

2 January 2018

Dear Sir/Madam

### **CABINET MEETING**

A meeting of the Cabinet has been arranged to take place on **WEDNESDAY 10 JANUARY 2018** at **6.00 PM** in **THE COMMITTEE ROOM, DISTRICT COUNCIL HOUSE, LICHFIELD** to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully



Neil Turner BSc (Hons) MSc  
Director of Transformation & Resources

**To: Members of the Cabinet**

Councillors: Wilcox (Leader), Pritchard (Deputy Leader), Eadie, Pullen, Smith and Spruce.

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1. Apologies for Absence
  2. Declarations of Interest
  3. Performance Progress Report 2017/18 (copy attached)
  4. Supplementary Planning Document – Rugeley Power Station Development Brief (copy attached)
  5. Revocation of Amendments to Conservation Area Boundaries (copy attached)
  6. Whittington & Fisherwick Neighbourhood Plan – Referral to Referendum (copy attached)
  7. Award of Water Supply Contract (copy attached)
  8. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED: "That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded



from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972”

9. Contract for Financial Assessment and Welfare Benefits Advice (copy attached)



# PERFORMANCE PROGRESS REPORT 17/18

Report of the Leader of the Council and the Cabinet Member for Corporate & Customer Services, Revenues & Benefits



Date: 10<sup>th</sup> January 2018  
Agenda Item: 3  
Contact Officers: Neil Turner/ Christie Tims  
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Key Decision? NO  
Local Ward Members Not applicable

## CABINET REPORT

### 1. Executive Summary

- 1.1 To provide Cabinet with an update of progress against the actions and milestone highlighted in the 2017/18 Corporate Annual Action Plan on data collected to the end of the 2<sup>nd</sup> quarter. The Performance Report is attached at **Appendix A**, and the Key Performance Indicators at **Appendix B**.
- 1.3 Members are invited to raise questions and comment on the Performance Report.

### 2. Recommendation

- 2.1 To note the Performance Progress Report at **Appendix A** and key performance indicators at **Appendix B**.

### 3. Statement of Reasons

- 3.1 Each year the Council adopts a One Year Action Plan which sets out the key activities and projects, measures and targets the Council intends to deliver over the coming twelve months. The Plan is adopted by Council in February of each year at the same time the budget is approved.
- 3.2 This plan shows progress on the delivery of the 2016-2020 Strategic Plan which underpins our vision to support; a vibrant and prosperous economy; healthy and safe communities; clean, green and welcoming places to live; and to ensure that we are a council that is fit for the future.
- 3.3 As well as being informed by the Strategic Plan, the Corporate Annual Action Plan influenced the development of Service Annual Action Plans which were considered by the relevant Overview and Scrutiny Committees during the January 2017 round of meetings.
- 3.4 The Corporate Annual Action Plan identifies the key projects, targets and milestones that reflect the most critical issues for the Council and the communities of the district. A number of key performance indicators have been adopted to ensure that the council understands the socio-economic characteristics in the district.
- 3.5 Performance against the CAAP is attached at Appendix A. Performance against the KPIs is attached at Appendix B.
- 3.6 Worthy of particular comment include the following:
  - AAP1 Burntwood town centre planning permission and land assembly.

- AAP2 Developments at Fradley Park.
- AAP3 Improved performance with regards to DFGs.
- AAP4 Successful interventions to prevent homelessness.
- AAP5 Progress towards outsourcing the management and operation of leisure centres.
- AAP8 Progress on implementing revenues and benefits fit for the future review.
- AAP9 New O&S ways of working.
- AAP10 More transactions completed on-line by customers.

But areas where further attention is required:

- AAP1 Getting Friarsgate on-site.
- AAP2 Cricket Lane employment allocation.
- AAP5 Resolving uncertainty at Friary Grange Leisure Centre.

The following areas are also currently performing slightly below target but are now showing an upward trend:

- AAP06 Planning permission for homes approved.
- AAP06 Progress on new homes built.
- AAP06 Progress on affordable homes built

3.6 The Corporate Actions are risk rated. A breakdown of the performance of these factors is listed in the following table:

Midyear position	Red	Amber	Green	Complete	Total
	3	11	16	4	34

3.7 Work is underway to ensure that future performance plans are focused so that they better align with the timescales described in the Strategic Plan and the Medium Term Financial Strategy (MTFS).


Community Benefits	The effective scrutiny of performance reports and data drives performance improvement leading to direct benefits for the community through improved services and value for money based on achieving key priorities.
Views of Overview & Scrutiny	The Annual Action Plan is influenced by the Service Annual Action Plans for 2017/18 which are developed by each Head of Service in consultation with their Director and Cabinet Members relevant to their respective portfolio area. These were considered by the Overview and Scrutiny Committees during the January 2017 round of meetings. Detailed briefing notes will be provided to the relevant Overview & Scrutiny Committee (O&S) in due course.



Financial Implications	None arising directly from this report. However, one of the top ten priorities is to balance the budget within the Medium Term Financial Strategy and progress against this objective is included within the report.
Alternative Options	None.
Consultation	There has been no consultation specifically about this Performance Report. However, there has been a consultative element to several of the Actions set out.
Alignment with the Strategic Plan	The Plan for Lichfield District is the strategic plan for the District Council. It contains a range of high level objectives and aspirations The Annual Action Plans provide more detail about the tangible activities which are planned for each financial year.
Sustainability Issues	Referred to where appropriate in the Appendix, for example the Fit for the Future Service Reviews are in part about ensuring future sustainability for Council Services and for assets which are of community benefit.
Equality & Diversity Implications	Equality and diversity implications are dealt with at an appropriate time in the delivery of the actions in the Appendix, for example an equality impact assessment was undertaken of the recommendations arising from the Revenues & Benefits Service Review and no adverse implications for groups with protected characteristics were identified.
Crime & Safety Issues	Crime and safety issues are dealt with at an appropriate time in the delivery of the action in the Appendix; for example the Locality Commissioning Board has prioritised 'a safe community' and investments have been made in supporting victims and witnesses (Pathway Project), early intervention for young people (Positive Futures), support for victims of anti-social behaviour (Victim Support) etc.



## 4. Risk Management

	Risk Description	How We Manage It	Severity of Risk (RYG)
A	Information provided to Members is too 'high level' and inadequate for robust scrutiny	Members can request further details or a separate report on any item referred to in the report	Green




**CORPORATE ANNUAL ACTION PLAN 2017 / 18**  
**Progress report**

Reference no	Ambitions	What will success look like?	Potential Risk RAG	Progress
<b>Vibrant and prosperous economy</b>				
<b>AAP1</b>	Develop Lichfield City and Burntwood Town Centres	<p>Start on site with Friarsgate by the end of 2017</p> <p>Planning application considered for Burntwood Town Centre development by June 2017</p> <p>Implement City Centre Development Partnership Strategy including:</p> <p>Re-integration of the tourist information centre into St Mary's Heritage Centre.</p>	<p>Red (from Amber)</p> <p style="text-align: center;"></p> <p>Complete</p> <p>Green</p>	<p>Negotiations with developers are continuing. Demolition of the garage and Little Croft / Holme commenced.</p> <p>Planning permission granted for Burntwood town centre site in April 2017. Section 106 agreement in negotiation.</p> <p>Agreement reached with county council for TIC to be re-incorporated into St Mary's Heritage Centre on completion of refurbishment works.</p>

Reference no	Ambitions	What will success look like?	Potential Risk RAG	Progress
		<p>Planning application determined for new coach park by June 2017</p> <p>Submit bid for restoration of Stowe Pool to HLF by June 2017.</p>	<p>Complete</p> <p>Red (from Green)</p> 	<p>Planning permission granted in March 2017.</p> <p>Bid submission delayed until early 2018.</p>
AAP2	Encourage job creation throughout the district	<p>Support the development of commercial sites at Liberty Park; Wall Island; Fradley Park.</p> <p>Review major employment allocations to facilitate development by March 2018</p> <p>Identify and remove barriers to site assembly at Burntwood to facilitate town centre development</p>	<p>Amber</p> <p>Green</p> <p>Green (from red)</p> 	<p>Council continues to work with developers / owners on these three sites. At Liberty Park s106 negotiations nearing completion for phase 1. At Wall Island, reserved matters for a Research and Innovation Centre approved. At Fradley Park, Screwfix has taken occupation of a new unit of 56,000 sqm. Initial job creation of 200 rising to 700 after 5 years.</p> <p>Planning application submitted to site adjacent to this unit.</p> <p>District and county councils and developer have agreed to jointly fund costs of completing land assembly to facilitate development. Preparation works on site.</p>

Reference no	Ambitions	What will success look like?	Potential Risk RAG	Progress
		Bring forward the Cricket Lane, Lichfield employment allocation	Red	Pre-application discussions ongoing with application expected in December 2017.
<b>Healthy and safe communities</b>				
<b>AAP3</b>	Ensuring a safe, warm and accessible housing stock	95 Disabled Facilities Grant adaptations completed to allow residents to remain in their own homes.  Countywide review of Adaptations completed by March 2018	Green   Green	50 adaptations have been completed and 58 disabled facilities grants approved so far, an increase on 39 on the previous year.  Tenders being sought for the new service called Supporting Independent Living in Staffordshire. A new provider to be confirmed shortly with contract to go live in March 2018.  120 successful interventions preventing immediate risk of homelessness. 78 were completed by the council with a further 42 by CASES on our behalf.
<b>AAP4</b>	Preventing cases of homelessness	200 cases of at-risk of homelessness prevented from becoming homeless	Green	
<b>AAP5</b>	A more active district	Delivery of actions within the Physical Activity and Sport Strategy including:  Adoption of a new Joint Use Agreement at Friary Grange Leisure Centre (September 2017)	  Red (from Amber)	Discussions with the school and county council are ongoing but leisure outsourcing contract has included a 12 month exit clause should leisure centre become unavailable.



Reference no	Ambitions	What will success look like?	Potential Risk RAG	Progress
		The transfer of the management and operation of 2 leisure centres to a leisure operator (January 2018)	Amber 	Procurement process nearing completion with the expectation that preferred operator will be identified in October with go-live on 1 February 2018.
<b>Clean, green and welcoming places to live</b>				
<b>AAP6</b>	Implement the Local Plan and promote housing growth	<p>Planning permissions granted for 1300 homes</p> <p>At least 633 homes built in accordance with the 5 year housing land supply trajectory for 2017/18</p> <p>At least 158 affordable homes built in accordance with the targets of the Local Plan.</p> <p>Strategic housing sites plan reviewed by March 2018</p> <p>Adoption of Site Allocations Plan by March 2018</p>	<p>Amber</p> <p>Amber </p> <p>Amber </p> <p>Green</p> <p>Green</p>	<p>Planning permission for 358 homes granted.</p> <p>288 homes completed (45%).</p> <p>54 affordable homes completed. 108 are due to be completed in the year. 39 units delayed to 18/19 (Greenhough Road)</p> <p>Barriers to Growth monitoring tool adopted and being used to inform progress on development of strategic housing sites.</p> <p>Consultation on Site Allocations Plan nearing completion with revised Plan to be submitted to Cabinet in December 2017 and Council early In 2018.</p>
<b>AAP7</b>	Mitigating the effects on local communities and the environment	Phase 1 – Commence considering and determining applications and	Green	Council is processing schedule 17 (habitat mitigation) consent applications. Schedule 61 (pollution control)



Reference no	Ambitions	What will success look like?	Potential Risk RAG	Progress
		<p>Complete and implement new arrangements for Scrutiny</p> <p>Prepare and adopt new People Strategy by March 2018 including the adoption of new</p> <ul style="list-style-type: none"> <li>flexible working policy</li> <li>car parking policy</li> </ul> <p>Consider and agree future use of Council House by March 2018.</p>	<p>Complete</p> <p>Amber</p> <p>Amber</p>	<p>Council agreed in May to maintain 4 committees but terms of reference for co-ordinating group and task groups were strengthened and more regularly used.</p> <p>Head of Service appointed in April 2017. Work plan prepared with view to adopting People Strategy in 2018.</p> <p>Accommodation requirements being assessed; Bid for One Public Estate support prepared ready for submission.</p>
<b>AAP9</b>	<p>Ensure revenue and capital budgets are managed efficiently and effectively</p> <p>Reduce dependence of the revenue budget on income from government grant.</p> <p>Implement the four strands of the Efficiency Plan 2016 – 2020.</p>	<p>2016/17 Accounts audited and unqualified by July 2017</p> <p>Outturn at 31<sup>st</sup> March 2018 to be +/- £250,000 of the original revenue budget</p> <p>Maintain collection rates of council tax and non-domestic rates of at least 98.5%</p> <p>Adopt and implement approach to commercialisation by November 2017</p>	<p>Complete</p> <p>Amber</p> <p>Green</p> <p>Amber</p>	<p>We received an unqualified opinion on 26 September 2017 and this was reported to Audit and Member Standards.</p> <p>The forecast outturn at quarter 2 for revenue was below budget by (£116,820) compared to the Approved Budget</p> <p>Now being driven by Fit for the Future programme which will be relaunched in February 2018.</p>

Reference no	Ambitions	What will success look like?	Potential Risk RAG	Progress
<b>AAP10</b>	Encourage more customers to use digital means to interact with the council	<p>Adopt, by May 2017, and implement innovation/channel shift/ digitisation programme</p> <p>More transactions completed on-line by customers</p> <p>More processes completed with fewer interventions by staff</p> <p>Reduced number of telephone and face to face calls to the council.</p>	<p>Amber</p> <p>↑</p> <p>Green</p> <p>Green (from Amber)</p> <p>Green (from Amber)</p> <p>↑</p>	<p>Innovation / channel shift / digitisation programme being implemented with particular focus on:</p> <ul style="list-style-type: none"> <li>• Single customer account with online forms.</li> <li>• Revenues and benefits online forms</li> <li>• Committee services system.</li> <li>• Line of business system for environmental health.</li> </ul> <p>New on-line opportunities provided through landlord portal and leisure centre bookings.</p> <p>6 processes now fully automated.</p> <p>10, 646 visitors greeted at reception so far this year.</p>

Indicates upward trend since reporting



Indicates downward trends since reporting



Ref	Outcome	Performance Indicator	Definition	Value 15/16	Value16/17	Half year	Comments
<b>Vibrant and prosperous economy</b>							
1	More local jobs and more people in employment	Economic Activity Rate	Percentage of population aged 16 to 64 that are economically active	80.90%	77.90%	<b>77.90%</b>	
2	More local jobs and more people in employment	JSA Claimant Levels	No of JSA claimants	284	275	<b>232</b>	As at September 2017
3	More local jobs and more people in employment	Industrial and commercial floorspace	New industrial and commercial floorspace built	4,250m <sup>2</sup>	Not yet available	<b>7000 square metres</b>	Will be confirmed shortly when reported to members
4	More local jobs and more people in employment	Jobs created	Jobs created / supported by creation and use of new industrial and commercial floorspace	Not available	Not available	<b>Not available</b>	
5	More visitors	Visitor numbers	Total Visitor Numbers to key attractions and events	5,959,466	5,948,467	<b>Not available</b>	figures updated each July
6	More visitors	Car parking admissions	Car parking tickets sold in city centre	1,019,522	1,076,568	<b>548,643</b>	
7	More visitors	Footfall counts	Data from BID counts in the city centre	Not available	Not available	<b>1,060,265</b>	Footfall counters currently being installed around the city centre
8	Retail strength	Retail vacancy rates	Percentage of units vacant in city centre.	9.15%	6.29%	<b>5.70%</b>	measured each December
			Percentage of units vacant in city centre and Burntwood town centre.	4.55%	4.47%	<b>7.60%</b>	measured each December
<b>Healthy and safe communities</b>							
9	More people active and healthy	Active people survey was replaced by the Active Lives Survey	%age of residents inactive - less than 30 minutes a week	N/A	N/A	<b>25.90%</b>	
10	More people active and healthy	Active people survey was replaced by the Active Lives Survey	%age of residents fairly active - 30 - 149 minutes a week			<b>11.70%</b>	
			%age of residents active - 150+ minutes a week	N/A	N/A	<b>62.40%</b>	
11	More people active and healthy	Concessionary LAP members	No of people holding a concessionary LAP membership. Eligibility criteria includes over 60; disabled; carer; or less affluent	3,223	3,400	<b>3,261</b>	
12	Fewer People homeless	Homelessness preventions	No of successful Homeless Prevention cases at 6 months	132	190*	<b>120</b>	*Includes successful preventions carried out by CASES. **Includes successful preventions carried out by CASES (19) and LDC (50)
13	Feeling safer	Victims of crime	Percentage of residents a victim of crime in the last 12 months	8.70%	9.00%	<b>4.00%</b>	Wave 23 September 2017
14	Feeling safer	Feelings of safety	Percentage of residents surveyed who feel very/fairly safe in their local area after dark	83.50%	87.00%	<b>92.00%</b>	Wave 23 September 2017
15	People living independently	DFG adaptations	The number of fully completed home adaptation (disabled facilities) grants.	49	90	<b>50</b>	On target

Ref	Outcome	Performance Indicator	Definition	Value 15/16	Value16/17	Half year	Comments
16	People living independently	DFG adaptations	Number of people assisted by such projects	Not available	Not available	50	
<b>Clean, green and welcoming places to live</b>							
17	More homes available	Planning permissions granted	No. of homes granted planning approval	1,282	1,075	358	Recorded as single quarters
18	More homes available	Homes built	Number of homes completed	200	410(Gross) (data subject to further audit)	Data not available	
19	More homes available	Affordable homes built	No of affordable homes	50	33 (data subject to further audit)	Data not available	
20	More homes available	Empty homes returned to occupation	No. of long term empty homes returned to occupation	N/A	1	0	
21	Clean environment	Fly-tipping	No. of incidences of fly-tipping	406	393	164	
23	Attractive open spaces	Visitors to parks	No. of organised events in our parks and open spaces	175	165	120	
24	Attractive open spaces	Visitors to parks	No. of attendees at organised events in our parks and open spaces	54,409	74,135	60,745	
<b>A Council that is fit for the future</b>							
25	Budgeting efficiently	Actual cost v budget	Difference between actual and original budget	-1681925	-684046	Not yet available	
26	Budgeting efficiently	Council Tax collection	% of Council Tax due collected	98.79%	97.49%	57.4%	Q1 16/17 was 28.56%
27	Budgeting efficiently	NDR collection	% of NDR due collected	98.31%	97%	57%	Q1 16/17 was 29.21%
28	Channel shift and innovation	Digital processes	No. of processes available to the customer on-line	Not available	Not available	6	Number of processes the customer can fill in online and not print & post
29	Channel shift and innovation	Customer transactions	No. of transactions with customers completed wholly digitally	Not available	Not available	data not available	Q1 Leisure bookings include courts, classes, cancellation of both and view bookings/ history, Q2 Landlord Portal includes payment schedules
30	Channel shift and innovation	Streamlining processes	No. of processes streamlined to reduce the interventions by staff	Not available	Not available	5	Q2 Revs & Bens auto indexing, Landlord Portal (2 processes), Planning Portal (2 processes) Q1 Leisure Centre bookings
31	Channel shift and innovation	No. of telephone calls	No. of telephone calls into Connects	124,820	113,746	57,287	On target
32	Channel shift and innovation	No. of desk enquiries	No. of visitors greeted by reception	24,218	21,743	10,646	on target

# Supplementary Planning Document – Rugeley Power Station Development Brief

Report of the Cabinet Member for Economic Growth, Environment & Development Services

Date: 10<sup>th</sup> January 2018

Agenda Item: 4

Contact Officer: Sarah Matile / Ashley Baldwin

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Key Decision? Yes

Local Ward Members  
Cllr Marshall, Cllr Tittley and Cllr Cox



Cabinet

## 1. Executive Summary

- 1.1 As set out in the Cabinet report of 25<sup>th</sup> May 2017, Rugeley Power Station ceased power generation in 2016 and is currently being de-commissioned prior to demolition. The site traverses the boundary of Lichfield District and Cannock Chase District and presents a significant opportunity for brownfield redevelopment.
- 1.2 The Local Plan Allocations document identifies the Power Station site as an opportunity to deliver a minimum of 800 dwellings within Lichfield District and commits the Council to producing a development brief, to be adopted as a Supplementary Planning Document (SPD) in collaboration with Cannock Chase District Council to guide the future redevelopment of the site.
- 1.3 Joint work with Cannock Chase District Council has been ongoing to produce an SPD to provide a framework for the future redevelopment of Rugeley Power Station. The draft SPD was the subject of a six week public consultation between 24<sup>th</sup> July 2017 and 4<sup>th</sup> September 2017. A schedule of the representations received and the officer response to these representations are set out in the Consultation Statement attached at [Appendix A](#). The SPD has been amended to take account of representations received by each Council.
- 1.4 This report seeks approval for adoption of the amended Rugeley Power Station Development Brief SPD attached at Appendix B.

## 2. Recommendations

- 2.1 That Cabinet note the responses to consultation and officer comments & approve the Consultation Statement ([Appendix A](#)) and Adoption Statement ([Appendix B](#)) for publication in line with the adopted Statement of Community Involvement.
- 2.2 That delegated authority be given to the Cabinet Member for Economic Growth, Environment & Development Services in consultation with the Head of Economic Growth to update the base mapping to reflect the section of roundabout at Lea Hall Way (A51).
- 2.3 That Cabinet approve the Rugeley Power Station Development Brief SPD ([Appendix C](#)) for adoption.

## 3. Background

### *Overview*

- 3.1 The purpose of this report is to seek authorisation for the adoption of the amended Rugeley Power Station Development Brief SPD which has been prepared jointly with Cannock Chase District Council.
- 3.2 Members will recall as set out in the Cabinet report of 25<sup>th</sup> May 2017 that the Rugeley Power Station is currently being de-commissioned pending its re-development and re-use for other purposes. The site presents a significant brownfield opportunity to deliver a minimum of 800 dwellings within Lichfield District along with employment land within Cannock Chase District and associated open space and facilities.
- 3.3 The SPD has been prepared to assist any future applicant when preparing their planning proposals and it will also assist the Local Planning Authority in assessing the merits of those proposals.
- 3.4 The delivery of the SPD is fundamental to the delivery of Lichfield District's Local Plan. The SPD takes forward Core Policy 1 of the adopted Local Plan Strategy and will assist in the Council meeting its 10,030 dwelling requirement. The emerging Local Plan Allocations document cites the former Power Station site as an opportunity to deliver a minimum of 800 dwellings over the plan period to 2029; if the site were not to come forward then there may be a need to find alternative provision within the District to meet the 800 dwelling shortfall.
- 3.5 It should be noted that the current HS2 Phase 2a consultation document states that land forming part of the former power station site may be required during the construction phase of HS2. Discussions with HS2 are on-going as this may have a significant impact upon the delivery of development during our Plan period (and that of Cannock Chase DC) and the issue was flagged up in the report to Cabinet in December relating to HS2 Phase 2a and potential petitioning points

### *Consultation Process*

- 3.6 A joint consultation was undertaken with Cannock District Council on the draft SPD for a six week period between 24<sup>th</sup> July 2017 and 4<sup>th</sup> September 2017.
- 3.7 The following methods were used to promote the consultation:
  - The document was published on both Lichfield District Council and Cannock Chase District Council website.
  - Copies of the document were made available at Lichfield District Council and Cannock Chase District Council principal offices.
  - Alternative formats were available if requested.
  - A press release was issued by both LDC and CCDC.
  - The consultation was advertised via the Corporate twitter and facebook accounts.
- 3.8 In addition officers attended Rugeley Town Council's meeting on 30th August 2017 to discuss the SPD.



## Consultation Responses

- 3.9 In total around 260 representations were received from 74 individuals / organisations by both Lichfield District Council and Cannock Chase District Council over the six week period. These representations are set out in Consultation Statement [Appendix A](#).
- 3.10 The key points received in response to the consultation document are summarised below:
- A number of comments were supportive of the approach towards preparing a joint SPD with Cannock Chase District Council
  - There was local support for the retention of the Borrow Pit
  - A number of comments were concerned with the impact of development on local infrastructure
  - There was local support for the retention of facilities within the site notably the model railway
  - There were concerns over the impact of development on the Trent and Mersey Canal Conservation Area
  - A number of comments suggested a desired mix of development and potential end uses on the site
  - Statutory bodies highlighted the need for any planning application to be accompanied by technical reports including a Flood Risk Assessment, Transport Assessment and Ecological Assessment.
  - Representations highlighted that HS2 has identified an area of proposed safeguarded land within the site which includes the current main access to the power station.
  - The Development industry commented that the Development Brief should be delayed to allow for greater certainty in respect of land uses, quantum and balance of land uses.
  - The Development industry commented that the site should be identified as a Strategic Development Area as significant infrastructure would be required to bring the site forward for development.
  - Comments were received in relation to the viability of the scheme and the need to ensure maximum flexibility for determining an appropriate balance of uses within the site.
  - The Development industry commented that the Borrow Pit is allocated for development within the Local Plan Strategy and therefore the Development Brief contradicts this.
- 3.11 The consultation resulted in numerous changes to the SPD and these are outlined in [Appendix A](#). The most critical changes include:
- References to the AONB and the requirement for SAC mitigation have been bolstered in response to comments received from the AONB Unit;
  - The paragraphs relating to Conservation and Heritage have been strengthened particularly in relation to the Trent and Mersey Canal Conservation area;
  - Clarification added throughout the document that infrastructure needs will be considered further as part of the application process;
  - The development principles sections strengthened to specify the need for technical reports including a Flood Risk Assessment, Transport Assessment and Ecological Assessment;
  - The paragraphs relating to access have been updated as permission has been granted for a secondary access point from the A513 to facilitate demolition works;
  - References to sport provision have been bolstered in response to comments received from Sport England;
  - The inclusion of text outlining HS2's requirement for safeguarded land within the site; and
  - A roundabout has been constructed along Lea Hall Way (A51). OS Mastermap have not released the base update. The roundabout has a relationship with the site, consequently mapping in the SPD will require updating to reflect this change once this information is available

Alternative Options	1. Cabinet decide not to approve the SPD for adoption. This would mean there would be no detailed planning policy guidance available to assist in determination of any planning application.
Consultation	1. Consultation has informed this SPD. The results of the public consultation are reported in <a href="#">Appendix A</a> .
Financial Implications	1. There are no financial implications from this report
Contribution to the Delivery of the Strategic Plan	<ol style="list-style-type: none"> <li>1. Supports the priority of a vibrant and prosperous economy as it assists in the delivery of the planning function of the Council.</li> <li>2. Supports the priority of Healthy and Safe communities by ensuring the provision of housing.</li> <li>3. Supports the priority of Clean, green and welcoming places to live by assisting in allocating land for affordable housing, as well as supporting the delivery of residential and commercial developments.</li> </ol>
Equality, Diversity and Human Rights Implications	1. An Equality Impact Assessment has been carried out as part of developing the Local Plan strategy and the emerging Local Plan Allocations, this is considered to sufficiently deal with the Power Station site.
Crime & Safety Issues	1. There are no crime and safety issues.

	Risk Description	How We Manage It	Severity of Risk (RYG)
A	That the SPD does not provide the necessary guidance for the future redevelopment of the site.	Consultation with key stakeholders and members of the task group has provided an opportunity for key concerns to be raised through the preparation of the SPD.	Green
B	Viability analysis presents an issues with bringing forward the site for redevelopment.	Any evidence received will be reviewed and analysed. Viability and deliverability issues will need to be addressed to ensure the site can come forward for development.	Yellow
c	That matters relating to High Speed 2 Phase 2a undermine or challenge certain aspects of the SPD	LDC is in discussions with HS2 limited to understand better the potential implications for the former Power Station site of HS2. If necessary the SPD could be reviewed and revised in due course.	Yellow

<p>Background documents:</p> <ul style="list-style-type: none"> <li>○ Local Pan Strategy 2015</li> <li>○ Local Plan Allocations Publication Document</li> </ul>
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<p>Relevant web links:</p> <ul style="list-style-type: none"> <li>○ <a href="#">Local Pan Strategy 2015</a></li> <li>○ <a href="#">Local Plan Allocations Publication document</a></li> </ul>
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- [Rugeley Power Station SPD](#)
- Appendix A - <https://www.lichfielddc.gov.uk/Council/Meetings-committees-and-papers/Cabinet/2018/01/10/Reports/Item-4-Appendix-A-Rugeley-Power-Station-SPD-Consultation-Statement.pdf>
- Appendix B - <https://www.lichfielddc.gov.uk/Council/Meetings-committees-and-papers/Cabinet/2018/01/10/Reports/Item-4-Appendix-B-Rugeley-Power-Station-SPD-Adoption-Statement.pdf>
- Appendix C - <https://www.lichfielddc.gov.uk/Council/Meetings-committees-and-papers/Cabinet/2018/01/10/Reports/Item-4-Appendix-C-Rugley-Power-Station-SPD-RPS-Development-Brief-SPD.pdf>

# REVOCAION OF AMENDMENTS TO CONSERVATION AREA BOUNDARIES

Report of Councillor I. Pritchard, Cabinet Member for Economic Growth, Development and Environment



Date:	10 <sup>th</sup> January 2018
Agenda Item:	5
Contact Officer:	Claire Hines
Tel Number:	308188
Email:	Claire.hines@lichfielddc.gov.uk
Key Decision?	YES
Local Ward Members	Alrewas and Fradley ward – Cllr B. Rayner, Cllr Mrs M. Stanhope, and Cllr M. Wilcox. Bourne Vale ward - Cllr Brian Yeates. Colton and the Ridwares ward – Cllr Mrs S. Barnett. Mease Valley ward – Cllr A. Yeates. Whittington and Streethay ward – Cllr D. Leytham, Cllr R. Strachan, and Cllr A. White.

**CABINET**

## 1. Executive Summary

- 1.1 To gain Cabinet approval for the revocation of boundary changes to 9 Conservation Areas.

## 2. Recommendations

- 2.1 That Cabinet approves the revocation of the boundary changes to the Conservation Areas in Colton, Elford, Fradley Junction, Hamstall Ridware, Harlaston, Haunton, Hints, Hopwas and Mavesyn Ridware

## 3. Background

- 3.1 Over the past 5 years the Conservation and Urban Design team have carried out 9 Conservation Area Appraisals and Management Plans, all of which included changes to the boundaries. The documents, including the boundary changes, went through the Council's approved adoption process which included public consultation and reports to Overview and Scrutiny to Cabinet and then to Council. The Conservation Areas include: Colton, Elford, Fradley Junction, Hamstall Ridware, Harlaston, Haunton, Hints, Hopwas and Mavesyn Ridware.
- 3.2 Following the adoption of any boundary changes to a conservation area, there is a statutory requirement under S70 (5) and (8) of the Planning (Listed Buildings and Conservation Areas) Act 1990 to advertise the boundary changes both in the local press and in the London Gazette and also to inform Historic England and the Secretary of State. For various reasons these advertisements and notifications were not carried out at the time. This remained the case until October 2017 when we notified the Secretary of State and Historic England published the relevant notices.
- 3.4 The Council have been challenged by a planning agent with a potential Judicial Review of the designation of these amended boundaries, given the time lapse between adoption by Council and the publication of the statutory advertisements. Following this we were advised by the Council's Solicitor that the delay could result in prejudice to the developer and that we should reverse the boundary changes for the time being. We took independent legal advice and that concurred with our solicitor's advice. The legal advice also advised that we should seek Cabinet approval for this course of action.

- 3.5 The Council has amended its protocols and has updated its procedure notes to ensure that in future the statutory notices will be published within an appropriate timescale.
- 3.6 The boundary changes were not implemented until the first of the adverts were published, and were only available for a relatively short period of time on the Council's mapping system. The land charges register and all planning applications, including tree works in conservation areas and enforcement cases, have since been checked. No searches were carried out and no applications were received or determined in the affected areas within this short period of time that would have resulted in them being adversely affected by this situation.
- 3.7 We are therefore seeking Cabinet's approval to formally revoke the boundary changes to the conservations areas listed. Subject to approval, revocation notices, as set out in Appendix A will be published in the local press and London Gazette as soon as can be arranged.
- 3.6 Following this the Council will review the conservation area appraisals and management plans affected (including boundary reviews), to update them as appropriate and then to continue, as appropriate, with public consultation and formal adoption through the approved procedure.

<b>Alternative Options</b>	1. The alternative option is not to revoke the boundary changes to the conservation areas. This would leave the Council open to judicial review.
<b>Consultation</b>	1. The Cabinet Portfolio Holder has been informed and is supportive of the proposal. No public consultation has taken place.
<b>Financial Implications</b>	1. The cost of production of the additional advertisements will be met from existing budgets. The review of conservation area appraisals and management plans (including boundary reviews) will be planned within existing budgets and work programmes.
<b>Contribution to the Delivery of the Strategic Plan</b>	1. These proposals support the aims of the District Council's Strategic Plan 2016 -20 to be a clean, green and welcoming place to live and specifically to maintain and enhance our local heritage.
<b>Equality, Diversity and Human Rights Implications</b>	1. The recommendation will have no impact of equality, diversity or human rights.
<b>Crime &amp; Safety Issues</b>	1. The recommendations will have no discernible impact on our duty to prevent crime and disorder within the District (Section 17 of the Crime and Disorder Act, 1988).

	<b>Risk Description</b>	<b>How We Manage It</b>	<b>Severity of Risk (RYG)</b>
A	Not to rescind the changes to the boundary of the conservation areas would leave the Council open to legal challenge.	To formally revoke the amendments to the Conservation Areas.	Yellow
B	Residents and Stakeholders may remain under the impression that the proposed	Ensure all boundaries remain unchanged on the Council's mapping system and to formally	Yellow

amendments have been enacted and remain in place.

revoke the amendments and publish all the relevant notices.

### Background documents

- None

### Relevant web links

- None

# Whittington & Fisherwick Neighbourhood Plan

## – Referral to Referendum

Report of the Cabinet Member for Economic Growth, Environment & Development Services:  
Councillor I. Pritchard



Date:	10 January 2017
Agenda Item:	6
Contact Officer:	Patrick Jervis/Ashley Baldwin
Tel Number:	01543 308196
Email:	<a href="mailto:Patrick.jervis@lichfielddc.gov.uk">Patrick.jervis@lichfielddc.gov.uk</a> <a href="mailto:Ashley.baldwin@lichfielddc.gov.uk">Ashley.baldwin@lichfielddc.gov.uk</a>
Key Decision?	YES
Local Ward Members	All Whittington & Streethay ward members

**CABINET**

## 1. Executive Summary

- 1.1 This report relates to the preparation of a Neighbourhood Plan covering the parishes of Whittington & Fisherwick, which has recently been the subject of formal examination by an Independent examiner. The examiner is recommending that subject to a number of modifications being made to the plan that it can proceed to referendum. The District Council now has to consider the examiner's report and recommendations and if it so wishes resolve to progress the Whittington & Fisherwick Neighbourhood Plan to referendum by way of issuing a Decision Statement.

## 2. Recommendations

- 2.1 That the Cabinet accepts and agrees to the making of modifications as set out in the 'Decision Statement regarding Whittington & Fisherwick Neighbourhood Plan proceeding to referendum' hereby referred to as the Decision Statement ([APPENDIX A](#)) to the Whittington & Fisherwick Neighbourhood Plan and allows the Plan to proceed to the referendum stage.
- 2.2 That Cabinet approve the publication of the Decision Statement ([APPENDIX A](#)).

## 3. Background

- 3.1 Neighbourhood planning is one of the provisions of the 2011 Localism Act allowing local communities to bring forward detailed policies and plans which can form part of the statutory planning process for an area and its residents.
- 3.2 The Neighbourhood Planning (General) Regulations 2012 require that Neighbourhood Plans are subject to independent examination. The appointed independent examiner must consider whether a Neighbourhood Plan meets the 'Basic Conditions' as set out within the Independent Examiner's Report (<https://www.lichfielddc.gov.uk/Council/Planning/The-local-plan-and-planning-policy/Neighbourhood-plans/Downloads/Lichfield-City/Report-of-Independent-Examination-Lichfield-City-neighbourhood-plan.pdf>). Following the completion of an examination, the examiner must produce a report which can make one of three recommendations; 1) That the neighbourhood plan can proceed to referendum; 2) That subject to identified modifications the neighbourhood plan can proceed to referendum; 3) That the neighbourhood plan should not proceed to referendum.

- 3.3 The Whittington & Fisherwick Neighbourhood Plan has been independently examined and it is recommended in the examiners final report that subject to the modifications outlined within the report the neighbourhood plan meets the ‘basic conditions’ and as such should proceed to referendum.
- 3.4 The Regulations 2012 require that upon receipt of the final report from an independent examination of a Neighbourhood Plan, the Local Planning Authority (Lichfield District Council) is required to consider the recommendations set out in the examiners reports and publish on their website a ‘decision statement’ which considers the recommendations of the independent examination within 5 weeks of receiving the report.
- 3.5 The report and proposed modifications have been considered by officers. On the basis of the assessment of the report and the proposed changes it is recommended that the District Council accepts the recommendations of the examiner and agrees all the respective modifications.
- 3.6 In line with the conclusions and recommendations of the examiner a proposed Decision Statement in respect of Whittington & Fisherwick Neighbourhood Plan is attached at [APPENDIX A](#). A modified version of the Neighbourhood Plan has been provided to clearly illustrate the proposed modifications ([APPENDIX B](#)).
- 3.7 The Cabinet is asked to note the examiner’s report for the aforementioned plan, including the specific recommendations, and agree the Decision Statement allowing for referendum to follow.
- 3.8 Next Steps - following a decision to allow a Neighbourhood Plan to proceed to referendum, the District Council will need to publish the Decision Statement online and provide the decision statement to the Qualifying Body and any other stakeholder who has requested to be notified of the decision. Following this the referendum will need to be organised.

Alternative Options	<ol style="list-style-type: none"> <li>1. Lichfield District Council declines to send the Whittington &amp; Fisherwick Neighbourhood Plan to referendum. This would mean the Neighbourhood Plan would retreat to an earlier stage of development.</li> <li>2. The Qualifying Body withdraws the Neighbourhood Plan prior to Lichfield District Council making a formal decision as outlined within the Decision Statement. Again this would mean the Neighbourhood Plan would retreat to an earlier stage of development. Whittington &amp; Fisherwick Parish Council have indicated they do not wish to withdraw the neighbourhood plan.</li> </ol>
Consultation	<ol style="list-style-type: none"> <li>1. In line with the Regulations the draft Whittington &amp; Fisherwick Neighbourhood Plan has been consulted upon for at least the minimum required 6 week period at both the pre-submission and local authority publicity stages prior to their submission for Independent Examination. Alongside the submission of the Plan the Qualifying Body (Whittington &amp; Fisherwick Parish Council) are required to submit a Consultation Statement detailing the consultation undertaken throughout the Neighbourhood Plan process. This statement was considered by the Independent Examiner along with all representations made at the Local Authority publicity period.</li> </ol>
Financial Implications	<ol style="list-style-type: none"> <li>1. The Government has made grant aid available to District Councils in recognition of the level of resourcing required in the administration of Neighbourhood Plans. Government guidance states that ‘this money is to ensure LPAs receive sufficient funding to enable them to meet new</li> </ol>



	<p>legislative duties on neighbourhood planning. Specifically, it covers the neighbourhood planning duties in the Localism Act which are to provide advice and assistance; to hold an examination; and to make arrangements for a referendum'. However it should be noted that the level of grant aid has decreased over time.</p> <ol style="list-style-type: none"> <li>2. Upon the setting of a date for the referendum the District Council becomes eligible and can apply for a grant of £20,000.</li> <li>3. Communities with Neighbourhood Plans in place will also be entitled to 25% of the Community Infrastructure Levy (CIL) receipts generated by eligible development in their area. Communities with no Neighbourhood Plan will be entitled to 15%.</li> </ol>
<b>Contribution to the Delivery of the Strategic Plan</b>	<ol style="list-style-type: none"> <li>1. The Neighbourhood Plan demonstrates that it is in broad conformity with the Local Plan Strategy which conforms with the Strategic Plan.</li> </ol>
<b>Equality, Diversity and Human Rights Implications</b>	<ol style="list-style-type: none"> <li>1. The extensive consultation procedures provided for by the Planning and Compulsory Purchase Act 2004 ensure that consultation is undertaken with the wider community.</li> </ol>
<b>Crime &amp; Safety Issues</b>	<ol style="list-style-type: none"> <li>1. Crime and Community safety issues may be considered as part of an emerging Neighbourhood Plan.</li> </ol>

	<b>Risk Description</b>	<b>How We Manage It</b>	<b>Severity of Risk (RYG)</b>
A	Plan received a 'no' vote in a referendum	Have regular dialogue with the Parish Council to ensure consultation and engagement gains 'buy in' from the community at the earliest opportunity.	Yellow
B	Parish decides to withdraw Neighbourhood Plan	Have regular dialogue with the parish Council to ensure understanding of process moving forward and the implications of withdrawing the plan.	Green

### Background documents

1. [Neighbourhood Planning \(General\) Regulations 2012](#)
2. [DCLG letter to Chief Planners 'Update on financial support for Neighbourhood Planning in 2016/17' 9<sup>th</sup> March 2016](#)
3. [Local Plan Strategy \(Adopted February 17 2015\)](#)
4. Whittington & Fisherwick Neighbourhood Plan Independent Examination final report
5. [Whittington & Fisherwick Neighbourhood Plan \(Submission document\)](#)

## Relevant web links

[Local Plan](#)

[Neighbourhood Plans](#)

[My Community Funding & Support](#)

[Whittington & Fisherwick Neighbourhood Plan \(Submission document\)](#)

Lichfield City Neighbourhood Plan Independent Examination Final Report October 2017

Appendix A – Decision Statement - <https://www.lichfielddc.gov.uk/Council/Meetings-committees-and-papers/Cabinet/2018/01/10/Reports/Item-6-Appenidx-A-WF-NP-Referendum-Decision-Statement.pdf>

Appendix B – Modified Version of the Neighbourhood Plan -

<https://www.lichfielddc.gov.uk/Council/Meetings-committees-and-papers/Cabinet/2018/01/10/Reports/Item-6-Appenidx-B-Whittington-Fisherwick-neighbourhood-plan.pdf>

# Award of Water Supply Contract

Cabinet Member for Corporate and Customer Service, Revenues and Benefits

Date: 10 January 2018  
Agenda Item: 7  
Contact Officer: Christie Tims  
Tel Number: 01543 308100  
Email: christie.tims@lichfielddc.gov.uk  
Key Decision? YES  
Local Ward Members: None

Lichfield  
district council  
www.lichfielddc.gov.uk

CABINET

## 1. Executive Summary

- 1.1 Since April 2017, over 1.2 million eligible non-household customers in England have been able to choose their supplier of water and wastewater retail services.
- 1.2 Working with the Crown Commercial Services (CCS), the council has been part of an electronic auction (eAuction) to aggregate supply across a number of public bodies. Following the eAuction annual savings of £1,880 have been calculated on an annual expenditure of £21,000.

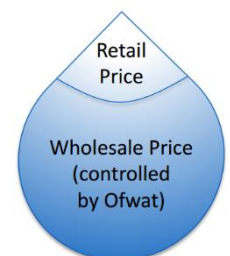
## 2. Recommendations

It is recommended that Cabinet:

- 2.1 Agrees to award the water supply contract to Castle Water for two years with the option to extend for a further year.

## 3. Background

- 3.1 Until April 2017 water customers accessed water services depending on their geographic location and had no choice as to who provided their water and waste water services, or the cost of the service. The Water Act 2014 introduced deregulation from April 2017 which resulted in the same geographic water supply (from Wholesale suppliers) but customer service and billing can be supplied anywhere in the country (from Retail suppliers), in the same way as the gas and electricity supply market has operated for many years.
- 3.3 The Retail supplier is responsible for reading meters, issuing bills, receiving payments, and answering queries. The retail price covers costs, overheads and profit. The Wholesale supplier is responsible for the source of water, treatment and piping water to a premises and carrying away wastewater. So whilst all costs are paid to Retail supplier, the Wholesale supplier costs contribute to the majority of the bill and is fixed by Ofwat as shown in the picture to the right:
- 3.4 The council has worked with CCS, the government's procurement service, and taken part in a reverse eAuction along with a number of other public bodies from across the country.
- 3.5 An eAuction is a procurement tool that uses web-based software to allow potential suppliers to compete online, in real time, to provide prices for the goods/services under auction. A reverse eAuction allows potential suppliers compete with each other by reducing the price of the goods or services. This is referred to as a 'reverse' auction as prices are reduced rather than increased. Prices gradually reduce during the eAuction, as suppliers offer improved pricing in order to win the contract.



- 3.6 The benefits of taking this approach include:
- a legally compliant process
  - transparency to all parties
  - increased savings / revenue potential
  - suppliers have multiple opportunities to bid (a traditional tender only provides one opportunity)
  - well proven procurement technique using secure internet-based technology
  - encourages buyers to clearly specify their requirements so an ‘apples with apples’ comparison can be made
- 3.7 The benefits of engaging with CCS, as opposed to undertaking an internal procurement exercise include:
- identifying the best CCS framework to use
  - collating all the necessary data
  - developing the procurement documentation
  - running the aggregation
  - providing expert advice and guidance
  - it is free of charge to use
- 3.8 During the specification process the council opted for monthly billing on all water services to enable better budget monitoring and less estimating at year end. There were five suppliers who bid for the aggregated monthly billing contract and following the evaluation (70% price and 30% quality) the winning supplier was Castle Water Limited.
- 3.9 The total contract value across all bodies participating was calculated as £29,137,653.66 with the estimated savings, based on information supplied by each participant was £1,166,420.99.
- 3.10 The new contracts are for two years in length with the option to extend for a further one year and as the estimated total value of the three year contract is around £60,000, it exceeds the local procurement regulations threshold of £50,000 and requires a Cabinet decision despite there being only one possible supplier.
- 3.11 The contract offers complete flexibility regarding the sites that are included and sites can be added or removed at any point during the contract depending on changes to the council’s asset estate. For example during the eAuction the leisure centres were included as the process commenced prior to the decision to outsource them. They have since been removed and do not factor in the savings that have been calculated. Similarly should the council acquire or dispose of assets then the contract can be amended without penalty.

<p><b>Alternative Options</b></p>	<p>1. Undertake a procurement in-house. This option has been discounted for the following reasons:</p> <ul style="list-style-type: none"> <li>• Participating in a CCS eAuction does not incur any additional charges and utilises specialists in the water market. These would be services that would have to be bought in to achieve a similar outcome, which would potentially erode the overall savings.</li> <li>• The supply of water and wastewater is a utility cost and there is little variation required in the contract, meaning it is an ideal candidate for aggregation with the requirements of other public bodies.</li> <li>• Aggregating the supply requirements with other public bodies makes it more attractive for suppliers to offer better pricing on the retail elements.</li> </ul>
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Consultation	None
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Financial Implications	<ol style="list-style-type: none"> <li>The supply of water and the removal of wastewater is currently split between two companies, South Staffs Water Business and Water Plus. The supply of water costs approximately £9,400 per year and CCS have calculated a saving of £1,470 per year or 16%.</li> <li>The removal of wastewater costs approximately £11,630 per year and CCS have calculated a saving of £407 per year or 3%.</li> <li>The total expenditure is £21,030 per year and the savings have been calculated at £1,880 per year which equates to 9%.</li> <li>The expenditure and impact are shown in the table below:</li> </ol> <table border="1"> <thead> <tr> <th>Service Area</th> <th>Draft MTFS Budget</th> <th>Forecast Spend</th> <th>(Savings)/Cost</th> </tr> </thead> <tbody> <tr> <td>Beacon Park</td> <td>6,430</td> <td>6,240</td> <td>(190)</td> </tr> <tr> <td>Lichfield Parks</td> <td>0</td> <td>250</td> <td>250</td> </tr> <tr> <td>District Council House</td> <td>6,110</td> <td>5,300</td> <td>(810)</td> </tr> <tr> <td>Other Land &amp; Property</td> <td>70</td> <td>0</td> <td>(70)</td> </tr> <tr> <td>Public Conveniences</td> <td>5,730</td> <td>5,220</td> <td>(510)</td> </tr> <tr> <td>Multi Storey Car Park</td> <td>1,400</td> <td>2,030</td> <td>630</td> </tr> <tr> <td>Lichfield Car Parks</td> <td>1,790</td> <td>480</td> <td>(1,310)</td> </tr> <tr> <td>District Car Parks</td> <td>70</td> <td>0</td> <td>(70)</td> </tr> <tr> <td>Plant Lane Depot</td> <td>1,230</td> <td>1,510</td> <td>280</td> </tr> <tr> <td><b>Total</b></td> <td><b>22,830</b></td> <td><b>21,030</b></td> <td><b>(1,800)</b></td> </tr> </tbody> </table>	Service Area	Draft MTFS Budget	Forecast Spend	(Savings)/Cost	Beacon Park	6,430	6,240	(190)	Lichfield Parks	0	250	250	District Council House	6,110	5,300	(810)	Other Land & Property	70	0	(70)	Public Conveniences	5,730	5,220	(510)	Multi Storey Car Park	1,400	2,030	630	Lichfield Car Parks	1,790	480	(1,310)	District Car Parks	70	0	(70)	Plant Lane Depot	1,230	1,510	280	<b>Total</b>	<b>22,830</b>	<b>21,030</b>	<b>(1,800)</b>
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Contribution to the Delivery of the Strategic Plan	<ol style="list-style-type: none"> <li>This supports the theme of 'A Council that is fit for the future' by ensuring that appropriate contracts are in place ensuring best value for the council.</li> </ol>
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Equality, Diversity and Human Rights Implications	None
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Crime & Safety Issues	None
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	Risk Description	How We Manage It	Severity of Risk (RYG)
A	Savings are not achieved	Costs will be managed on a monthly basis and if there is a variation to the contract then CCS will assist in resolving issues.	Green

Background documents: <ul style="list-style-type: none"> <li>Evaluation and award approval report</li> </ul>
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Relevant web links:

- Crown Commercial Services aggregation <https://www.gov.uk/guidance/ccs-aggregation>
- Water, Wastewater and Ancillary Services framework <https://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3790>