

COMMUNITY, HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE DRAFT WORK PROGRAMME FOR 2012-13

Version 3

Item	Jun 13	Sep 24	Jan 21	Mar 18	Details	Link to 2012/13 One Year Action Plan	Officer	Member Lead
Policy Development								
Terms of reference	✓				To remind the Committee of the terms of reference and suggest any amendments		HS	
Police and Crime Commissioner	✓		✓	✓	Elections to the new role of Police and Crime Commissioner are taking place in November and they will be scrutinised by the Police and Crime Panel (upon which LDC will be represented) Panel to commence in shadow form from July Policing Plan to be developed in spring 2013	Prepare and run the election for the Police and Crime Commissioner and actively support the new Police and Crime Panel	HS	Cllr Greatorex
Review of Housing Allocation Policy	✓	✓			The Localism Act and government guidance means LDC needs to consider who should have priority for social rented housing. A Member Task Group was established in January 2012	Revise Housing Allocation Policy - by December 2012	CG	Cllr Pritchard Cllr Mrs Woodward (Task Group Chairman)
Core Strategy - affordable housing policy	✓				To consider the affordable housing policy as part of the development of the Core Strategy. A short life Member Task Group was established January 2012	Prepare Local Development Framework Core Strategy Deliver increased levels of affordable housing to meet varied requirements across the District	CG	Cllr Pritchard Cllr Leytham (Task Group Chairman)

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Health scrutiny - fuel poverty and affordable warmth		✓			To review the initiatives undertaken by LDC and in partnership to reduce excess winter deaths, tackle fuel poverty and promote affordable warmth. Beat the Cold / Marches Energy to be invited as an 'expert' witness? Potential Member Task Group?	Continue to address home and lifestyle risks through the Lichfield One Place projects - the risk of excess cold Review Warmer Homes Greener District Scheme in preparation for the introduction of the Green New Deal	CG	Cllr Pritchard
Partnership working - Lichfield District Strategic Partnership		✓			To update Members on local partnerships, what their purpose is and what they achieve	Develop and strengthen partnership arrangements especially through the District Board	LB	Cllr Greatorex
Positioning Lichfield District as a good place to do business		✓			LDC has been leading on the development of a business support website on behalf of the Greater Birmingham Local Enterprise Partnership – "Talk to Reg"	Developing working together for business growth in partnership with the Better Regulation Delivery Office.	TM	Cllr Pritchard
Housing Strategy			✓		The Council has a statutory duty to have a Housing Strategy which provides a framework for housing policy and development.	Develop Housing Strategy 2012 / 2016	CG	Cllr Pritchard
Health scrutiny - unemployment trends and getting people back into work			✓		LDC has been working with Bromford Living and other partners on developing Work Clubs across the District; this item to focus on outcomes	Continue to address home and lifestyle risks - unemployment	LB	Cllr Greatorex

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Item	Jun 13	Sep 24	Jan 21	Mar 18	Details	Link to 2012/13 One Year Action Plan	Officer	Member Lead
Funding the Community and Voluntary Sector			✓		The Member Task Group - Funding the Community and Voluntary Sector requested to reconvene in 2012 to assess the impact of the commissioning decisions made including consideration of unintended consequences	Support community and voluntary organisations to embed new Service Level Agreements and monitor the delivery of agreed outcomes	LB	Cllr Greatorex (Cllr Mrs Woodward)
Lichfield District Strategic Assessment			✓		A District Assessment is carried out every year to provide Lichfield District Safer Community Partnership with an understanding of the key community safety problems which affect the District. It helps to ensure resources are directed on the main priorities. A representative from the Staffordshire Observatory to be invited to attend.	The Assessment provides a comprehensive evidence base for planning. 'Feeling safe' is of key importance to local residents and therefore Members may wish to scrutinize the way in which the data from the Assessment is to be applied in practice.	LB	Cllr Greatorex
Impact of Changes within the NHS – One Year On				✓	A Member Seminar took place in February which considered the various changes being introduced in the NHS; this item would consider the impact one year on. It is hoped that some of the original presenters would attend again in order to share their experiences so far	We'll improve health and wellbeing of the whole population making sure we make the biggest improvement for people with the lowest life expectancy (long term outcome in Plan for Lichfield District)	HS	Cllr Pritchard

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Item	Jun 13	Sep 24	Jan 21	Mar 18	Details	Link to 2012/13 One Year Action Plan	Officer	Member Lead
Services for Older People				✓	There is a significant growth in older people underway within the District; the aim of this item is to summarise the services delivered by the District Council which are particularly beneficial for or targeted towards older residents and enable Members to identify issues which they would wish to investigate further. This is also consistent with the pledge made to support the Manifesto for Older People's Housing (Full Council, April 2012). Potential for meeting to be held at Beacon Park Village to be investigated	Various links, including earlier completion of Disabled Facilities Grant, providing accessible, affordable and popular sports and leisure activities, addressing home and lifestyle risks through Lichfield One Place projects etc	HS	Cllr Pritchard
Impact of Localism Act				✓	The Localism Act and related legislation have introduced affordable rent (including conversions of existing properties) and fixed term tenancies; item to consider impact during first year	Develop Tenancy Strategy and revise housing allocation policy	CG	Cllr Pritchard
Briefing Papers								
Annual Performance Review meeting with Bromford Housing		✓			To keep Members in touch with the performance of Bromford Housing in its capacity as largest social housing provider in Lichfield District	Bromford is a key partner which has a key role in helping the District Council to meet its statutory duties in relation to homelessness and in the development of social housing; Councillors Pritchard, Greatorex and Smedley represent LDC at a quarterly Forum with Bromford	HS	Cllr Pritchard

FORWARD PLAN

VERSION 1

Issued: 16.05.2012

Effective for the Period 01.06.2012 – 30.09.2012

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made
Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with setting the Council Tax
 2. Expenditure or savings if they exceed £50,000
 3. A decision which significantly affects the community in two or more wards

MATTER FOR KEY DECISION ⁽¹⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DATE OR PERIOD WHEN DECISION LIKELY ⁽³⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (f no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE ⁽⁵⁾	WHO WILL MAKE DECISION ⁽⁶⁾	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
Contract for the provision of Agency Staff for Operational Services	Options for re-letting the Agency Staff Tender	12/06/2012			Cabinet	OFFICER: Mr N Harris (01543) 687549 CABINET MEMBER: Mrs L Flowith (01922) 453597

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Proposed Heads of Terms for Friarsgate Car Park	Agreement with S Harrisons Developments Limited for Rental per Space and Terms and Conditions for operation of the Car Park by Lichfield District Council	12/06/2012	S Harrisons Developments Limited DTZ Debenham Tie Leung Limited	Draft Heads of Terms	Cabinet	OFFICER: Mr E Jones (01543) 308251 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Confidential report on the replacement of the Council's Customer Relationship Management System as part of a Staffordshire-wide contract.	Approve the selection of a supplier for a replacement Customer Relationship Management System	03/07/2012	Extensive consultation has taken place with partners in the procurement.	Tender Documents	Cabinet	OFFICER: Ms Y Williams (01543) 308738 CABINET MEMBER: Councillor C Greatorex (01543) 416677

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Lichfield District Local Plan: The Strategy Publication to allow for formal consultation	To approve the Local Plan for Publication	03/07/2012	Extensive consultation has taken place with the community and our partners in formulating this strategy.	<ol style="list-style-type: none"> 1. Lichfield District Local Plan: The Strategy 2. Sustainability Appraisal 3. Infrastructure Delivery Plan 4. Habitts Regulations Assessment 5. Memorandum of Understanding for Cross Boundary Issues 6. Evidence Documents 	Cabinet	<p>OFFICER: Mr C Jordan (01543) 308202</p> <p>CABINET MEMBER: Councillor A White (01543) 899462</p>
Progress and Annual Statement of Accounts on the implementation of Policy in respect of the provision of Social and	Approval of the allocation and expenditure of monies derived from various Section 106 Contributions	03/07/2012	Consultation has been undertaken with key partners and the local community affected by the proposals in the form of a Public and Member engagement.	Section 106 Working Group proposals, additional information, updates, minutes and reports.	Cabinet	<p>OFFICERS: Mr C Jordan (01543) 308202 Ms A Kathrani (01543) 308149</p> <p>CABINET MEMBER: Councillor A White</p>

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Community Facilities using developer contributions.						(01543) 869462
Lichfield District Playing pitch, Tennis & Bowls Strategy	To adopt the Strategy	10/07/2012	Extensive consultation has taken place with the community and our partners in formulating this strategy	Playing Pitch, Tennis & Bowls Strategy February 2012	Council	OFFICER: Mr C Jordan (01543) 308202 CABINET MEMBERS: Councillor A White (01543) 899462 Councillor Mrs V Richards (01543) 686927

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Review of Performance against the Financial Performance – Revenue and Capital Quarter 4 Outturn Reports 2011/12	To report Revenue & Capital Outturn position	04/09/2012	None		Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Review of Performance against the Financial Performance – Revenue and Capital Quarter Reports 2012/13	To report Revenue & Capital Outturn position	04/09/2012	None		Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761

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Report on Treasury Management Services and Projected Prudential Indicators 2011/12	Report on Treasury Management Services and Projected Prudential Indicators 2011/12	04/09/2012	None	Treasury Management Policy and Treasury Management	Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Statement of Accounts 2011-12	Approval of Statement of Accounts	27/09/2012		Statement of Accounts	Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761

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Half Year Report on Treasury Management Services and Projected Prudential Indicators 2012/13	Approval of Half Year Report on Treasury Management Services and Projected Prudential Indicators 2012/13	06/11/2012	None	Treasury Management Policy and Treasury Management Strategy	Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Review of Performance against the Financial Performance – Revenue and Capital Quarter 2 Reports 2012/13	To report Revenue & Capital Outturn position	04/12/2012	None		Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761

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Review of Performance against the Financial Performance – Revenue and Capital Quarter 3 Reports 2012/13	To report Revenue & Capital Outturn position	05/02/2013			Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Report on Treasury Management Policy & Strategy and projected Prudential Indicators 2013/14	Report on Treasury Management Services Policy & Strategy and Projected Prudential Indicators 2013/14	05/02/2013	None	Treasury Management Policy and Treasury Management	Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761

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Medium Term Financial Strategy	To recommend to Council the 2013/14 Revenue Budget, the proposed level of Council Tax and any other proposals to achieve a balanced budget for 3 years	05/02/2013	Extensive	Strategic Plan Governments Consultation Paper and Exemplifications on Formula Grant	Cabinet	OFFICERS: Mrs N Dawes (01543) 308003 Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M J Wilcox (01283) 791761
The Treasury Management Strategy Report	Approval of Treasury Policy and Strategy	05/02/2013	None	CIPFA Code of Practice CIPFA Treasury Management in the Public Sector	Cabinet	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M J Wilcox (01283) 791761

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Council Tax Resolution 2013/14	To recommend to Council the 2013/14 Council Tax Resolution	05/02/2013			Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M J Wilcox (01283) 791761
Medium Term Financial Strategy	To recommend to Council the 2013/14 Revenue Budget, the proposed level of Council Tax and any other proposals to achieve a balanced budget for 3 years	19/02/2013	Extensive	Strategic Plan Governments Consultation Paper and Exemplifications on Formula Grant	Council	OFFICERS: Mrs N Dawes (01543) 308003 Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M J Wilcox (01283) 791761

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The Treasury Management Strategy Report	Approval of Treasury Policy and Strategy	19/02/2013	None	CIPFA Code of Practice CIPFA Treasury Management in the Public Sector	Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M J Wilcox (01283) 791761
Council Tax Resolution 2013/14	To recommend to Council the 2013/14 Council Tax Resolution	19/02/2013			Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M J Wilcox (01283) 791761

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Review of Performance against the Financial Performance – Revenue and Capital Outturn Reports 2012/13	To Report Revenue & Capital Outturn position	September 2013	None		Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761
Statement of Accounts 2012-13	Approval of Statement of Accounts	September 2013		Statement of Accounts	Council	OFFICER: Mrs J Kitchen (01543) 308770 CABINET MEMBER: Councillor M Wilcox (01283) 791761

1. The matter in respect of which the decision is to be made
2. What decision the Council will be asked to make
3. A date on which, or period within which, the decision will be made
4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
5. What background documents will be available to the person or Committee making the decision
6. Who will make the decision, i.e. the Cabinet, an Cabinet Member alone, an Officer under Delegated Powers
7. The Officer or Member who should be contacted regarding the matter under consideration.

MEMBERS OF THE CABINET

Leader of Cabinet and Cabinet Member for Finance, Revenues and Benefits
Deputy Leader of Cabinet and Cabinet Member for Leisure Services and Communications
Cabinet Member for Operational Services and Tourism
Cabinet Member for Community and Organisational Development
Cabinet Member for Housing, Health and Environmental Protection
Cabinet Member for Development Services
Cabinet Member for Democratic & Legal Services
Assistant to Cabinet Member for Finance, Revenues and Benefits

Councillor M J Wilcox
Councillor Mrs V. Richards
Councillor Mrs L E Flowith
Councillor C. Greatorex
Councillor I M P Pritchard
Councillor A G White
Councillor Mrs M Stanhope
Councillor C J Spruce

A Plan for Lichfield District - 2012/13 One Year Action Plan

Overall Purpose

‘Our Council is committed to enhancing the quality of life of the people who live in, work in and visit our district. We do this through the promotion and improvement of economic, social and environmental well-being, working in partnership with others and by targeting our resources towards greatest need. This means sustainable development and communities must be at the heart of everything we do’

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
Strategic Theme: Supporting People <i>A district where everyone shares in an improved quality of life and community wellbeing</i>				
<p>We'll help people to be and to feel secure in their homes, neighbourhoods and town and city centres by tackling crime and anti-social behaviour</p>	<p>Co-ordinate low level intervention activities (e.g. mediation / problem solving) to prevent escalation of anti social behaviour</p> <p>Provide support and advice to repeat victims of anti social behaviour</p> <p>Provide positive activities to divert young people from anti social behaviour/crime</p>	<p>Target for incidence of anti social behaviour to be based on 2011/ 12 performance data (note this will be available in May 2012)</p> <p>Target for increased victim support to be based on 2011/ 12 performance data (note this will be available in May 2012)</p> <p>Implement Positive Futures programme in accordance with funding agreement</p>	<ul style="list-style-type: none"> ➤ Lichfield District Safer Community Partnership Strategic Assessment 2011 ➤ LDC's Licensing Policy ➤ Police Reform & Social Responsibility Act 2011 ➤ Community Safety Partnership Delivery Plan 2011 ➤ 'Breaking the Cycle' Domestic Abuse Strategy for Staffordshire ➤ The State of Staffordshire 	<ul style="list-style-type: none"> ➤ District Board ➤ Community Safety Working and Performance Group ➤ Catch – 22 Funders ➤ Positive Futures Working Group ➤ Operational Services, Leisure Parks and Play (OSLPP) & Community Housing and Health (CHH) Overview & Scrutiny Committees
<p>We'll support and encourage individuals and groups to take responsibility for shaping and improving their communities through voluntary effort and social action, and support a thriving and diverse community and voluntary sector</p>	<p>Refocus community development team to support District wide strategic projects, whilst continuing to prioritise areas of social disadvantage e.g. promoting health and wellbeing and lifestyle improvement</p> <p>Support voluntary and community organisations to embed the new Service Level Agreements and, monitor the delivery of the agreed outcomes</p> <p>Explore and pursue opportunities for community asset transfer</p>	<p>Achieve project milestones</p> <p>SLA targets are achieved</p> <p>Identified assets transferred</p>	<ul style="list-style-type: none"> ➤ Staffordshire Health & Wellbeing Strategy 2010-2013 ➤ The Localism Act 2011 including the Community Right to Challenge & the Community Right to Buy Assets ➤ Links to the plans of local groups – including those for the environment, tourism & culture. ➤ Carbon Reduction Strategy 	<ul style="list-style-type: none"> ➤ CHH Overview & Scrutiny Committee

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
<p>We'll help and support vulnerable adults, families and children to live independent and fulfilled lives in their own homes and communities, and prevent homelessness wherever we can</p>	<p>Improve the experience of customers through earlier completion of Disabled Facilities Grants (DFG)</p> <p>Continue to deliver the homelessness prevention and assistance policy</p> <p>Target the areas identified for improvement in meeting our commitment to the Public Sector Equality Duty including improved reporting on how services delivered meet the needs of people identified in the Act (also relevant to other people outcomes)</p>	<p>Target for % of DFGs fast tracked to be set based on 2011/12 performance data</p> <p>10% increase in preventions from 2010/11 baseline</p> <p>Equality Impact assessments completed</p> <p>Relevant equality information monitored and actions taken and published in the annual Equality Statement with a focus on Housing, Leisure and Benefits area</p>	<ul style="list-style-type: none"> ➤ Localism Act 2011 ➤ Staffordshire Cares ➤ Staffordshire Health & Wellbeing Strategy 2010-2013 ➤ Lichfield District Homelessness Strategy 2008-2013 ➤ Housing Support and Independence Strategy ➤ 'Let's Work Together' & 'Supporting Families' (Lichfield One Place) multi-agency project ➤ Equalities Statement 2011 	<ul style="list-style-type: none"> ➤ CHH Overview & Scrutiny Committee ➤ Strategic Housing Partnership through to District Board ➤ Strategic Overview and Scrutiny Committee
<p>We'll improve health and wellbeing of the whole population making sure we make the biggest improvement for people with the lowest life expectancy</p>	<p>Provide accessible, affordable and popular sports and leisure activities that are accessed by all parts of the community especially those with greatest need</p> <p>Continue to identify and address home and lifestyle risks through the Lichfield One Place projects</p> <p>Help assist the development of a new health centre for Burntwood</p>	<p>Increase adult participation in sport and physical activity (according to Sport England's Active People survey – present level 23.3%)</p> <p>Increase membership of our leisure centres from our targeted groups by 5%</p> <p>Complete and adopt a new Sport and Physical Activity Strategy</p> <p>Achieve project deliverables</p> <p>Achieve the project milestones</p>	<ul style="list-style-type: none"> ➤ Staffordshire Joint Strategic Needs Assessment Health and Well-being profile for Lichfield District Council ➤ Debt Strategy - Financial Inclusion in Lichfield District, 2011 ➤ South Staffs Primary Care Trust Staying Healthy Strategy ➤ Play Strategy 2007-12 ➤ Greens and Open Spaces Assessment ➤ Open Space, Sport & Recreation Assessment 2009 ➤ Links to heritage, tourism, arts & culture 	<ul style="list-style-type: none"> ➤ OSLPP Overview & Scrutiny Committee ➤ District Board ➤ Lichfield One Place (Staffordshire Leaders, Chief Executives and Leaders Board) ➤ CHH Overview & Scrutiny Committee ➤ Health Centre Project Steering Group

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
Strategic Theme: Shaping Place <i>A district where people love to live work and visit with a high quality residential, community and commercial environment</i>				
<p>We'll enhance and protect the District's built environment assets, its historic environment, open spaces and local distinctiveness</p>	<p>Prepare Local Development Framework Core Strategy including principles of sustainable development and the protection of key built and natural environmental assets.¹</p> <p>Implement the post-restoration plan of the historic parks of Lichfield</p>	<p>Submission of Core Strategy to Secretary of State by November 2012.</p> <p>Achieve the project milestones of agreed programme</p>	<ul style="list-style-type: none"> ➤ National Planning Policy Framework plus supporting documents ➤ Adopted Conservation Area Appraisals and Management Plans ➤ Residential Design Guide ➤ Guidance on the Re-use of Rural buildings ➤ Guidance on residential extensions 	<ul style="list-style-type: none"> ➤ OSLPP Overview & Scrutiny Committee ➤ Historic Parks Project Governance ➤ Environment and Development Overview & Scrutiny Committee
<p>We'll work with others to provide access and choice to a range of market specialist and affordable homes that meet the needs of our existing and future residents</p>	<p>Develop Tenancy Strategy</p> <p>Develop Housing Strategy 2012/16</p> <p>Revise Housing allocation policy</p> <p>Deliver increased levels of affordable housing to meet varied requirements across the District</p>	<p>Approved by May 2012</p> <p>Approved by December 2012</p> <p>Approved by December 2012</p> <p>Target of 25 affordable homes delivered District-wide plus a further 54 units of supported housing and 6 shared ownership homes upon the completion of the Friary Outer Scheme</p>	<ul style="list-style-type: none"> ➤ The State of Staffordshire ➤ Localism Act 2011 ➤ Lichfield District Housing Strategy and Statistical Appendix ➤ Local Development Framework Core Strategy ➤ Friary Outer Development Agreement 	<ul style="list-style-type: none"> ➤ CHH Overview & Scrutiny Committees ➤ Friary Outer Project governance and Lichfield District Venture Panel ➤ Environment and Development Overview & Scrutiny Committee ➤ Strategic Housing Partnership through to District Board
<p>We'll ensure a cleaner and greener environment with high levels of environmental cleanliness and stewardship</p>	<p>Improve street and environmental cleanliness</p> <p>Maintain recycling performance</p> <p>Adopt the green infrastructure and new play areas at Hawksyard, Armitage</p>	<p>At least 95% areas graded as satisfactory or better</p> <p>60% or more recycling rate</p> <p>Adoption completed to time and standard to meet project objectives</p>	<ul style="list-style-type: none"> ➤ Contaminated Land Strategy ➤ The draft National Waste Strategy 2011 ➤ The Cleaner Neighbourhoods Act ➤ Staffordshire & Stoke on Trent Joint Waste Core Strategy 2011 	<ul style="list-style-type: none"> ➤ OSLPP Overview & Scrutiny Committee ➤ Sustainable Environment Group through to District Board ➤ Hawksyard Project Governance

¹ *Note the Local Development Framework is fundamental to achieving all of the Place outcomes.

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
	<p>Deliver new/enhanced areas of nature conservation value</p> <p>Promote the protection of valuable areas of open space and nature conservation in new schemes in line with the District's Biodiversity Action Plan</p>	<p>Implementation of Chasewater and Gentleshaw High Level Stewardship Capital Programme</p> <p>Preparation of a new Biodiversity Strategy by end of March 2013</p>	<ul style="list-style-type: none"> ➤ Staffordshire Bio Diversity Plan ➤ Lichfield District Bio Diversity Plan ➤ A Local Waste Strategy and Action Plan for Lichfield District ➤ Ecological Assessment for Lichfield District 	<ul style="list-style-type: none"> ➤ Environment and Development Overview & Scrutiny Committee
<p>We'll require a range of sustainable transport choices for our communities with good local, regional and national transport links</p>	<p>Produce a sustainable travel plan for the council including promotion of active travel</p> <p>Incorporate a Sustainable Transport Policy within the Core Strategy</p> <p>Identify local transport priorities with Staffordshire County Council and the two Local Enterprise Partnerships</p>	<p>Reduction of 3% in the carbon emissions for the district.</p> <p>Policy agreed by summer 2012</p> <p>Implement measures to improve the sustainability of the community transport scheme</p>	<ul style="list-style-type: none"> ➤ Staffordshire Local Transport Plan ➤ Phase 1 Transport Assessment 2008 ➤ Transport Appraisal of the Preferred Options for Lichfield City and for Burntwood Town 2009 ➤ Local Development Framework Core Strategy ➤ Links to emerging Local Enterprise Partnerships' strategies ➤ Draft Carbon Reduction Plan 2011-13 	<ul style="list-style-type: none"> ➤ Environment and Development Overview & Scrutiny Committee ➤ Local Enterprise Partnerships ➤ Sustainable Environment Group through to District Board ➤ Lichfield District Parking Board
<p>We'll reduce carbon emissions and promote energy efficiency and renewable energy within the home & workplace.</p>	<p>Deliver 2012-13 Action Plan of the Carbon Reduction Plan</p> <p>Review Warmer Homes Greener District scheme in preparation for the introduction of the Green New Deal</p> <p>Implement new energy saving measures at our Leisure Centres</p>	<p>Achieve Action Plan milestones</p> <p>Reviewed by November 2012</p> <p>Improve the Burntwood Leisure Centre energy assessment score</p>	<ul style="list-style-type: none"> ➤ Staffordshire County-wide Renewable/Low Carbon Energy Study 2010 ➤ Climate Change Act 2008 ➤ The Staffordshire Declaration ➤ Localism Act 2011 	<ul style="list-style-type: none"> ➤ Sustainable Environment Group through to District Board ➤ CHH Overview & Scrutiny Committee ➤ Environment & Development Overview & Scrutiny Committee ➤ OSLPP Overview & Scrutiny Committee

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
Strategic Theme: Boosting Business and our Economy A district where businesses and enterprise can flourish and there is a vibrant local economy				
<p>We'll grow our local economy with an improved retail offer in both Lichfield and Burntwood and encourage a spread of sectors with more high-quality manufacturing and service sector jobs</p>	<p>Work with the Developers to move forward the Friarsgate Shopping Centre scheme Develop the Friary Outer Scheme</p> <p>Prepare delivery plans on the back of the Lichfield and Tamworth Economic Strategy aimed at supporting the role of town centres</p>	<p>Achieve project plan milestones</p> <p>Development delivered to budget and on time, and to the required operator specification, whilst causing minimum disruption to the city</p> <p>Facilitate discussions and develop plans for a town centre development serving Burntwood</p>	<ul style="list-style-type: none"> ➤ Links to development of Local Enterprise Partnerships & emerging strategies, including the Enterprise Belt ➤ Tamworth and Lichfield Economic Strategy 2011 ➤ Burntwood Town Strategy 2011 ➤ Draft Core Strategy ➤ Supplementary Report on Need 2011 ➤ Evidence on Retail Matters 2009 ➤ Portas Report 	<ul style="list-style-type: none"> ➤ Friary Outer Project Governance & Lichfield District Venture Panel ➤ Environment and Development Overview & Scrutiny Committee ➤ Lichfield & Tamworth Business Enterprise Partnership
<p>We'll position the District as a good place to do business and maintain its position as one of the highest employment areas in the West Midlands by encouraging entrepreneurship, innovation, inward investment, wealth creation and skills development</p>	<p>Work with the Lichfield and Tamworth Business and Economic Partnership, the Greater Birmingham & Solihull and the Staffordshire & Stoke Local Enterprise Partnerships to grow businesses and pursue economic growth</p> <p>Develop Working Together for Business Growth in partnership with the Local Better Regulation Office (LBRO)</p>	<p>Encouraging net increase in number of employment opportunities within the District</p> <p>Achieve incorporation of Think Local4Business by April 2012</p> <p>Deliver Lichfield & Tamworth Business Enterprise Partnership Action Plan</p> <p>Proposal developed, grant secured, application produced and In2Gov website developed</p>	<ul style="list-style-type: none"> ➤ Tamworth and Lichfield Economic Strategy 2011 ➤ Link to development of Local Enterprise Partnerships ➤ General Employment Land – a Market Assessment 2008 & The Offices Market – Assessment 2008 ➤ Links to strategies of further & higher education: South Staffs College & Staffordshire University ➤ National Skills Strategy 	<ul style="list-style-type: none"> ➤ District Board ➤ Lichfield & Tamworth Business Enterprise Partnership ➤ Environment and Development Overview & Scrutiny Committee ➤ CHH Overview & Scrutiny Committee
<p>We'll build a more prosperous district through heritage, tourism, and culture and by encouraging</p>	<p>Work on Mercian Trail and promotion of the Hoard</p>	<p>Support the Staffordshire Mercian Hoard Trail Partnership to secure a long term display of the Hoard in Lichfield Cathedral</p>	<ul style="list-style-type: none"> ➤ Strategies of key cultural assets/ landmarks ➤ Links to plans of organisers of Festivals and events in Lichfield & Burntwood, and plans for 	<ul style="list-style-type: none"> ➤ OSPP Overview & Scrutiny Committee ➤ Torch Relay Project Governance ➤ Beacon Park Project Governance

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
<p>the development of creative, visitor and leisure industries</p>	<p>Align Rate My Place with the national Food Hygiene Rating scheme</p> <p>Stage an extensive range of events and festivities in our parks and urban centres including celebrating the 2012 Torch Relay visiting the District, commemorating the 100th anniversary of the sinking of the Titanic, staging the 14th Lichfield Proms in Beacon Park, and the Heritage weekend</p> <p>Prepare, adopt and implement the District Cultural Strategy</p> <p>Promote Lichfield and District to encourage greater visitor numbers</p> <p>Embed the new Service Level Agreements relating to creating a prosperous District through tourism, heritage, arts & culture</p> <p>Establish the Lichfield Garrick Theatre Trust</p>	<p>Completed June 2012</p> <p>Successful staging of events</p> <p>Achieve sign up to the strategic aims and action plan</p> <p>Achieve milestones of Tourism Welcoming Services Project</p> <p>SLA targets are achieved</p> <p>Successful incorporation and operation of a Company Ltd by Guarantee</p>	<p>the Tame/ Trent corridors and the local canal network.</p> <ul style="list-style-type: none"> ➤ Lichfield' District's Cultural Strategy ➤ Lichfield Canal Feasibility Study ➤ Emerging Local Development Framework Core Strategy informed by Tourism Background Paper & Historic Environment Character Assessment 2009 	<ul style="list-style-type: none"> ➤ Lichfield Tourism Association ➤ Lichfield Venture Panel ➤ Lichfield Garrick Panel
<p>We'll create a vibrant rural economy and encourage rural enterprise</p>	<p>Develop Parish and Neighbourhood Plans</p> <p>Analyse the outputs/outcomes of the rural master planning work and rural sustainability studies carried out to inform the Local Development Framework</p> <p>Prepare delivery plans linked to the Lichfield and Tamworth Economic Strategy, promoting rural economic growth</p>	<p>Within existing capacity, give advice to and share learning with communities who wish to prepare Parish and Neighbourhood Plans</p> <p>Develop policies to support rural employment</p> <p>Develop an agreement regarding a Community Infrastructure Levy Scheme.</p>	<ul style="list-style-type: none"> ➤ Local Development Framework 2011 including Historic Environment Character Assessment 2009 ➤ Link to Localism Act & the Draft new Planning Framework ➤ City and Parish Plans 	<ul style="list-style-type: none"> ➤ Parish Forum ➤ Parish Councils ➤ Environment and Development Overview & Scrutiny Committee ➤ Lichfield & Tamworth Business Enterprise Partnership

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
<p>THIS WILL BE UNDERPINNED BY BEING A WELL MANAGED COUNCIL <i>A good council that provides community leadership and delivers value for money services that people want</i></p>				
<p>We'll strengthen our community leadership and influencing role especially through effective relationships with partner organizations</p>	<p>Continue to work with Partners in identifying opportunities to share accommodation and property asset resources</p> <p>Prepare and run the election of the Police and Crime Commissioner and actively support the new Police and Crime Panel</p> <p>Develop and strengthen partnership arrangements especially through leadership of the District Board</p>	<p>Complete asset review as part of the Staffordshire Public Services Strategy Property Review</p> <p>Successfully administer the Police Commissioner Elections in November 2012</p> <p>Review of structures to enable effective working relationship with Commissioner and Panel</p> <p>Delivery of District Board 2012/13 Action Plan</p>	<ul style="list-style-type: none"> ➤ Links to Community Strategy and Lichfield District Strategic Partnership ➤ Staffordshire Strategic Partnership's Community Strategy Our County Our Vision 2008-2023 	<ul style="list-style-type: none"> ➤ District Board Strategic Overview and Scrutiny Committee ➤ CHH Overview & Scrutiny Committee
<p>We'll keep a tight control and management of the council's finances</p>	<p>Proactively manage the Budget (Revenue and Capital) during the year, together with a review of the approved Medium Term Financial Strategy after the financial outcomes of Local Government Resource Review are announced later in the year</p> <p>Undertake Treasury Management activities to monitor our cash flow and investments. Treasury Management Advisors contract to be retendered in 2012/13</p> <p>Develop a new local scheme to support the Localisation for Council Tax</p> <p>Work with the County Council to develop a waste transfer station</p>	<p>Balanced Budget</p> <p>Adequate working capital available to deliver council's priorities/services.</p> <p>Treasury Management Advisors contract re-let.</p> <p>A new local scheme in place</p> <p>Plans that are acceptable to the Members of both councils are approved</p>	<ul style="list-style-type: none"> ➤ Medium Term Financial Strategy ➤ External Audit Opinion and Inspections ➤ Asset Management Strategy ➤ Treasury Management Strategy ➤ Policy for local Council Tax support 	<ul style="list-style-type: none"> ➤ Strategic Overview and Scrutiny Committee

Long Term Outcomes	Activities and Projects 2012/13	Measures and Targets 2012/13	Relevant Strategies	Accountability
<p>We'll maximise the council's performance, innovation and efficiency, so we use our resources well and deliver good quality and better value services</p>	<p>Implement a new Customer Relationship Management system as part of a Staffordshire-wide procurement and introduction of greater self-service through the website</p> <p>Improve the way we use technology to deliver savings and efficiencies including new telephony, desktop and the use of website applications</p> <p>Progress the Staffordshire One Place project providing value for money and resilience through partnership/collaboration</p>	<p>Improvement in Customer Satisfaction ratings as measured through the Citizen Survey</p> <p>Achieve implementation plans Amount of transactions by electronic means increasing</p> <p>Achieve milestones for Staffordshire One Place project on 4 key services (Revenues & Benefits, Planning, Building Control, Regulatory)</p>	<ul style="list-style-type: none"> ➤ The Council's constitution ➤ Staffordshire One Place and other shared services opportunities ➤ Workforce Development Plan ➤ Technology Plan 	<ul style="list-style-type: none"> ➤ Staffordshire Connects Partnership ➤ Strategic Overview & Scrutiny Committee ➤ Staffordshire Leaders & Chief Executives Group ➤ Improvement & Efficiency Partnership West Midlands