Item	14 Jun	27 Sep	31 Jan	19 Mar	Details	Reasons	Officer	Member Lead
Policy Development								
Funding the Community and Voluntary Sector	✓	✓	√		A Member Task Group was established in June 2011 to oversee the introduction of a new commissioning approach to investing in the community and voluntary sector.	To receive feedback from meetings of the Task Group.	LB	Cllr Greatorex (Cllr Mrs Woodward)
Community Transport	✓	√			A Member Task Group was established in June 2011 to consider opportunities to reduce the level of subsidy invested by the District Council in the community transport service.	To receive feedback from meetings of the Task Group	LB	Cllr Greatorex (Cllr Warfield)
Future development of affordable housing in Lichfield District		√			To consider Bromford Living's plans to develop affordable housing in the District taking account of: a) The National Affordable Housing Programme b) New affordable rent model	Delivery of affordable housing (for sale and for rent) has been a longstanding priority for the District Council. Representatives from Bromford will attend to brief Members on Bromford's approach to this task, taking account of the changing policy context	CG	Cllr Pritchard
Integration of services between Staffordshire County Council and the proposed Staffordshire and Stoke-on-Trent Partnership NHS Trust		√			To receive an update on the consultation from Councillors Mrs Constable and Isaacs	The potential integration of social care and health and community health services constitutes a significant change in the way in which services are organised; Members wish to track the local implications. Lead officers (Geraint Griffiths and Paula Furnival) to be invited to attend.	HS/TM	Cllr Pritchard
The future options for investigation of previously developed land.		√			To consider the implications of reduced availability of grant funding on the future timetable for the Strategy.	There is a statutory responsibility to develop and implement a Strategy for contaminated land.	TM	Cllr Pritchard

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Carers Consultation 2011			1		Feedback on progress to be provided on the Joint Commissioning Strategy for Carers;	The experiences and needs of carers was subject to an extensive scrutiny review by the District Council in 2009/10 and consequently Members have a special interest in this issue	ТМ	Cllr Pritchard
Core Strategy - affordable housing policy * likely to be a special joint meeting with Environment and Development O & S Committee (and possibly with Operational Services, Leisure, Parks and Play O&S Committee)					To consider the affordable housing policy as part of the development of the Core Strategy. It is currently anticipated that the Core Strategy will be published for consultation in November and therefore a Special Meeting would take place in October.	The policy will influence the number and distribution of affordable housing	CG	Cllr Pritchard
Service and Financial Planning			√		Special Meeting on 6th December to consider annual Service Plans and budgets.	The District Council's Service and Financial Planning process involves O & S Members in providing an overview of annual service plans and testing out specific changes which might have a significant impact on service delivery or finance.	TM CG LB	Cllrs Greatorex and Pritchard
Mental Health Day Services Update			√		To receive an update on the transition of services from the Friary Day Centre, Nuffield Unit and George Bryan Unit to the community for the care and support of individuals with mental ill health	Carried forward from the Health Panel Dawn Williams, County Commissioner Mental Health, JCU, to be invited to attend the meeting to report back on the number of people accessing the service	ТМ	Cllr Pritchard
Lichfield District Strategic Assessment			✓		A District Assessment is carried out every year to provide Lichfield District Safer Community Partnership with an understanding of the key community safety problems which affect the District. It helps to ensure resources are directed on the main priorities.	The Assessment provides a comprehensive evidence base for planning. 'Feeling safe' is of key importance to local residents and therefore Members may wish to scrutinize the way in which the data from the Assessment is to be applied in practice. Appropriate representatives from the Responsible Authorities to be invited to attend	LB	Cllr Greatorex

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Community Hubs - utilisation			√		The District Council and its partners operates community hubs in North Lichfield (Jigsaw Project) and Fazeley (The Link).	Members to scrutinise current use and identify opportunities to increase profile of the hubs as a community resource	LB	Cllr Greatorex
Tenancy Policy			√		The Localism Bill makes provision for Registered Social Landlords to convert properties to affordable rent (introducing the potential for higher rents and fixed term tenancies). RSLs must do this within the context of the Local Authority's tenancy policy.	LDC has a statutory duty to produce and consult on a tenancy policy	CG	Cllr Pritchard
Housing Allocation Policy Review			✓		The Localism Bill and government guidance means LDC needs to consider who should have priority for social rented housing. Recommendation to establish a Member Task Group.	Social rented housing is a scarce and sought after resource which needs to be allocated to maximise its benefit to the community.	CG	Cllr Pritchard
NHS and Social Care reforms			√		To receive an update on the impact of the reforms and the local infrastructure of health and social care (including GP Commissioning Consortia)	Health services (access, quality) are a priority for local residents. Public health is being transferred from the NHS to local government in April 2013	ТМ	Cllr Pritchard
Pest Control Contract				√	To scrutinise performance and customer satisfaction in relation to the recently let contract.	The District let a contact at nil cost in May to a new contractor. This included a new charging regime. A priority action in the 2011/12 Strategic Plan Action Plan	ТМ	Cllr Pritchard

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Briefing Papers								
Memory Clinics		✓			A new Memory Clinic is being introduced at Lichfield Day Centre from July 2011	Dementia is a growing issue within the context of the ageing population.	ТМ	Cllr Pritchard
Lichfield District Council and Bromford Group Liaison Forum		√			To keep Members in touch with the performance of Bromford Housing in its capacity as largest social housing provider in Lichfield District	Bromford is a key partner which has a key role in helping the District Council to meet its statutory duties in relation to homelessness and in the development of social housing; Councillors Pritchard, Greatorex and Smedley represent LDC at a quarterly Forum with Bromford	HS	Cllr. Pritchard
Southern Staffordshire Local Investment Plan		√			Requested by Members at the June meeting.		CG	Cllr Pritchard
Burntwood Health Provision		√			To receive an update on the development of new health centres at a) Burntwood Leisure Centre b) Greenwood House	Carried forward from the Health Panel Members have been closely involved with the progress on health centre development, a priority for Burntwood residents. Officers from the PCT and County Council to be invited to attend as appropriate	TM	Cllr Pritchard
Southern Cross Care Homes		√			To receive an update on the position with this company and the local impact.	Southern Cross is operating care homes within Lichfield District; the future viability of the company is uncertain and Members requested information on the possible implications for housing.	CG	Cllr Pritchard

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Housing Options Service and Homelessness Prevention			√		Provide an update on the performance of the housing options service including homelessness prevention measures	Protection of homeless people and improving the services we deliver to them is a strategic priority for LDC. Reducing the number of households living in temporary accommodation is a national performance indicator and Local Area Agreement target for Staffordshire.	CG	Cllr Pritchard
Police Reform and Social Responsibility Bill			√		To receive an update on the appointment and funding of the Police and Crime Commissioner for Staffordshire. * timing of briefing paper might be later subject to passage of the Bill through Parliament*	Carried forward from the People and Partnerships O&S Committee Follow up to a discussion at the April meeting of People and Partnerships Overview and Scrutiny Committee. A priority action in the 2011/12 Strategic Plan Action Plan	LB	Cllr Greatorex
Men need to know Prostate cancer awareness				√	The District Council has been contacted by Men Need to Know, a national campaigning body to raise the profile of prostate cancer.		ТМ	Cllr Pritchard