.gov.uk.

By working together, we hope to avoid 'consultation fatigue' among our community, improve systems to show people how they have helped to influence our thinking and decisions and maximise the value for money of all the intelligence we gather. An example of this is **Feeling the Difference**, a public confidence survey carried out in two waves each year by Staffordshire Police on behalf of the Staffordshire Strategic Partnership. The survey explores issues that affect quality of life, perceptions of crime and safety and views on the effectiveness of the police and other public sector services. The most recent Lichfield Community Safety Assessment (2015) combined the last four Feeling the Difference Surveys (Wave 15 – 18 (September 2013 – March 2015)) which indicated that respondents in the Lichfield District perceive their local area as a safe place to be. The proportion of residents that feel safe after dark has slightly improved since waves 14 - 17 of the survey from 78% to 81% which is just below the County rate of 82% and above the national average of 79%. 99% of residents feel safe during the day which is the same as the County average and better than the national average of 94%

Elected Members

Lichfield District Council has 47 Elected Members and a further 8 County Councillors, all of whom are 'community champions' and advocate on behalf of local people, keeping in touch with the needs and wishes of local residents and feeding these back into the policy and planning process. The Working and Performance Group is chaired by the Cabinet Member for Community and the Cabinet Member for Housing and Health is the Vice Chair of the Police and Crime Panel which oversees the work of the Police and Crime Commissioner for Staffordshire and Stoke. A County Councillor and two District Councillors (one representing Burntwood and one for Lichfield) are also members of the local Safer Neighbourhood Panel.

The Voluntary and Community Sector (Third Sector)

Lichfield District has a thriving voluntary and community sector which delivers a wide range of services and projects to individuals and communities that improve their wellbeing and general quality of life. Their contribution to community safety is invaluable and includes crime prevention, supporting people in crisis and victims of crime and supporting vulnerable

groups of people such as the elderly, people with mental health or learning disabilities. The voluntary sector also make a major contribution to maintaining a strong sense of community within the District through the many festivals and events which take place, many of which are free to attend. Lichfield District Crime Prevention Panel attends many of these events throughout the year and takes the opportunity to promote seasonal or current crime prevention messages to the public. Over the last 12 months this has included marking catalytic converters on cars during Cars in the Park and other events such as the Kings Bromley Show.

We keep in touch with our community by:

- **Community meetings in response to local issues and problems** which give local people the chance to raise issues that are a problem for them in their area which they wish agencies to tackle. The police initiated 357 public meetings and events over the 21 months to September 2015. Attended by over 3,000 residents, issues raised included traffic, drugs and crime issues such as vehicle crime, theft and burglary.
- **Citizen Contact Records (CCRs)** which are used by the Police and Police Community Support Officers to identify concerns of residents to establish how big a problem is and the impact it is having on the community as a whole. Over the 21 months to September 2015, 1,387 residents were asked to identify issues to be dealt with; 52% raised 'no issues', 20% identified ASB, 18% community issues and 8% other crime. The community issues were parking, speeding and other traffic issues. ASB issues were rowdy behaviour, youths congregating, neighbour disputes and nuisance vehicles, other crime types most frequently raised were drugs offences, criminal damage and theft.
- Publishing a **Partnership Briefing** which is a summary of the partnership activity every three months which is available on the district council's website: www.lichfield.gov.uk
- Various **websites** e.g. Lichfield District Council, Lichfield Townsafe Business Partnership/Pubwatch and the Lichfield District Crime Prevention Panel.

Keeping on Track

We recognise that effective performance management is at the heart of an effective partnership and fundamentally influences how we use our resources. Consequently, we regularly review the way in which we deliver activities to tackle ASB and crime and disorder, the way in which we engage with our communities and what they are telling us and how we support and challenge our own performance.

Performance measurement – we collect / receive a range of data about customer satisfaction and performance including:

- Monthly crime and community safety statistics which set out our performance and trends.
- Feeling the Difference survey which is a public confidence survey carried out by Staffordshire Police which explores local quality of life issues, perceptions on crime and safety and the effectiveness of the police and other services.
- Satisfaction surveys are carried out by Staffordshire Police and the Community Safety team in relation to anti-social behaviour. This is a long standing practice within Staffordshire Police Force carried out at a county level using a random selection of victims.

Performance monitoring – analysis of the information is integral to decisions we take, both tactical and strategic, in order to sustain or improve upon our performance.

Performance monitoring is undertaken at several levels within our Partnership:

- The Community, Housing and Health Overview and Scrutiny Committee (which is part of the District Council's governance structure) has powers under the Police and Justice Act 2006 to review and scrutinise the functioning of the responsible authorities which oversees the CSP. During 2015/16, the Committee considered; The Lichfield District Community Safety Delivery Plan 2015 - 18, the CCTV Annual Report and Code of Practice, the implementation of the Anti-Social Behaviour, Crime and Policing Act 2014, including officer delegations and level of fixed penalty notices, reports of the Police and Crime Panel and Locality Commissioning.
- The District Board has overall responsibility for managing performance and ensuring the requirements under the Crime and Disorder Act and other relevant legislation are met. The Board receives regular reports relating to community safety including a bi-annual update on the Community Safety Partnership and changes to relevant legislation.
- The Locality Commissioning Board has commissioned 'Upshot' to be used as a performance monitoring tool for the 20 projects they have supported to date.
- The Working and Performance Group receives a quarterly update on crime trends and progress reports on the priorities set out in this Plan. Monitoring forms are completed by project leads which are scrutinised and then fed up to the District Board as necessary.
- The Joint Operations Group (JOG) considers data on a monthly basis in order to identify any hot spots and trends which require attention.
- The countywide Strategy Group (previously the Safer and Stronger Steering Group) monitors performance against targets
- The Office of the Police and Crime Commissioner (OPCC) requires half yearly progress reports to be completed in relation to the Locality Deal Fund identifying clear evidence of the difference made by funded projects: deadlines September and April respectively.

How we set our Priorities

The national and local context

There are many national and local strategies and plans that play a role in community safety in Lichfield District. This section highlights the main national policy and local community safety related issues which are particularly relevant to our Delivery Plan:

National policy context

- **Closer Working between the Emergency Services** to deliver more effective and efficient services in England is a priority for the Government. A number of measures are to be taken following a six week consultation process in the autumn of 2015. This will include legislation that will include the ability for PCCs where a local case is made to take on the functions of fire and rescue authorities and enable him/her to create a single employer for police and fire personnel. In January 2016 the responsibility for fire and rescue was transferred to the Department for Communities and Local Government bringing together fire and police in the same Department. The impact on community safety partnerships is as yet unclear.
- The **Anti-Social Behaviour, Crime and Policing Act** which came into force at the end of 2014 streamlined and replaced some of the existing framework for tackling

anti-social behaviour (ASB) and environmental nuisance. These new powers mean local authorities, including district councils, will be able to apply for Injunctions for the first time; previously it was only the Police, British Transport Police and registered social landlords that could apply for an ASBO.

- In June 2009 the government published guidance on **Safeguarding Children and Young People from Sexual Exploitation** which sets out how organisations and individuals should work together to safeguard and promote the welfare of children and young people. The Staffordshire & Stoke on Trent Safeguarding Children Board has taken the lead on this work across the county. However, the findings of an Independent Inquiry into child sexual exploitation (CSE) in Rotherham, published in August 2014, highlighted the need for local authorities to ensure their licensing, regulation and enforcement functions are in place and fit for purpose to ensure public safety in particular around licensing. In January 2016 Susan Bamford (Lichfield District Council Safeguarding Lead) published a revised Safeguarding Policy and Procedure documents for Lichfield District Council which can be found on LDC's website. The Police will be developing links with private foster carers and agencies within the district to ensure any vulnerable young person moving into the area is known to the appropriate agencies.
- As from July 2015 the **Counter-Terrorism & Security Act** introduced a new general duty on local authorities to have due regard to the need to prevent people from being drawn into terrorism (the Prevent duty). It also required County Councils in two-tier areas to have a panel (called the Channel Panel) to assess and support individuals who are vulnerable to being drawn into extremism. The District Council and the Police are required to co-operate with these county panels in carrying out their functions. Prevent is one of the four elements of the government's counter terrorism strategy, CONTEST: Pursue – to stop terrorist attacks, Prevent - to stop people becoming terrorists or supporting terrorism, Protect – to strengthen our protection against a terrorist attack and Prepare – to mitigate the impact of a terrorist attack.. As a partnership we are working together to develop a Prevent Delivery Plan for 2016-18 and to ensure there are multi-agency arrangements in place to consider risk, co-ordinate Prevent activity and effectively monitor the impact of Prevent work.
- The **Modern Slavery Act 2015** aims to reduce significantly the prevalence of modern slavery in the UK, as well as to enhance the UK's international response. The Act requires a determined and focused law enforcement response, greater awareness among frontline professionals, co-ordinated international activity, close working with the private sector and support from communities. The focus is on preventing vulnerable children and adults from becoming victims in the first place, improving the proactive identification of victims and enhancing the support provided to them. Stronger multi-agency arrangements are being established to coordinate and share intelligence in relation to vulnerable victims. Multi Agency Safeguarding Hubs (MASHs) have been set up across the country (including in Staffordshire) and are helping agencies share information, coordinate more effectively and safeguard children and vulnerable adults from all aspects of harm.

Local policy context

- **Safer, Fairer, United Communities for Staffordshire 2013-18** - the Police and Crime Commissioner for Staffordshire produced his Plan in 2013. This document is about how different organisations and the public can make a real and sustained difference to reducing crime and anti-social behaviour and improving community. The Plan recognises that the nature of crime, keeping communities safe and being able to respond to broader social issues is complex, so no single agency can achieve what

needs to be done alone. Public agencies, the voluntary sector, businesses and communities themselves all need to work together to achieve success for the people of Staffordshire. Local solutions for local communities are also necessary, understanding that Staffordshire's communities are not all the same, and a one-size fits all approach will not work.

There is a mutual duty on Police and Crime Commissioners and CSPs, under the Police Reform and Social Responsibility Act, to take into account each other's priorities when drawing up the Police and Crime Plan (in the case of the PCC) and Community Safety Delivery Plans (in the case of CSPs). The four priority areas set out in the Commissioner's 'Safer, Fairer, United Communities for Staffordshire' Strategy for 2013 - 2018 include:

- Early intervention - tackling root causes before they become a problem
- Supporting victims and witnesses - making it easier for victims and witnesses to receive the support they need
- Managing offenders - preventing offending in the first place and reducing the likelihood of offending
- Public confidence - making sure everything that happens contributes to individuals and communities feeling safer and reassured

The Strategy can be found at <http://www.staffordshire-pcc.gov.uk/download-the-strategy>

- **Living Well in Staffordshire** is the Five Year Plan 2013 - 2018 of the Health and Wellbeing Board issued in 2013. The Plan reflects the importance for people of being part of safe and supportive communities. The Plan identifies 12 areas for action which includes *Living Well* by enabling good lifestyle choices. In particular, there is an aspiration to reduce the harm caused by alcohol and drugs and to promote mental wellbeing. The focus includes alcohol use; around one in four adults in Staffordshire drinks more than the recommended amount of alcohol which leads to a variety of health, crime and social problems. Alcohol consumption contributes to crime rates, makes victims more vulnerable and is often a factor in road traffic accidents and accidental dwelling fires. The Plan can be found at <http://www.staffordshirepartnership.org.uk/Health-and-Wellbeing-Board/Health--Wellbeing-Board.aspx>
- **Breaking the Cycle of Domestic Violence** Staffordshire's Strategy for Tackling Domestic Abuse 2012 - 2016 sets out what Staffordshire intends to do in order to "break the cycle" of domestic abuse within our communities. This means that as a partnership they must tackle both its causes and effects. This includes a greater emphasis upon prevention, including education and awareness-raising, protection and support for victims and their families and changing the attitudes and behaviour of perpetrators with the aim of preventing abuse happening in the first place and ending repeat victimisation. The Strategy can be found at: <http://www.staffordshire.gov.uk>
- **The Plan for Lichfield District 2016-20** sets out the District Council's vision and direction for tackling issues that are important to local residents and businesses.

Within the strategic theme of 'healthy and safe communities' there are the following long term outcomes relevant to community safety:

- ❖ Making sure our police service is open and transparent through the Police & Crime Commissioner.

- ❖ Delivery of a co-ordinated approach to Prevent, safeguarding, child sexual exploitation, anti-social behaviour and other linked issues.
 - ❖ Reducing the fear of crime by promoting and communicating successes in community safety and crime trends.
- The Staffordshire and Stoke-on-Trent Responsible Bodies Group (SSRBG) lead the strategic development of alcohol licensing in Staffordshire and Stoke-on-Trent. It reports to the Staffordshire Alcohol and Drugs Executive Board and ensures that the liquor licensing elements of the **Staffordshire Alcohol and Drugs Strategy** are delivered across the county. The enforcement of licensing legislation has been identified as an area of significant importance within this broader partnership approach to tackling alcohol abuse.

Local Evidence

Community Safety Delivery Plans must be developed on the basis of local evidence. The Staffordshire Intelligence Hub provides information for this purpose which gives an overview of community safety in Lichfield District including current performance, patterns and trends, and makes recommendations for the CSP to consider.

The number of crimes recorded in the district increased slightly by 1.4% in 2014/15 compared to the previous year but has decreased from 4308 crimes in 2010-11 to 3677 in 2014-15. The Partnership are working hard to reduce the level of anti-social behaviour which has increased by 6.2% over the last year but overall there has been a reduction over the past 5 years from 2262 incidents in 2010-11 to 2015 in 2014-15.

Both recorded crime, and the rate of anti-social behaviour across the district per 1,000 residents remains below the county average. We have made excellent progress in relation to theft offences which have declined by 8.2% (or 155 offences) since 2013/14 and the reduction is largely down to a reduction in the number of 'burglary' offences. In contrast to overall crime trends, there has been an increase in 'violence against the person' offences in the district. However compared to Staffordshire the rate of violence offences per 1000 residents was 8.8 in Lichfield compared to 12.2 which is 28.3% lower

The rate of crime in Lichfield District is also below the Staffordshire rate. The district also compares favorably in its statistical neighbours family group ranking 5th out of 15 (where 1st is the best) for rates of crime in the twelve months to the end of March 2015.

There was also been a reduction in theft offences in 2014/15, driven largely by the reduction in the number of 'burglary' offences. However, there has been an increase in 'violence against the person' offences which was the second largest volume crime in 2014/15. The long-term trend has also been increasing in recent years. The increase in violence has been coupled with an increase in the number of reported incidents for domestic violence which is now at its highest rate recorded in five years. The reason for this could be incidents involving 16-17 year olds were not previously included in the crime figures for domestic violence until the definition changed last year. **Domestic abuse** will remain a priority for the Partnership including awareness of, and confidence in, services and supporting programmes designed to identify current and potential victims and provide effective care and support.

In 2014/15, there were 46 **hate crimes** reported to the police in the Lichfield district. Despite this being a low number, it represented an increase of 48% from the previous year of 15 crimes. The vast majority (91%) were violence and public order offences with 83% of all offences motivated by race. North Lichfield and Fazeley are in the top five areas for hate

crime in the Trent Valley division (Lichfield, Tamworth and East Staffs). Hate crime is hidden and the scale of the problem is likely to be considerably higher than police figures would suggest therefore it has been included in this Delivery Plan.

Road safety was highlighted as a concern for residents in particular speeding vehicles and parking as a big issue in their area. However, in terms of road traffic casualties, the proportion of casualties who were killed or seriously injured in 2014 was the lowest rate for five years, and lower than the Staffordshire rate. Staffordshire County recorded the 8th lowest casualty severity ratio of 153 local authorities across England and it can therefore be said that Lichfield district's roads are some of the safety in the country.

The full Community Safety Assessment for Lichfield District can be found at:

<http://www.staffordshireobservatory.org.uk>

Our headline performance

A summary of crime recorded by year up to 2014/15 year to date for the Lichfield district (Table 1) and summary of ASB for the Lichfield District (Table 2).

Category	2010/11	2011/12	2012/13	2013/14	2014/15	Annual Change 2013/14 - 2014/15	
						Number	%
All Recorded Crime	4,308	4,076	3,669	3,626	3,677	51	+1.4%
Violence against the person	800	714	616	755	895	140	18.5%
Public Order offences	110	97	95	86	98	12	14%
Miscellaneous crimes against society	59	81	51	54	79	25	46.3%
Theft Offences	2,281	2,113	1,991	1,887	1,732	-155	-8.2%
Robbery	45	32	33	21	34	13	61.9%
Criminal Damage and Arson Offences	778	758	591	529	535	6	1.13%
Drug Offences	154	216	207	189	180	-9	-4.8%
Sexual Offences	67	54	68	89	111	22	24.7%
Possession of weapons offences	14	11	17	16	13	-3	-18.8%
Domestic Violence	210	214	182	224	343	119	53.1%
Hate Crime	31	32	24	31	46	15	48.4%
Alcohol Related Violent Crime	-	-	-	-	251	-	-

* All recorded Crime **does not** include Domestic Violence, Hate Crime and Alcohol Related Violent Crime

Table 1 Lichfield District All Crime

Category	2010/11	2011/12	2012/13	2013/14	2014/15	Annual Change 2013/14 - 2014/15	
						Number	%
Anti-Social Behaviour	2,262	1,807	1,754	1,897	2,015	118	6.2%
Fire ASB	11	9	5	6	9	3	50%
Malicious / Nuisance Communications	111	56	73	102	107	5	4.9%
Neighbour Disputes	267	253	254	315	370	55	17.5%
Noise Based ASB	28	27	13	22	15	-7	-31.9%
Other ASB	40	195	71	64	86	22	34.4%
Rowdy & Inconsiderate Behaviour	1,502	1,067	1,206	1,171	1,146	-25	-2.1%
Substance Misuse	106	57	33	22	45	23	104.5%
Vehicle Based ASB	197	143	99	195	237	42	21.5%

Table 2 Lichfield District All Antisocial Behaviour

A data matrix regarding our key community safety indicators containing more information can be found at **Appendix B**

Funding

All the responsible authorities commit mainstream resources to the achievement of the priorities set out above. The Police and Fire Services are wholly focused on the safer and stronger agenda and the District and County Councils, Third Sector and Bromford Living all have officers who help to achieve community safety priorities. This not only includes community safety officers who have a direct responsibility for reducing crime and anti-social behaviour, but also staff and volunteers who keep the District looking clean and attractive, provide activities for young people in leisure centres, other community buildings and parks and identify and help people who are at risk or fearful of crime etc.

Funding for community safety priorities has historically come through a number of routes, most of which have been managed and administered in different ways including the Home Office, Proceeds of Crime Act and the Police Authority. In recent years, uncertainty about the availability of partnership funding and budget cuts have continued to be felt locally by all parts of the public and community sector. However, there is currently a much greater push for funding to be delegated to local level and for decisions to be made having regard to local need.

The legislative changes that led to the creation of Police and Crime Commissioners (PCCs) significantly changed the funding environment with PCCs holding the majority of community safety funding streams. The PCC's budget for Staffordshire for 2015/16 was £2.5m. The 'Commissioner's Community Fund' is to support locally driven community safety and reassurance activities and will be made available in 2016/17 through three funding streams:

- **Locality Deal Fund (£1.75m)** – the largest funding stream allocated to local CSPs, County District Commissioning Leads (£1.102m). This funding stream (£648k) will also be used for specific commissioned services across Staffordshire including Drug Intervention, Youth Offending and Substance & Alcohol projects
- **Proceeds of Crime Fund (£250k)** – replacing the Local Policing Fund
- **People Power Fund (£500k)** – empowering local community groups

Additional information on the Police and Crime Commissioners funding streams can be found at www.staffordshire-pcc.gov.uk/fund

Locality Commissioning

The PCC has again allocated £72k to Lichfield District Safer Community Partnership for the financial year 2016/17 using a matrix based on geographical need. 80% of this fund (£58k) will be provided by mid-April with a requirement to submit an evaluation of activity undertaken using this fund by 1st October 2016. Subject to success achieved, the remaining 20% will be made available during October. A further evaluation of activity undertaken will be required by 1st April 2017.

For the first time at the end of 2014 four local public sector organisations – Lichfield District Council, Staffordshire County Council, South East Staffordshire and Seisdon Peninsula Clinical Commissioning Group and Staffordshire Police (via the Police and Crime Commissioner) brought together their funding and used a single process to commission local services and

projects to benefit the communities across the District. The Locality Deal Fund was incorporated into this more streamlined Locality Commissioning approach. Bringing together funding in this way resulted in just under £0.5 million being available for 2015/16 with a further £840K over the following two years.

Pathway's application in support of a Peer Mentoring Project was awarded £20k (Lot 8) and Positive Futures received £25k in support of their early intervention work with young people both of which support this Delivery Plan.

In April 2015 there was a second round of funding resulting in two successful community safety related projects. Victim Support towards the ASB Victims Champion, supporting victims of ASB received £20,000 and South East Staffordshire Citizens Advice Bureau's (SESCAB) 'Let's Get Involved' project which aims to raise awareness of community safety and involve communities in identifying and addressing issues received £15,000. Again both of these projects are included in the Plan.

People Power Fund & Proceeds of Crime Fund

Administered through the Staffordshire Community Foundation the **People Power** Fund (£500,000) is available for local community based organisations in Staffordshire and Stoke on Trent to apply for grants of between £100 and £3,000 to improve community safety, reduce crime and disorder, and increase public confidence.

The **Proceeds of Crime** Fund has £250,000 available for grants between £3,000 and £15,000 available to key partner agencies aligned to Local Policing and Community Safety Partnerships. All projects should support at least one of the four priority areas set out in the Commissioner's Safer, Fairer, United Communities Strategy:

- Early Intervention
- Supporting Victims and Witnesses
- Managing Offenders
- Public Confidence

Additional information on the funding streams including local applications supported by the Lichfield District Community Safety Partnership can be found on the Police and Crime Commissioners website: www.staffordshire-pcc.gov.uk/fund

SPACE Project

In the summer of 2015 the Community Safety Team working with Leisure Services, Police, Fun Club, Entrust and other partners were successful in receiving funding for the OPCC's **SPACE** Project aimed at reducing anti-social behaviour over the summer school holiday period. The targeted aspect of the project involved working with young people from across the District who were involved in, or on the cusp, of being involved in anti-social behaviour. The SPACE project was successful and the PCC has confirmed that the SPACE project will be funded again in 2016.

Our Achievements and Plans

The Police and Justice Act 2006 introduced a statutory requirement for CSPs to produce a community safety plan covering three years which is reviewed annually. In order to provide an holistic representation of problems across the district, the local Community Safety Assessment 2015 provides an overview of our local crime and disorder issues, priorities and emerging trends and makes recommendation for our future priorities. At a meeting of the multi-agency Joint Operations Group held in February 2016 these recommendations were discussed and a partnership response agreed which has been used to inform this Plan.

Each of our priorities supports the four priorities set out by the Police and Crime Commissioner and is identified at the beginning of each section shown in italics.

Increase Feelings of Safety

PCC priority "Public Confidence – making sure everything that happens contributes to individuals and communities feeling safer and re-assured"

Local people have told us that low levels of crime are considered to be a very important factor in making somewhere a good place to live. Despite reductions in the levels of crime and disorder, there has been little or no change in perceptions of these issues. It is recommended that the Partnership continues work to increase feelings of safety, particularly after dark, thereby improving quality of life for residents.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
Improved co-ordination and profile for positive messages / reassurance	<p>Community Safety Briefing issued quarterly to be available to members of the community. Information obtained from partners, draft completed, final version available end of April, July, October and January 2016.</p> <p>Continue to hold 'copper with a copper' sessions across the District to enable residents to raise concerns.</p> <p>Communication Plan developed to identify and take a co-ordinated approach</p>	<p>Four Community Safety Briefings have been produced giving general seasonal community safety advice and specific local partnership information, including how to stay safe in the winter months, CSE, Prevent, Walk a Mile, the Lichfield BID and the SPACE project. The Briefings were made available on the District Councils website it was also circulated to Partnership members and distributed to various places across the District including the police station and District Council House.</p> <p>Regular meetings have been held resulting in approximately 20 public consultations being carried out.</p> <p>A review of Neighbourhood Watch and the OWL alert system is being carried out by the Office of the Police and</p>	<p>To continue with the Briefings on a quarterly basis to provide timely and relevant community safety messages linking into issues and crime trends.</p> <p>Continue to hold 'copper with a copper' sessions across the District with updates and arrangements via the Staffordshire Police Website.</p> <p>Smart Alert is at the testing phase with a view to replacing OWL. It will use email and a smart phone APP</p>

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
	to the range of media for dissemination of messages e.g. OWL, Neighbourhood Watch, Townsafe local media. Draft completed by end of May. Final version by end of September 2015.	Crime Commissioner (OPCC) which has delayed the development of the local communication plan.	which will provide real-time crime alerts and community safety advice. Communication Plan will be completed when Smart Alert has been approved.
'Where is your Child tonight?' campaign to highlight activities available to young people to encourage their involvement	<p>Hold 4 sessions in 2015/16 location to be evidence led across the District - Burntwood 2 sessions in the spring with a further 2 sessions (summer/winter)</p> <p>Extend to include what's on offer during the summer holiday (July/August)</p> <p>Number of parents that engage during each campaign e.g. take information about activities. Additional young people taking part in activities and a reduction in ASB.</p>	<p>Four sessions held at local supermarkets and leisure centre to raise parents awareness of where their children and young people are particularly in the evenings. By raising awareness of where young people are and the activities they can access locally the local public's confidence will increase with the knowledge that young people are accessing positive activities.</p> <p>The flyers have been redesigned to make them more eye-catching and less stereotypical of young people</p> <p>The December session resulted in approximately 25 new young people attending the project.</p>	<p>Hold 4 sessions in 2016/17 where and when to be evidence led across the District.</p> <p>Link into and support the SPACE project during the schools summer break. (July/August)</p> <p>Number of parents that engage during each campaign e.g. take information about activities. Additional young people taking part in activities and a reduction in ASB.</p>
Late Night Listeners offer a calming and friendly presence within the city centre and deal with those who have had too much to drink and help them recover sufficiently to be able to get home.	To consolidate the service on Saturday nights. To maintain volunteer base and to provide suitable training to volunteers to ensure their safety and an improved service to the public.	<p>Moved to covering Saturday night as the main night for the service. In addition also cover 2 Friday nights per month. Continued to contact approximately 60 people each session. Ability to provide flip flops and a safe space for people has improved safety. A recent comment on Facebook about Late Night Listeners:</p> <p><i>So if anyone I know who reads this and knows someone who stands outside till stupid o'clock in the morning offering a ear/smile/friendly face/cupper what you do</i></p>	To maintain volunteer base and provide relevant training to ensure their safety and an enhanced service to members of the public. To link into the Night Angles with the city centre.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
		<i>makes a difference to this world and if only there was more less judgmental people like you life would be so much easier.</i>	
<p>Positive Futures - project that offers sport and other activities to divert young people from ASB and other related behaviour.</p>	<p>75% of referrals (received from LST, Police, ASB team) result in involvement in the project and that this is sustained for more than 3 months in 50% of referrals. 10 referrals in first 6 months.</p> <p>50% of those accessing the project have home post codes within the wards with highest ASB</p>	<p>225 young people attend the project with a through put of 2,954 to date. 2 of the 5 referrals have been attending on a regular basis for more than 3 months. 106 attending from Chasetown, Summerfield & All Saints and Boney Hay & Central (highest ASB incidents). In Lichfield there have been 3 referrals. Activities include Boxing, Free G and Streetcheer, boxing has proved very popular. To date we have supported young people to gain over 29 qualifications / accreditations over the last 12 months including Sports Leaders and sports specific activator workshops.</p>	<p>75% of referrals (received from LST, Police, ASB team) result in involvement in the project and that this is sustained for more than 3 months in 50% of referrals. 10 referrals in first 6 months.</p> <p>50% of those accessing the project have home post codes within the wards with highest ASB</p>
<p>Co-ordinate low level intervention activities (e.g. mediation problem solving) to prevent escalation of anti-social behaviour</p>	<p>Incidence of anti social behaviour maintained at performance level achieved in 2012/13 (baseline)</p>	<p>The level of anti-social behaviour across the District has increased by 19.34% (330 incidents) over the last 12 months (January 2015 – January 2016). Many of these incidents relate to an increase in rowdy and inconsiderate behaviour (291 incidents). However there has been a decrease in neighbour disputes of 7.9% (26 incidents) during this period. As of January 2016 the number of ASB incidents year to date was 2036 which was higher than the total of the baseline data for 2012/13 of 1754.</p>	<p>Continue to encourage members of the community to report ASB and work with partners to tackle neighbour disputes.</p>
<p>Establish new Anti-Social Behaviour measures with partners linking into county approach.</p>	<p>Discuss draft procedures with partners (February 2015)</p> <p>Attend County ASB meeting and revise procedures</p>	<p>An ASB Procedure has been drafted and has been distributed to partners for comments.</p> <p>ASB is discussed at the weekly Hub meetings with partners where a decision is</p>	<p>Completed</p>

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
	<p>accordingly (March 2015)</p> <p>Agree procedures with partners and take to CHH O&S Committee (Summer 2015)</p> <p>Launch procedures in local press (Summer 2015)</p> <p>Monitor, evaluate and amend (on going)</p> <p>Review current DPPO with a view to establishing PSPOs. (Summer 2015)</p>	<p>made on how to progress any action. This will include the decision to use any of the new legislation such as an Injunction or Community Protection Notice. If a Community Trigger is raised, this will also be discussed in Hub and a decision is made by partners whether or not it meets the criteria and any future actions.</p> <p>There is insufficient evidence at the present time to justify changing the current DPPOs into PSPOs</p>	
<p>Safer Neighbourhood Panels a PCC initiative to promote local ownership and accountability of policing across the county.</p>	<p>Liaise with the OPCC on current pilot. (Summer 2015)</p> <p>Consult with partners and community. (Autumn 2015)</p> <p>Assist set up of Panel within the district. (Winter 2015)</p>	<p>A local Safer Neighbourhood Panel has been established and met in October 2015 and February 2016. There are 15 Panel members including a magistrate, Neighbourhood Watch, local Elected Members, local residents and a young person from Talent Match.</p> <p>The Panel are in the process of agreeing a work programme which will include Stop & Search.</p>	<p>Continue to develop the SNP for Lichfield and explore the possibility of a separate SNP for Burntwood.</p>
<p>Support the new Friarsgate Development within the city centre in relation to the installation of CCTV.</p>	<p>New in 2016/17</p>	<p>New in 2016/17</p>	<p>Work with the Developers and partners to provide CCTV coverage of the new Friarsgate Development in particular the bus station and public car park.</p>
<p>'Let's Get Involved' to work with communities to enhance the safety and wellbeing of residents specifically within Chasetown, Burntwood and North Lichfield.</p>	<p>New in 2016/17</p>	<p>New in 2016/17</p>	<p>Recruit and train 3 voluntary community safety champions. To link into the Joint Operations Group; hold community consultation / participation events; form action groups; delivery education programmes relating to personal and home safety.</p>

Support Vulnerable Members of the Community

PCC priority "Supporting Victims and Witnesses – making it easier for victims and witnesses to receive the support they need"

It was recommended that the Partnership continued to provide support to members of the community who are most at-risk and need the most support, particularly victims of violent and serious acquisitive crimes. Vulnerability takes many forms, and while different groups are more susceptible to different type of issue than others, it is recommended that activity should include positive support for older residents, particularly people suffering from age related illnesses, and victims and families of domestic abuse. It is further recommended that support is provided for communities at risk of social isolation, and to deter doorstep calls, thereby increasing feelings of safety.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
<p>Anti Social Behaviour Champion the ASB Champion works with individuals and families suffering from ASB. They may require support with contacting agencies, gaining an harassment order, injunction etc</p>	<p>Seek funding to ensure this post continues after March 2015.</p> <p>Maintain level of referrals received at 49 per year</p> <p>Recruit 2 volunteers through Victim Support who will offer low level emotional support</p> <p>Quality service reviews show 100% satisfaction from clients</p>	<p>A new ASB Champion was recruited in January 2016 following a 5 month gap in service due to the previous post holder leaving.</p> <p>The new champion has recruited 2 volunteers who will receive Victim Support basic training and begin to work with victims of ASB with low level emotional support.</p> <p>The 100% satisfaction from clients has been maintained.</p> <p>Data is being captured on Upshot.</p>	<p>Seek funding to continue with this post.</p> <p>Maintain level of referrals received at 49 per year.</p> <p>Continue and develop volunteers' role in offering support to victims.</p> <p>Continue 100% satisfaction rate from clients.</p>
<p>Peer mentors This scheme will provide volunteers (some ex-service users) with skills to offer admin and/or front line support</p>	<p>Recruit approximately 4 volunteers through the Family Justice Centre. Induction and training (spring 2015)</p> <p>Evaluation (March 2016)</p>	<p>Four volunteers have been recruited. One has subsequently been successful in finding paid employment thanks to gaining more confidence and experience. Of the remaining 3, 1 carries out risk assessments, 1 works on the helpline and 1 has taken on the role of counsellor. The programme is working well and making a difference to our capacity.</p>	<p>Continue to support the volunteers to ensure they are able to contribute and increase capacity.</p>
<p>Continue to raise awareness about domestic abuse</p>	<p>Carry out at least four awareness raising activities including:</p>	<p>The Walk a Mile was held in June 2015 which this time was not specifically 'her' shoes to acknowledge men are also</p>	<p>Carry out a local campaign targeting hair salons / barbers / nail bars will be held later this year.</p>

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
	<p>A repeat of the 'Walk a Mile' event (June 2015)</p> <p>Male victims and the services available to them. (on going)</p> <p>Christmas/New Year Campaign 2015</p> <p>Valentines Day event (February 2016)</p>	<p>victims. The event was successful in raising awareness and funding for Pathway. Over the Christmas and New Year period messages were issued via Twitter and through the local Press again with positive results. Pathway now provide a '4Men' weekly drop- in service for male victims and have been successful in recruiting a male volunteer despite the difficulties attached to encouraging male victims.</p>	<p>Expand the scope of the campaign to also incorporate information about modern slavery / FGM and CSE.</p> <p>Hold at least 4 awareness raising activities throughout the year for example: Walk A Mile 2017, Christmas/New Year campaign 2-16/17, Valentine's Day 2017.</p>
<p>Work with partners to identify funding to enable domestic abuse services to continue after March 2016</p>	<p>Link into the county wide Safer and Stronger Steering Group to support and identify funding streams as appropriate. (March 2016)</p>	<p>The Safer and Stronger Group have continued to consider funding of domestic abuse services and have agreed to continue with the present service for 12 months to obtain a clearer picture of the current financial situation.</p>	<p>To continue to link into the county approach to support funding for domestic abuse and consider opportunities at a local level.</p>
<p>No Cold Calling Zones The zones are designed to discourage cold callers that claim to be selling goods or offering services around the house or garden. Each zone will be registered as a Neighbourhood Watch scheme</p>	<p>Develop zones in partnership with the police in specified areas. Consult with relevant residents.</p> <p>Continue to evaluate impact of the Zones (on going)</p> <p>Subject to the evaluation, continue with additional Zones across the District</p>	<p>We have now completed 100 No Cold Calling schemes across the district, in Lichfield, Burntwood, Shenstone, Stonnall, Armitage with Handsacre, Colton, Longdon, Bonehill, Little Aston, Fradley and Clifton Campville. An evaluation form is sent out to residents once the zone has been running for 6 months asking what impact the project has had on them. So far we have sent out evaluations to 56 streets and overall the response has been very positive and residents are pleased with the impact No Cold Calling zones have had on the number of door step traders entering their street and feel more confident in dealing with them if required.</p> <p>Trading Standards (in conjunction with the police and Lichfield District Council) have held a further four talks for residents in Lichfield (2 talks), Armitage and Burntwood. Trading Standards explain more about the different types of scams that can occur and how best to avoid them.</p>	<p>Continue to develop the zones across the District dependent upon the continued support of partners (District Council, Trading Standards and the Police)</p>

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
<p>Social Media Campaign for young people and parents to raise awareness of the issues and promote safety messages.</p>	<p>Develop programme with schools within the district (May 2014) Carry out campaign (June – Dec) Evaluate (Jan-Feb 2016)</p>	<p>This year Staffordshire Buddies the project lead agency have gone through a restructure which has impacted on this project which will be taken forward into 2015/16.</p>	
<p>Child Sexual Exploitation (CSE) has been identified as an issue that needs to be addressed by partners following the Rotherham Inquiry.</p>	<p>CSE, including FGM and forced marriages, to be a standard agenda item for the Partnership Briefings and Responsible Bodies Group. (March 2015) Liaise partners re county wide campaigns including 'Stop the Traffik' Support National Awareness Raising Day (18/3/15) Training programme for staff and partners (commence summer 2015) Training for Elected Members (Winter 2015/spring 2016)</p>	<p>New in 2015/16 Agendas have been updated and CSE cases concerns have been dealt with appropriately. A revised policy and procedure document has been produced together with a local leaflet which is also available on LDC's website. Training has taken place for LDC staff, taxi drivers and many partners including Elected Members. A training framework had been produced. Chelsea's Choice, FGM and cyber bullying awareness raising training was carried out at the end of 2015.</p>	<p>To continue with training incorporating the Prevent Agenda and adults.</p>
<p>Partnership Hub meetings to meet the needs of vulnerable members of our community</p>	<p>Continue to develop links with relevant agencies including mental health teams. Identify people with multiple needs and what their issues are. Evaluate progress (September 2016) Work with partners to provide a local mediation service (October 2015)</p>	<p>New in 2015/16 this project has been very successful with over 20 relevant agencies attending weekly meetings dealing with a varied and complex case load.</p>	<p>To identify situations and issues that currently are not picked up by any agency e.g. repeat hoarders, individuals with issues that do not meet the necessary criteria for intervention or support. To raise awareness to the need for the extent of these problems to be investigated across the county and a solution to be put in place.</p>

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
<p>Develop the 'Prevent' agenda a government strategy to stop people becoming involved in terrorism as part of the new duty under the Counter Terrorism Act 2015.</p>	<p>Work with partners to develop this agenda with members of the local community including businesses.</p> <p>Refresh the PREVENT local action plan (June 2015)</p>	<p>A Prevent Board and Channel Panel have been established at a county level both of with the SPOC for Lichfield District attends as required. Three task & finish groups are addressing training, policies & procedures and communications issues and cascading information and advice to districts. Locally a workshop was held to inform the new strategy and action plan. A presentation was given to Voluntary Voice 27.01.16 and training is to be carried out to Pathway in March. Home Office funding allocated to move forward this agenda has provided training to support local schools with training on Fundamental British Values (part of Ofsted inspections) and contribute to county wide resources.</p>	<p>Continue to develop the Prevent agenda across the district.</p> <p>Link into the county wide Prevent Board and Channel Panel as required.</p>
<p>Support victims of hate crime across the District in particular targeting areas of high reported incidents.</p>	<p>New in 2016/17</p>	<p>New in 2016/17</p>	<p>Obtain funding to enable Communities Against Crimes of Hate (CACH) to provide:</p> <p>1-2-1 support for high level cases, training and awareness raising for partners and community events, education in schools etc. providing a link to the Prevent Agenda.</p>

Target High Crime Areas Including Businesses

PCC priority "Early Intervention – tackling root causes before they become a problem"

Overall reductions in crime and disorder can mask emerging community safety problems and can have a disproportionate impact on communities therefore it is important to note variations in different types of issues at a local level. It is recommended that the Partnership continues to target high crime areas and also works to understand the underlying causes of location specific issues, particularly in areas where overall rates of crime and disorder are comparatively low.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
Enforcement of Scrap Metal Dealers Act 2013	Undertake 3 joint enforcement operations between the police and environmental health officers to target illegal scrap metal dealers operating in the District Link to the No Cold Calling project by including information in the packs	Undertook 3 joint enforcement operations between the police and environmental health targeting illegal scrap metal dealers operating in the District. Have two prosecutions pending for operating without a license.	Undertake 2 joint enforcement operation between the police and environmental health to target illegal scrap metal dealers and check compliance of licensed dealers operating in the district.
Identify business crime as an issue	Investigate situation within the city centre: under reporting, current trends. Develop and monitor action plan	Townsafe has a database which is populated with data on incident & offenders. It holds regular briefings for both Daytime & Nightlife economies. The Nightlife/Pubwatch meetings are very well attended with most licensees regularly attending. The daytime briefings are less well attended mainly due to staffing constraints which make it difficult for staff to be released. However there is a nucleus of managers who consistently attend. Reporting incidents remains inconsistent, the Townsafe Business Crime Manager obtaining most information through the Police Partnerships Manager and then following up with relevant stores. Again there is a nucleus of stores who do report directly using the Acisweb online reporting system.	To liaise with local businesses and partners to tackle current crime and disorder trends within the city centre. To increase store/venue participation as a result of BID support. Action plan has been developed any outstanding actions will be carried forward to 2016/17.
Promote Road Safety in particular around speeding and parking issues	New in 2016/17	New in 2016/17	Liaise with SCC Road Safety Unit and Staffordshire Police. Establish Community Speed Watch schemes. Investigate parking issues and work with partners to resolve.
Support the Lichfield Business Improvement District (BID)	Link into the BID team	The successful BID application has led to the recruitment of a City Centre Manager who took up post in	To support the City Centre Manager in achieving the BID targets.

scheme regarding community safety projects	Attend meetings etc. as required	November 2015. A Safer City Day and Night and Keeping Crime off our Streets were the two community safety outcomes of the BID application (Theme 3).	Projects include free StoreNet and NightNet radios for stores and pubs, Night Angels to work within the city centre and obtaining safety accreditations e.g. Purple Flag.
SPACE project aimed to reduce ASB during the summer holiday period (new in 2015)	Applied for SPACE funding. Set up working group. Identify young people and suitable projects.	Successful application resulted in (i) a 6 week project involving session work and residential looking at what ASB is and its consequences and (ii) passes to leisure centre activities aimed at those who would benefit most e.g. local foster children, via Pathway etc.	To build on experiences and apply for funding to develop a further programme for 2016.
Young People's Services building on from the SPACE project.	New in 2016/17	New in 2016/17	Task & finish group including LDC, Police, SCVYS, Entrust, NCS, schools, local voluntary groups has been set up to specifically look services available for young people across the district, any gaps are and how they can be filled. The first meeting was held in January 2016; an action plan is being developed

Reduce the impact of the misuse of alcohol and other substances

PCC priority "Early Intervention – tackling root causes before they become a problem"

Whilst it is acknowledged some ASB and disorder in particular localities is fuelled by alcohol, the perception that young people binge drinking in public places is a widespread problem across the District is not generally supported by the data. Evidence does suggest that the use of alcohol is prevalent amongst young people, but this must be viewed in the context of their parents/guardians or siblings drinking habits, as these are the primary sources of young people's alcohol. Therefore, in order to address the wider harmful implications of routine domestic drinking for the broader population, the influence of Alcohol in its broadest sense needs to be given consideration, rather than focusing solely on the perceived issues of young people binge drinking in public places.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
To develop a coherent alcohol	Link into National Child Sexual	We have established a local Responsible Bodies Group	The remit of the RBG has been changed to focus on

<p>plan that is specific to the needs of Lichfield and compliments County Commissioning.</p>	<p>Exploitation awareness raising campaign (March 2015)</p> <p>Develop action plan and agree actions with partners (April 2015)</p> <p>Commence actions and monitor on a quarterly basis</p>	<p>(RBG) in line with a county approach to tackling alcohol by taking a holistic approach including enforcement and health aspects. Local activities included supporting the ACCPO National Alcohol Awareness Campaign and I'll Be Des (designated driver) and drink driving over the Christmas period. As a result of the Rotherham Inquiry the remit of the RBG was extended to include Child Sexual Exploitation (CSE).</p>	<p>licensing enforcement and health and safety implications of licensed premises and events across the District.</p> <p>Issues around alcohol and health to be included within the remit of the Joint Operations Group.</p>
<p>To address alcohol in its broadest sense.</p>	<p>New in 2016/17</p>	<p>New in 2016/17</p>	<p>Include alcohol in its broadest sense into the JOG and develop an action plan linking in to Entrust.</p>
<p>Test Purchasing and proxy sales to be carried out by Trading Standards</p>	<p>Targeted Off-Licence test purchasing throughout the year.</p> <p>Proxy sale awareness to be raised during targeted On-Licence premise advice visits and toolkit delivery.</p> <p>Firework safety campaign (October/November 2015)</p>	<p>2 TP operations completed in Lichfield district in Off-Licences (July and December). 17 premises tested, 2 sales of alcohol = 12% failure rate</p> <p>No proxy sale initiative undertaken.</p> <p>Limited fireworks awareness undertaken with FARS. No test purchase conducted.</p>	<p>Carry out test purchasing throughout the year.</p> <p>Raise proxy sale awareness during on-license advice visits.</p> <p>Carry out firework safety campaign 2016</p>

Maximise impact of 'Building Resilient Families and Communities'

PCC priority "Early Intervention – tackling root causes before they become a problem"

In order to maximize the impact of 'Building Resilient Families and Communities' it is recommended that work takes place locally with partners (such as housing associations, the voluntary sector, Staffordshire Police etc.) and with the Insight Team at Staffordshire County Council to identify families that may be included as part of the BRFC under a local discretionary measure. This approach would make maximum use of the local knowledge of partners who priorities include successful outcomes resulting from early intervention and prevention.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
Maximise impact of Building Resilient Families and Communities across the District	<p>Reduce ASB / crime over a 6 month period</p> <p>Improve school attendance above 85% over 3 school terms</p> <p>Get people back into continuous employment</p>	<p>The Lichfield project "Supporting Families" has seen a very successful year with positive progress being made with 82% of the 103 families engaged through the project.</p> <p>A pilot project at Nether Stowe school, initially funded by the project, has been continued with funding from all 3 Lichfield high schools due to its success in raising attendance and achievement.</p> <p>£45k of the payment by result rewards has been re-invested locally through the Locality Commissioning Prospectus to reduce worklessness and increase diversionary youth activities to reduce ASB.</p>	<p>Reduce ASB / crime over a 6 month period</p> <p>Improve school attendance above 85% over 3 school terms</p> <p>Get people back into continuous employment</p>

Reducing Re-offending

PCC priority "Managing Offenders – preventing offending in the first place and reducing the likelihood of re-offending"

Reducing re-offending is recognised as fundamental to reducing crime in local communities. In order to reduce the impact of offending behaviour and reduce re-offending, it is recommended that the Partnership continue to support and work with partner agencies within the Integrated Offender Management (IOM) framework, to tackle the causes of offending behaviour and break the destructive cycle of crime, with the aim of reducing crime and improving residents feelings of safety.

What we said we would do	Measures & Targets 2015/16	What we achieved	Our Plans for 16/17
Enhance vocational skills for ex offenders doing unpaid work in the district jointly through the Probation Service	<p>Identify those suitable for the project and put together a development plan. Provide additional tools needed for the project. (September 2015)</p> <p>Evaluate (March 2016)</p>	No progress has been made on this project since the Community Probation Trust re-structured in 2015.	As this project is not likely to be achieved as a result of the re-structure it has been removed for 2016/17.
Working with female ex	Investigate funding opportunities and	Work continues to seek available funding to help to	To continue to seek funding for a dedicated worker to

<p>offenders; this is a new area of work that Pathway are developing in conjunction with Lives Released</p>	<p>consider the viability of this project which requires at least one full time worker so needs additional funding to that of the CSP (with a view to commence March 2016)</p>	<p>support this work. However Pathway work with a number of ex-offenders and integrate their needs into their service.</p>	<p>take responsibility for developing this work.</p>
<p>Support the Lichfield Churches Criminal Justice Forum to develop 'Lives Released'</p>	<p>Evaluation of project so far (April 2015)</p>	<p>Lives Released have been successful in engaging with five ex-offenders in the Lichfield District and Tamworth areas. They offered a non- judgmental approach through their mentoring scheme and attempted to ensure those with whom we have worked have had an opportunity to integrate into the community and disengage with any criminal activities.</p>	<p>In an attempt to continue to support ex-offenders in the Lichfield District and Tamworth areas, in the most appropriate and economical way, Lives Released have teamed-up with 'YELLOW RIBBON' Community Chaplaincy in Telford. This will allow them to broaden their service and tap-in to the expertise of the wider Community Chaplaincy Organisation.</p> <p>Their aim remains the same: To engage with those who wish to engage with Lives Released and disengage with their former criminal activities. They work with men and women of all ages on a non-judgmental basis.</p>

Community Safety Partnership Members
Bromford Living
Burntwood Town Council
Business & Economic Partnership for Tamworth & Lichfield
Chase Terrace Technology College
Chamber of Trade and Commerce
Community Payback
Crime Stoppers
Defence Medical Services Whittington
Lichfield Churches Justice Forum
Lichfield City Council
Lichfield District Council
Lichfield District Crime Prevention Panel
Lichfield Licensees Forum
Lives Released
Local Support Teams
Midland Heart Housing Association
Neighbourhood Watch
Partners Against Crimes of Hate
Pathway Project
Positive Futures
Pub Watch
South East Staffordshire and Seisdon Clinical Commissioning Group
South East Staffordshire Citizens Advice Bureau
St Giles Hospice
Staffordshire & West Midlands Probation Trust
Staffordshire Buddies
Staffordshire County Council – Stronger and Safer Communities Team
Staffordshire County Council – Trading Standards
Staffordshire Fire & Rescue
Staffordshire Observatory
Staffordshire Police
Staffordshire T3
Staffordshire Public Health
Strategic Housing Partnership for Lichfield District
Support Staffordshire (Lichfield District)
Three Spires Shopping Centre
Townsafe Business Partnership
VAST
Victim Support

Appendix B: Data Scanning Matrix

Number of Crimes Lichfield District	2010-11					Rate Per 1,000 Residents					5 Year		Staffordshire County	Difference	Position in Statistical Neighbours
	2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15	Change	Annual Change			
All Crime	4308	4076	3669	3626	3677	42.2	39.9	35.9	35.5	36.0			45.2	-20.3%	5/15
Criminal damage and arson offences	778	758	591	529	535	7.6	7.4	5.8	5.2	5.2	6.2	0.5			
Drug offences	154	216	207	189	180	1.5	2.1	2.0	1.9	1.8	-2.4	0.1	6.8	-22.7%	4/15
Miscellaneous crimes against society	59	81	51	54	79	0.6	0.8	0.5	0.5	0.8	0.3	-0.1	1.9	-9.1%	11/15
Possession of weapons offences	14	11	17	16	13	0.1	0.1	0.2	0.2	0.1	0.2	0.2	0.9	-15.0%	14/15
Public order offences	110	97	95	86	98	1.1	1.0	0.9	0.8	1.0	0.0	0.0	0.3	-52.6%	5/15
Robbery	45	32	33	21	34	0.4	0.3	0.3	0.2	0.3	-0.1	0.1	1.2	-22.9%	5/15
Sexual offences	67	54	68	89	111	0.7	0.5	0.7	0.9	1.1	-0.1	0.1	0.3	3.8%	14/15
Theft offences	2281	2113	1991	1887	1732	22.3	20.7	19.5	18.5	17.0	0.4	0.2	1.4	-22.6%	10/15
Violence against the person	800	714	616	755	895	7.8	7.0	6.0	7.4	8.8	-5.4	-1.5	20.1	-15.6%	5/15
Domestic Violence	210	214	182	224	343	2.1	2.1	1.8	2.2	3.4	0.9	1.4	12.2	-28.3%	11/15
Hate Crime	31	32	24	31	46	0.3	0.3	0.2	0.3	0.5					
Alcohol Related Violent Crime	-	-	-	-	251	-	-	-	-	2.5	1.3	1.2	5.6	-40.0%	-
All Antisocial Behaviour	2262	1807	1754	1897	2015	22.2	17.7	17.2	18.6	19.7	-	-	3.1	-19.4%	-
Fire ASB	11	9	5	6	9	0.1	0.1	0.0	0.1	0.1	-2.4	1.2	23.3	-15.2%	-
Malicious/Nuisance Communications	111	56	73	102	107	1.1	0.5	0.7	1.0	1.0	0.0	0.0	0.1	-27.1%	-
Neighbour Disputes	267	253	254	315	370	2.6	2.5	2.5	3.1	3.6	0.0	0.0	1.4	-22.6%	-
Noise Based ASB	28	27	13	22	15	0.3	0.3	0.1	0.2	0.1	1.0	0.5	4.4	-17.6%	-
OtherASB	40	195	71	64	86	0.4	1.9	0.7	0.6	0.8	-0.1	-0.1	0.2	-30.9%	-
Rowdy & Inconsiderate Behaviour	1502	1067	1206	1171	1146	14.7	10.5	11.8	11.5	11.2	0.5	0.2	0.9	-7.6%	-
Substance Misuse	106	57	33	22	45	1.0	0.6	0.3	0.2	0.4	-3.5	-0.2	13.5	-16.6%	-
Vehicle Based ASB	197	143	99	195	237	1.9	1.4	1.0	1.9	2.3	-0.6	0.2	0.7	-38.4%	-
Total Re-offenders & Rate	153	136	130	122	99	20.4%	18.8%	20.1%	19.1%	21.0%	0.4	0.4	2.1	10.7%	-
Adult Re-offenders & Rate	110	98	106	102	90	17.0%	15.9%	18.4%	17.7%	20.0%	0.6	1.9	22.8%	-1.78 PP	-
Juvenile Re-offenders & Rate	43	38	24	20	9	42.2%	35.5%	32.9%	32.3%	*	3.1	2.4	21.6%	-1.58 PP	-
													40.6%		-
Road Traffic Casualties	2010	2011	2012	2013	2014	2010	2011	2012	2013	2014	5 Year	Annual			
Total Casualties	455	412	401	391	396	Staffordshire Difference Benchmark					Change	Change			
Casualties KSI	25	16	21	25	20	-	-	-	-	-	-59	5			
Under 16 Casualties	41	43	26	40	31	-	-	-	-	-	-5	-5			
Motorcycle Casualties	30	28	37	25	33	-	-	-	-	-	-10	-9			
Pedal Cycle Casualties	23	28	25	31	24	-	-	-	-	-	3	8			
Casualty Severity Ratio (%)	5.5%	3.9%	5.2%	6.4%	5.1%	-	-	-	-	-	1	-7			
						-	-	-	-	-	-0.4%	-1.3%	6.20%	-1.15 PP	-
FtD Waves	2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15	4 Year	Annual	Staffordshire	Difference	Benchmark
% Feel Safe During Day	N/A	100%	100%	99%	99%	-	-	-	-	-	-1.0%	-0.2%	98%	0.67 PP	94%
% Feel Safe After Dark	N/A	82%	82%	78%	81%	-	-	-	-	-	-1.0%	3.3%	82%	-0.67 PP	79%
% Confident in the Police	N/A	83%	80%	76%	79%	-	-	-	-	-	-4.3%	2.2%	79%	-0.5 PP	-

NOT PROTECTIVELY

Positive Trend
No Change
Negative Trend

Data Suppressed Due To Low Numbers No
Data/Not Applicable/Not Comparable

**Summary of the main agenda items from the
Healthy Staffordshire Select Committee meeting –Tuesday 19 January 2016**
<http://moderngov.staffordshire.gov.uk/ieListDocuments.aspx?CId=871&MId=6363&Ver=4>

Agenda Item	Of particular interest
<p>The Healthy Staffordshire Select Committee met on Tuesday 19 January 2016 when they considered Outcomes from the Staffordshire Health & Wellbeing Board, progress on the Better Care Fund, proposals for the Minor Injuries Unit at Tamworth and Lichfield and the response from South Staffordshire CCGs in relation to the Commissioning of Hearing Aids.</p> <p>Members received the report from the Co –Chairs of the Health and Wellbeing Board and were informed of the Boards statutory duties and priorities going forward. Members questioned the Co-Chairs in respect of a number of issues that included re alignment of services, finance, elective admissions for surgery, prevention, relationships with the CCGs.</p> <p>The Cabinet Member for Health, Care and Wellbeing presented his report on progress with the Better Care Fund and Members raised questions in relation to the financial gaps and the impact on the delivery of the Fund, the eligibility for care, finance and reduction in admissions for elective surgery. It was agreed that the Committee would receive progress update in the future.</p> <p>Members received an update in relation to the Minor Injuries Unit at Sir Robert Peel Hospital, Tamworth and Samuel Johnson Hospital, Lichfield and were advised of the results of the public consultation and the subsequent decision to implement changes in opening hours which was supported by the Committee.</p> <p>Following the Committees inquiry day in relation to the proposed consultation on Hearing Aids Policy, the South Staffordshire Clinical Commissioning Groups had sent their response which detailed their decision not to proceed at this time and to undertake a review of the prioritisation. The Committee thanked South Staffordshire CCGs for their decision and agreed to write to North Staffordshire CCG requiring them to review their decision following the outcome of the inquiry day and ask how they gather the evidence and measure the impact on the residents of North Staffordshire by adopting the new policy.</p>	All
<p>Report of the Scrutiny and Support Manager: - The Scrutiny and Support Manager introduced the Work Programme for the Healthy Staffordshire Select Committee 2015-16 members discussed and prioritised items.</p> <p>Date of next meeting 2 February 2016</p>	All
<p>Trust updates. None on this occasion</p>	

**Summary of the main agenda items from the
Healthy Staffordshire Select Committee meeting –2 February 2016**

Item 6b

<http://moderngov.staffordshire.gov.uk/ieListDocuments.aspx?CId=871&MId=5722&Ver=4>

Agenda Item	Of particular interest
<p>The Healthy Staffordshire Select Committee met Tuesday 2 February 2016. The Cabinet Member for Health, Care and Wellbeing presented his report on the Care Act 2014. Members were advised of the principals enshrined in the act to empower people, carers and families to access care and support to necessary to live an independent life in the community. The Act put new legal responsibilities on local authorities to cooperate with partners to meet them. He explained that phase 1 had been implemented in April 2015 and that the second phase had been delayed by the Government until 2020. A number of issues were discussed that included, financial implications for the County Council, priorities, criteria to access services, social housing, advocacy and the impact of the prison population. Emotional Wellbeing and Mental Health Services Working Group the Chairman of the working group presented his report he explained the background that it had been initiated following the Safe and Strong Communities Select Committee and the Healthy Staffordshire Select Committee expressing concerns about Child and Adolescent Mental Health Services and the lack of specialist services. The Committee was asked to consider the report with a view to endorsing the recommendation and agreeing submission to the Cabinet Member for Health, Care and Wellbeing for endorsement and information.</p>	All
<p>Report of the Scrutiny and Support Manager :- The Scrutiny and Support Manager introduced the Work Programme for the Healthy Staffordshire Select Committee 2015-16 members discussed prioritised and appended additional items.</p> <p>Next Accountability Sessions</p> <ul style="list-style-type: none"> • University Hospital of North Midlands NHS Trust – Mon 22 Feb 2016 • Burton Hospitals NHS Foundation Trust - Wed 9 March 2016 <p>Date of next HSSC meeting – 22 March 2016</p>	All
<p>Trust updates. None on this occasion</p>	

ACTIVITY AND PERFORMANCE INDICATORS

2016/17

Report of the Cabinet Member for Community and Cabinet Member for Housing & Health



Date:	22 nd March 2016
Agenda Item:	7
Contact Officer:	Helen Titterton
Tel Number:	01543 308700
Email:	Helen.titterton@lichfielddc.gov.uk
Key Decision?	NO
Local Ward Members	All Wards

**COMMUNITY, HOUSING
AND HEALTH
(OVERVIEW &
SCRUTINY) COMMITTEE**

1. Executive Summary

- 1.1 Each year, every Directorate defines its priority issues within the Directorate Top 10. These are endorsed by the relevant Overview and Scrutiny Committee and progress reports against these are provided to the O&S Committees biannually. However, the top 10s are by implication selective and do not cover the complete range of services delivered by each Directorate. Consequently, a set of performance indicators are also routinely reported to Members which reflect a wider range of the day to day activities that each Directorate carries out.
- 1.2 This report provides an opportunity to consult with Members regarding the proposed activity and performance indicators for the Community, Housing and Health Directorate to be reported to this Committee on a biannual basis.

2. Recommendations

- 3.1 Members are requested
 - to consider and comment upon the proposed PIs
 - to note that reports on performance will be considered at the June and January meetings of this Committee.

3. Background

- 3.1 At the January meeting of this Committee, Members considered a Directorate Top 10 for 2016/17 and were advised that a proposed set of performance indicators would be produced for consideration by the Committee in March.
- 3.2 The objectives of providing the Committee with performance indicators are to enable Members:
 - To monitor services which we have a legal obligation to provide (eg. statutory services) or where a large number of customers are affected (eg. front facing services provided by Lichfield Connects) or which are of particular interest to the public (eg. incidence of anti social behaviour)
 - To prompt questions to be asked so that the Cabinet Member and officer team are held to account
 - To check that value for money is being provided
 - To gain a better insight and understanding of the services delivered
 - To ask for more in depth reports where concerns are raised

- To inform the Committee's future Work Programme

- 3.3 Members will recall that performance indicators (PIs) have been presented to this Committee in previous years; reports are provided at the June and January meetings of the Committee (reflecting the full year and mid year position). The 2015/16 PIs have been reviewed and where relevant revised having regard to the new Strategic Plan, Annual Action Plan, the Directorate Top 10 and other service issues / policy or legislative changes. Subject to Members' approval, data in relation to these PIs will be collected and reported from April 2016. The proposed PIs are set out at **Appendix A**
- 3.4 Targets will be set for each PI having regard to previous year's performance / activity. Target setting will be undertaken in the spring once we have the complete year of data for 2015/16.

Alternative Options	Members can suggest amendments to the PIs proposed for collection and reporting or identify other areas of operational activity that they would like to see included and reported on
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Consultation	This report is an opportunity to consult Members
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Financial Implications	None arising directly from this report. However, financial management is a top priority for the Council and therefore one of the PIs concerns financial performance
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Contribution to the Delivery of the Strategic Plan	One of the priorities within the Strategic Plan is to be ' <i>A Council that is fit for the future</i> '. In order to achieve this aspiration, to check on the progress we are making towards the other three priorities and ensure that our day to day activities are delivered effectively, it is important to regularly measure and review performance.
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Equality, Diversity and Human Rights Implications	Equality and diversity implications are considered during the planning and delivery of the day to day activities of the Directorate Human Rights - none specific to this report
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Crime & Safety Issues	The incidence of antisocial behaviour is included as one of the proposed performance indicators
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	Risk Description	How We Manage It	Severity of Risk (RYG)
A	Information provided to Members is too 'high level' and inadequate for robust scrutiny	The Cabinet Members and officers are in attendance at the O&S meeting and can elaborate on the content of the report Members can request further details or a separate report on any item referred to in the report	Green

Community, Housing and Health Directorate - Setting Performance and Activity Indicators 2016/17: the Descriptors

Performance Indicator (Descriptor)	Why we need this information
Revenue spend as a % of net revenue budget	A top 10 priority is to operate within +/- £20k of the Directorate's budget and therefore spend needs to be closely monitored
Value (£) and % of LDC subsidy in the community transport service	Arising from F4F phase 1, the Council set an objective to improve the cost effectiveness of the community transport service and move it towards becoming self funding; this service is currently undergoing a F4F review
a) Incidence of ASB b) No. of new cases of ASB reported to LDC community safety team c) % of these new cases satisfied with the service	ASB increased by 6.2% during 2015/16 to 2015 incidents; feeling safe is a key priority for the public and ASB can have a very negative impact on quality of life
a) Number of in person customers for revenues and benefits service b) Average waiting (minutes) to deal with face to face enquiries for the revenues and benefits service	There are about 27,000 visits made to the reception in Frog Lane each year and half of these are customers for the revenues and benefits service; the amount of time these customers have to wait before they are dealt with is an important aspect of service quality
Percentage of phone calls not answered by the Connects team	There are about 150,000 phone calls taken by the Connects Team each year; at peak times callers have to wait and some will abandon their call. The team seeks to keep this to a minimum
Number of downloads of the mobile app	The mobile app is under development and enables customers to access services via smart phones. We aim to deliver an increasing amount of our services electronically by facilitating channel shift
No of food establishments inspected in the half year that met the required standards (% of all inspected in last quarter)	Lichfield District has a thriving daytime and night time economy; there are 946 food establishments, many of which provide a service directly to the public. The public need to be assured that the food they are purchasing is safe
a) No of new food premises start up during the period b) % of these start ups which have been provided regulatory advice and which achieve 4* or above	The District Council has signed up to Regulatory Charters with both LEPS; this indicator reflects the Charter commitments: <ul style="list-style-type: none"> • Provide timely support for business in creative and innovative forms. • Be business friendly and engage with businesses in a constructive and positive manner. • Promote efficient and effective approaches to regulation, where ever possible offering advice and guidance in preference to other enforcement activity. Improve regulatory outcomes without imposing unnecessary burdens on business, the Third Sector and other regulated entities.

Performance Indicator (Descriptor)	Why we need this information
Number of households contacting the Council who will be homeless within the next 28 days	Only a relatively small % of people who are homeless make a homelessness application, many more are helped by us in other ways. Improved reporting through the CRM will enable us to better quantify the totality of people in urgent housing need
Number of households accepted as statutory homeless	It is a legal duty of the Council to help people who are homeless (based on the statutory 'test')
Number of homelessness prevention cases likely to be successful for 6 months	There are more than 200 homelessness preventions per year. Prevention is a better outcome than reaching the crisis of homelessness and the negative consequences which accompany this on physical and mental health, educational achievement, employment prospects etc. Most preventions are achieved by the start of a new tenancy which has a minimum duration of 6 months
Number of families with children who are placed in bed and breakfast	Using bed and breakfast as temporary accommodation is costly and offers a poor quality option to customers. There is a legal requirement that households with children remain in B&B for a maximum of 6 weeks
a) Spend as % of capital budget of Disabled Facilities Grants b) No. of grants made	As the average age of the population increases, there is a growing need to provide adaptations so that disabled people can remain living safely in their own homes and avoid admission to residential, nursing or hospital care
Units of affordable housing delivered	There is a shortage of affordable housing within the District, especially for young people; this is putting pressure on social rented housing

OVERVIEW AND SCRUTINY REVIEW

Cabinet Member for Finance and Democracy

Date:	22 March 2016
Agenda Item:	8
Contact Officer:	Richard King
Tel Number:	01543 308060
Email:	richard.king@lichfielddc.gov.uk
Key Decision?	NO
Local Ward Members	All Members are affected



**COMMUNITY, HOUSING &
HEALTH (OVERVIEW &
SCRUTINY)
COMMITTEE**

1. Executive Summary

- 1.1 To provide Members with an update on progress made in the review of the Overview & Scrutiny function.

2. Recommendations

- 2.1 That the progress on the review of the Overview & Scrutiny function be noted .

3. Background

- 3.1 As Members will recall the Overview & Scrutiny function was reviewed as part of the LGA Peer review in September 2014.

The key points emerging were:-

- O & S were trying to deal with too much, it needed to be selective with what topics it looked at and what value could be added, concentrating more on policy and strategy to increase the corporate capacity of the Council.
 - A regular dialogue was needed between Cabinet and O & S about strategic direction and key policy items for the Scrutiny Work Programme.
 - Experiment with different forms of scrutiny to see what works best and delivers more outcome driven task and finish work.
 - A more intelligent approach to pre-scrutiny, focussing on quality not quantity.
- 3.2 Following the review, training was provided for Members on the Overview and Scrutiny function by Ed Hammond of the Centre for Public Scrutiny. This highlighted a number of points that the Council could investigate to try and improve the Overview and Scrutiny function.
 - 3.3 Some were relatively easy to address for example it was recognised at the training that there were too many items on each agenda and too much information to accompany the reports.
 - 3.4 It was, therefore, proposed that fewer agenda items be submitted to each Overview and Scrutiny Committee and by focussing Overview and Scrutiny more on policy and strategy there was greater potential for it to help enhance the corporate capacity of the organisation. Triangulation meetings have been introduced to assist in ensuring the right issues are addressed at the meeting channelling the valuable council resource of Member scrutiny in the right places.

- 3.5 It was also agreed that the Council should experiment with different approaches and methods on Overview and Scrutiny and a Task Group was established comprising Chairs of the Overview and Scrutiny Committees, Councillors Strachan, Cox, Leytham and Awty and the Leader of the Opposition Group Councillor Mrs Woodward, to take matters forward.

Overview and Scrutiny Improvement Task Group:

- 3.6 The first meeting of the Overview and Scrutiny Improvement Task Group took place on 24 November 2015.

The terms of reference for the Task Group were agreed as follows:-

- To consider ways of improving the function of Overview and Scrutiny Committee as per recommendations from the peer review
- To consider how to engage all members of Overview and Scrutiny Committees and what training would be required if needed
- To consider what topics scrutiny should focus on, when, how and what the outcome should be
- To consider the different approaches and methods of scrutiny that could be used. To ensure (1) development of outcome focussed task and finish work (2) effective value adding pre-decisions scrutiny (3) directed and forensic use of Performance and financial data (4) appropriate post decision scrutiny.

The following actions were agreed at the meeting of the Task Group: -

Provision of Information

- i. A revised template for Committee Reports be used, whereby the same template is used for both Cabinet and Overview and Scrutiny Committees. This will give O & S Members the requisite information and will bring efficiencies, as it will only require Officers to write one report as opposed to two different versions on the same subject matter.
- ii. A newsletter be produced for each Overview and Scrutiny Committee or one newsletter broken down into each O & S Committee, on a quarterly basis rather than briefing papers. The revised newsletter will be produced from 1 April 2016 and should be a far more efficient way of providing information to Members that is current and relevant.
- iii. The use of web links should be encouraged and reduction in hard copy papers with reports ideally restricted to two pages of A4 with any background documentation being included as an Appendix.

Meeting Administration

- iv. Only brief presentations be given by Cabinet Members in introducing O & S reports given that Members are expected to have read the reports prior to the meeting
- v. Seating at Committee meetings to be mixed as opposed to sitting in political groups to emphasise that the Overview and Scrutiny Committee function should not be run on political lines
- vi. Also, the Chairman of O & S Committees to address Members by first names to break down any perception of formality and positioning on political lines, giving more credence to the Committee working together as one entity
- vii. The forward plan and work programme be placed at the start of agendas to recognise their importance and the need for Members to shape their own work programmes

Change in Strategic Approach

- viii. Where a report has been considered at Overview and Scrutiny Committee that will be considered subsequently by Cabinet, the Committee to nominate a Member from the O & S Committee to attend the Cabinet meeting to observe proceedings.
- ix. Triangulation meetings to continue between Cabinet Members and Chair and Vice Chairs of each Overview and Scrutiny Committee to look at issues within a Cabinet Member's area that would be coming forward in future months so that O & S Chairs and Vice Chairs could request a matter to be considered at Overview and Scrutiny Committee if felt appropriate
- x. That the Overview and Scrutiny Improvement Task Group visit other authorities who are considered to be good practitioners of Overview and Scrutiny to establish whether any improvements could be made to the Council's current arrangements. This will then help us to define clearly what the Overview & Scrutiny function will provide in Lichfield and help inform any structural changes that will facilitate our revised approach.

Alternative Options	1. There are a number of alternative methods for operating the Overview & Scrutiny function. Through the Peer Review and the training provided by the Centre for Public Scrutiny, they have advocated trying a number of alternative actions to determine which suits the Overview & Scrutiny function best at Lichfield
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Consultation	1. Meetings of the Overview & Scrutiny Co-ordinating Group and the Overview & Scrutiny Improvement Task Group have helped inform the review to date. We will be visiting other authorities to view how they operate the Overview & Scrutiny function.
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Financial Implications	1. At this stage it is not possible to forecast any financial implications of the review but if a revised structure is put in place, this may have financial implications. 2. The use of electronic links rather than producing hard copy appendices will also save the authority money.
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Contribution to the Delivery of the Strategic Plan	1. In order that the Council is Fit for the Future, it is vital that the Overview & Scrutiny function operates effectively and adds to the Corporate capacity of the Council.
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Equality, Diversity and Human Rights Implications	1. At this stage there are no equality, diversity and human rights implications arising out of the review.
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Crime & Safety Issues	1. None directly arising from this report.
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	Risk Description	How We Manage It	Severity of Risk (RYG)
A	That the Overview & Scrutiny function is not operating effectively.	Ensuring that Members are fully engaged in the review from the Overview & Scrutiny process to add to the corporate capacity of the Council .	Green

Background documents

Relevant web links

COMMUNITY, HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE DRAFT WORK PROGRAMME FOR 2015-16 (Version 9)

Item	Jun 3 rd	Sep 7 th	Jan 20 th	Mar 22 nd	Jun 16	Details	Link to 2015/16 CHH Top 10	Officer	Member Lead
Policy Development									
Terms of reference	✓				✓	To remind the Committee of the terms of reference and suggest any amendments		HT	N/A
Impact of Homes Direct (Housing Allocation Policy)	✓					To consider the impact / outcomes of the policy and whether any amendments are required		CGi	CG
Temporary Accommodation Review	✓					To consider and comment on outcomes of the Review which has been conducted jointly with Bromford Housing.	Continue to review the impact of Supporting People cuts	CGi	CG
Commissioning Services from the Community and Voluntary Sector		✓				To decide how to invest unallocated budget (June)	Develop and embed locality commissioning	CGi	DP
Fit for the Future – Housing Service Review		✓				To receive final report from the Review (Sept)	Implement Fit for the Future	CGi	CG
Fit for the Future – Community Transport			✓			To receive an update on the Review of the Community Transport Service	Implement Fit for the Future	HT	DP
Burntwood Health Centres (standing item)	✓	✓	✓	✓		To update Members on developments	N/A	HT	N/A
Feedback from Staffordshire Health Select Committee (standing item)	✓	✓	✓	✓		The Chairman of the Committee is the LDC representative on the County Council’s Health Select Committee and will feed back on any items of relevance to Lichfield District residents. Councillor David Smith is the County Councillor representative on the Select Committee with a remit to feedback to the local Health Panel Code of Joint Working Arrangements considered at January 2015 meeting	N/A	HT	DL / DS
South East Staffordshire and Seisdon Peninsula Clinical Commissioning Group - Planning for 2016/17 and Beyond			✓			To discuss letter from CCG’s	N/A	HT	

COMMUNITY, HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE DRAFT WORK PROGRAMME FOR 2015-16 (Version 9)

Item	Jun 3 rd	Sep 7 th	Jan 20 th	Mar 22 nd	Jun 16	Details	Link to 2015/16 CHH Top 10	Officer	Member Lead
Performance monitoring	✓		✓			To consider the performance of the CHH Directorate against the 14/15 Action Plan (June meeting) and the 15/16 Action Plan top 10 for CHH (January meeting)	N/A	HT	DP
CCTV (standing item)	✓	✓	✓	✓		To continue member Task Group to support the procurement of a CCTV monitoring service	Links to implement new legislation around anti social behaviour	JC	DP
Pest Control Contract		✓				To seek agreement for the specification for the pest control contract	N/A	GD	CG
Empty Property Policy			✓			To consider and comment on the draft policy		CGi	CG
Community Safety Local Delivery Plan				✓		To consider the Community safety Profile 2015, local priorities for action and proposed budget for 15/16	Statutory duty	JC	DP
Disabled Facilities Grants					✓	Delivery of DFGs is a key Directorate and Corporate priority. The need for DFGs is rising as the population ages and the government is making more funding available. However, recent performance of the Council's contractor to deliver DFGs has been disappointing and consequently Councillor Mrs Evans called for a special report on this issue during Full Council in March 2016	<i>'Deliver a programme of disabled facilities grants to help people remain living safely at home'</i> is a Directorate top 10 priority	CGi	CG
Housing Benefit Cap					✓	Raised through a question to the Leader at Full Council in February 2016, proposed changes to housing benefit (to reduce it to Local Housing Allowance levels) put the viability of supported accommodation at risk. This includes the temporary accommodation which LDC relies upon to fulfil its homelessness duties. As assessment needs to be made of the risks to the Council and the options for responding to the situation	<i>'Prevent homelessness'</i> is a Directorate top 10 priority	CGi	CG

COMMUNITY, HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE DRAFT WORK PROGRAMME FOR 2015-16 (*Version 9*)

Item	Jun 3 rd	Sep 7 th	Jan 20 th	Mar 22 nd	Jun 16	Details	Link to 2015/16 CHH Top 10	Officer	Member Lead
Briefing Papers									
PREVENT		✓				To consider the implications for the District Council arising from the Counter-terrorism and Security Act	N/A	JC	DP
Safeguarding Policy <ul style="list-style-type: none"> • Annual report • Child sexual exploitation 		✓				Following on from the Louise Casey report which highlighted widespread child sexual exploitation in Rotherham, the Council has been working with partners to review risks in relation to CSE and has developed a training plan. Related to this work is a countywide review of the safeguarding policy	Review and update the safeguarding policy and procedures	CGi	DP
Feedback from the Police and Crime Panel (standing item)	✓	✓	✓	✓		The Cabinet Member for CHH is the LDC representative on the Police and Crime Panel and will feed back on any items of relevance to Lichfield District residents.	N/A	HT	CG
Equality Statement 2016			✓			To provide an update to Members in advance of the publication of the next Equality Statement by 31 st January 2016	Statutory duty	CGi	DP
Commissioning Services from the Community and Voluntary Sector			✓			To account to Members for LDC investment in community and voluntary sector	Develop and embed locality commissioning	CGi	DP
Impact of Homes Direct (Housing Allocation Policy)			✓			To outline the findings and conclusions following a detailed analysis of social housing lets during 2014/15		CGi	CG

LICHFIELD DISTRICT COUNCIL

FORWARD PLAN

Published: 07.03.2016

Effective for the Period 01.04.2016 – 31.07.2016

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made.
Copies of documents can also be obtained by contacting the relevant Officer.
Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with setting the Council Tax
 2. Expenditure or savings if they exceed £50,000
 3. A decision which significantly affects the community in two or more wards

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) ^{(1) (*)}	CONFIDENTIAL YES/NO ⁽⁸⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DECISION TO BE TAKEN BY AND DATE ⁽³⁾⁽⁶⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE ⁽⁵⁾	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
*Proposal for changes to the management structure of Lichfield District Council	No	Approval of proposals for formal consultation to restructure the top three tiers of management in Lichfield District Council	Council 08/03/2016	Cabinet on 28 th January Employment Committee on 11 February		OFFICER: Ms D Tilley (01543) 308001 CABINET MEMBER Leader – Mike Wilcox (01543) 309609

* DENOTES KEY DECISION

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) ^{(1) (*)}	CONFIDENTIAL YES/NO ⁽⁸⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DECISION TO BE TAKEN BY AND DATE ⁽³⁾⁽⁶⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE ⁽⁵⁾	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
Empty Homes Policy	No	Approval of an Empty Homes Policy 2016	Cabinet 08/03/2016	Consultation with Community Housing and Health Overview and Scrutiny Committee 20.1.16	Report to Community Housing and Health Overview and Scrutiny Committee 20.1.16	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C Greatorex (01543) 416677
*Leisure Review: To review the current arrangement for the provision of leisure services in Lichfield District	Yes	To determine the future & shape of the Council's leisure services	Cabinet 08/03/2016	Leisure, Parks & Waste Management (O&S) Committee 14/1/16. Consultation with outside consultants, Stakeholders and Partners.	Options appraisal evidence base	OFFICER: Mr C N Turner (01543) 308761 CABINET MEMBER: Councillor A Smith (01543) 4106885
Letting of Pest Control Contract *	No	Approve the recommended supplier	Cabinet 08/03/2016	Options report taken to Community Housing and Health O&S Committee 7 th September 2015		OFFICER: Mr G Davies (01543) 308741 CABINET MEMBER: Councillor C Greatorex (01543) 416677

* DENOTES KEY DECISION

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*Disposal of property acquired through compulsory Purchase	Yes	Agree to and method of disposal of the Property	Cabinet 08/03/2016			OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C. Greatorex (01543) 416677
Asset Management – Establishing a Limited Liability Partnership	No	To approve the establishment of a Limited Liability Partnership between the Council and Public Sector Plc.	Cabinet 08/03/2016	Report submitted to the Asset Strategy Group on 16 April 2015.	Prospect Review Report	OFFICER: Mr R King (01543 308060) CABINET MEMBER: Councillor C Spruce (01543) 258120
Customer Promise	No	To approve the Customer Promise	Cabinet 08/03/2016	Included in a report to Strategic (Overview and Scrutiny) Committee November 2015	The Customer Promise	OFFICERS: Mrs H Titterton (01543) 308700 Ms Ysanne Williams CABINET MEMBER: Councillor D Pullen (07877) 105542

* DENOTES KEY DECISION

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*Re-procurement of Planning, Building Control, Licensing, Gazetteer Management and Street Naming, Numbering software suite, Land charges, Planning Portal Connector, National Land Information services connector and Public Access for Planning	No	To approve the decision of software provider and costs for the procurement of Planning, Building Control, Licensing, Gazetteer Management and Street Naming, Numbering software suite, Land charges, Planning Portal Connector, National Land Information services connector and Public Access for Planning	Cabinet 05/04/2016	Evaluation of tender responses	ITT and Tender documents	OFFICERS: Mr G Thomas (01543) 308181 Mr K Sleeman (01543) 308120 CABINET MEMBER: Councillor D Pullen (01532) 300075
Adoption of Community Infrastructure Charging Schedule	No	Adoption of CIL Charging Schedule and agreement to implement	Cabinet 05/04/2016	Consultation has taken place throughout the development of the CIL Charging Schedule including with the EGED (O&S) Committee	CIL Charging Schedule Examiners Report	OFFICER: Mr C Jordan (01543) 308202 MEMBER: Councillor I Pritchard (01543) 472232

* DENOTES KEY DECISION

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*Re-procurement of Geographic Information Software Contract	No	Approve the recommended supplier	Cabinet 05/04/2016	Framework evaluations	Staffordshire County Council Framework	OFFICERS: Mr K Sleeman (01543) 308120 Mr G Thomas (01543) 308131 CABINET MEMBER: Councillor D Pullen (01532) 300075
*Re-procurement of desktop operating software contract	No	Approve the recommended supplier	Cabinet 05/04/2016	Evaluation of responses	Costing matrices	OFFICERS: Mr K Sleeman (01543) 308120 CABINET MEMBER: Councillor D Pullen (01532) 300075
Civic Function – proposals for change in 16/17	No	Proposals for changes to the Civic function including events, allowances and transport to ensure it proactively supports delivery of strategic priorities.	Cabinet 05/04/2016			OFFICER: Ms Diane Tilley (01543) 308001

* DENOTES KEY DECISION

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* Land Charges – Expanding the shared service.	Yes	Delegate authority to prepare and approve a detailed business case.	Cabinet 05/04/2016	Members of the shared service Partnership Board.	Land Charges – Outline Business Case	OFFICER: Mr G Cooper CABINET MEMBER: Councillor I Pritchard (01543) 472232
*Wigginton, Hopwas & Comberford Neighbourhood Plan Referendum Decision Statement	No	Approval to proceed the Neighbourhood Plan to referendum	Cabinet 05/04/2016	The Decision Statement has not been reported to Overview and Scrutiny. Progress with all Neighbourhood Plans has however been continually reported as part of a regular Local Plan update item.	Neighbourhood Planning (General) Regulations 2012. DCLG letter to Chief Planners 'Changes to financial support for Neighbourhood Planning in 2012/13 and 2013/14' 18 December 2012. Local Plan Strategy (Adopted February 17 2015). WH&C Neighbourhood Plan Independent Examination Final Report.	OFFICERS: Mr C Jordan (01543) 308202 Ms V Morgan (01543) 308148 CABINET MEMBER: Councillor I Pritchard (01543) 472232

* DENOTES KEY DECISION

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*Little Aston & Stonnall Neighbourhood Plans Final Decision Statement	No	Approval of the final decision statements and to 'make' the Neighbourhood Plans	Cabinet 05/04/2016 Council 19/04/2016	The Final Decision Statement has not been reported to Overview and Scrutiny. Progress with all Neighbourhood Plans has however been continually reported as part of a regular Local Plan update item.	Neighbourhood Planning (General) Regulations 2012. Neighbourhood Planning (Referendum) Regulations 2012. Little Aston Neighbourhood Plan. Stonnall Neighbourhood Plan	OFFICERS: Mr C Jordan (01543) 308202 Ms V Morgan (01543) 308148 CABINET MEMBER: Councillor I Pritchard (01543) 472232
The Civic Function – proposals for change 2016/17	No	Proposals for changes to how the Civic Function is undertaken; events attended and held and transport provided to ensure it proactively supports the delivery of the strategic priorities of the Council. To be implemented in Civic year 2016/17	Council 19/04/2016	Strategic Overview and Scrutiny Task Group reported to Committee on 9 th September 2015	Strategic Overview and Scrutiny Committee report dated 9 th September 2015	OFFICERS: Ms D. Tilley and Mrs J. Jones (01543 308001/3) CABINET MEMBER: Councillor M. J. Wilcox (01283) 791761

* DENOTES KEY DECISION

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Publication of 2016 Pay Policy Statement	No	Agree Pay Policy Statement	Full Council 19/04/2016	Requirement to publish under Section 38 Localism Act 2011.		OFFICER: Ms D Tilley (01543) 308001 Ms C Pepper (01543) 308112
Developer Contributions Supplementary Planning Document (SPD)	No	Approve and formally adopt the Developer Contributions SPD	Cabinet 10/05/2016	Consultation has taken place on a draft SPD with comments taken into account in presenting a final version for approval. The draft SPD was approved for the purposes of consultation by the EGED (O&S) Committee	Final Draft SPD and comments received on the consultation draft document	OFFICER: Mr C Jordan (01543) 308202 MEMBER: Councillor I Pritchard (01543) 472232
Statement of Community Involvement (SCI)	No	Agree to the adoption of the Statement of Community Involvement 2016 and the withdrawal of the Statement of Community Involvement April 2006.	Cabinet 10/05/2016	Consultation has taken place in accordance with the existing SCI and the results reported to Special EG, E and D O and S in April 2016.		OFFICER: Mr C Jordan (01543) 308202 MEMBER: Councillor I Pritchard (01543) 472232

* DENOTES KEY DECISION

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Management restructure – outcome of consultation and recommendations *	No	Consideration of result of consultation and whether to implement a new management structure.	Council 07/06/2016	Cabinet - 10 th May 2016 Employment Committee – 24 th May 2016	Consultation – summary of submissions	OFFICER: Ms D Tilley 01543 308001
Acceptance of External Funds – Better Care Fund*	No	To accept funding to support expenditure on Disabled Facilities Grants and amend the capital programme accordingly.	Cabinet 14/06/2016	None	Notification of funding allocation	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor C. Greatorex (01543) 416677

* DENOTES KEY DECISION

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Community Infrastructure Levy (CIL) Governance arrangements	No	Approve Governance arrangements	Cabinet July 2016	Consultation on the proposed governance arrangements has taken place with the EGED (O&S) Committee	Proposed CIL Governance arrangements document	OFFICER: Mr C Jordan (01543) 308202 MEMBER: Councillor I Pritchard (01543) 472232
Fit for the Future Review of Community Transport*	No	To approve recommendations arising from the F4F review	Cabinet July 2016	Report to Community, Housing and Health O&S Committee in June 2016	F4F report	OFFICER: Mr C Gibbins (01543) 308702 CABINET MEMBER: Councillor D Pullen (01532) 300075
End of Year Performance Report – Annual Action Plan 2015/16	No	To approve the report	Cabinet July 2016	An outturn report from each of the Directorate Top 10s will be considered at the June 2016 round of O&S meetings.	Performance Outturn report	OFFICER: Mrs H Titterton (01543) 308700 CABINET MEMBER Leader – Mike Wilcox (01543) 309609

* DENOTES KEY DECISION

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						Councillor D Pullen (01532) 300075
Amendments to the Constitution regarding the dismissal of Statutory Officers	No		Council October 2016	Full Council		OFFICER: Mr R King (01543) 308060 CABINET MEMBER: Councillor C J Spruce (01543) 258120
Mid Year Performance Report – Annual Action Plan 2016/17	No	To approve the report	Cabinet November 2016	A mid year performance report for the Directorate Top 10s will be considered by Strategic O&S in November and the other three O&S Committees in January 2017	Mid year Performance Outturn report	OFFICER: Mrs H Titterton (01543) 308700 CABINET MEMBER Leader – Mike Wilcox (01543) 309609 Councillor D Pullen (01532) 300075
Annual Action Plan 2017/18	No	To approve the Annual Action Plan	Cabinet February 2017	The AAP is comprised from the Directorate Top 10s for 2017/18; these will	Annual Action Plan	OFFICER: Mrs H Titterton (01543) 308700

* DENOTES KEY DECISION

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			Council February 2017	be considered during the January 2017 round of O&S Committees		CABINET MEMBER Leader – Mike Wilcox (01543) 309609 Councillor D Pullen (01532) 300075

1. The matter in respect of which the decision is to be made
 2. What decision the Council will be asked to make
 3. A date on which, or period within which, the decision will be made
 4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
 5. What background documents will be available to the person or Committee making the decision
 6. Who will make the decision, i.e. the Cabinet, Council a Cabinet Member alone, an Officer under Delegated Powers
 7. The Officer or Member who should be contacted regarding the matter under consideration.
 8. Indicate whether the report will be confidential.
- * Denotes Key Decision

MEMBERS OF THE CABINET

Leader of Cabinet
Deputy Leader of Cabinet and
Cabinet Member for Economic Growth, Development and Environment
Cabinet Member for Leisure and Parks
Cabinet Member for Housing & Health
Cabinet Member for Waste Management
Cabinet Member for Finance and Democracy
Cabinet Member for Tourism and Communications
Cabinet Member for Community

Councillor M. J. Wilcox

Councillor I. M. P. Pritchard
Councillor A. F. Smith
Councillor C. Greatorex
Councillor I. M. Eadie
Councillor C. J. Spruce
Councillor Mrs H. E. Fisher
Councillor D. R. Pullen

MEMBERS OF THE COUNCIL

* DENOTES KEY DECISION

Allsopp, Mrs J A
Awty, R J
Bacon, Mrs N.
Baker, Mrs D F
Bamborough, R. A. J.
Banevicius, Mrs S W
Barnett, Mrs S A
Boyle, Mrs M G
Constable, Mrs B L
Constable, D H J
Cox, R E
Drinkwater, E N
Eadie, I M

Eagland, Mrs J M
Evans, Mrs C D
Fisher, Miss B
Fisher, Mrs H E
Greatorex, C
Hassall, Miss E A
Humphreys, K P
Leytham, D J
Marshall, T
Matthews, T R
Mills, J
Mosson, R C
O'Hagan, J P
Powell, J J R

Pritchard, I M P
Pullen, D.R.
Pullen, Mrs N I
Rayner, B L
Salter, D F
Shepherd, Miss O J
Smedley, D
Smith, A F
Spruce, C. J.
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