

# FORWARD PLAN

## VERSION 1

Issued: 17.03.2011

Effective for the Period 01.04.2011 – 31.07.2011

Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU no later than one week before the decision is due to be made  
Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with setting the Council Tax
  2. Expenditure or savings if they exceed £50,000
  3. A decision which significantly affects the community in two or more wards

MATTER FOR KEY DECISION <sup>(1)</sup>	DECISION EXPECTED TO UNDERTAKE <sup>(2)</sup>	DATE OR PERIOD WHEN DECISION LIKELY <sup>(3)</sup>	CONSULTATION <sup>(4)</sup> INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY	DOCUMENTS AVAILABLE <sup>(5)</sup>	WHO WILL MAKE DECISION <sup>(6)</sup>	CONTACT OFFICER/CABINET MEMBER <sup>(7)</sup>
Lichfield Skate Park	To confirm site and to proceed with project	05/04/2011	Residents Skaters Police County Council	Plans Tender Documents	Cabinet	<b>OFFICER:</b> Mr N Turner (01543) 308761  <b>CABINET MEMBER:</b> Councillor Mrs V Richards (01543) 686927

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Pest Control Contract 2011-16	To evaluate tenders received, confirm contract 2011-16 and award to preferred contractor	05/04/2011	Reports to People and Partnerships (Overview and Scrutiny) Committee 2010 and 2011. Member Panel of Committee to consider future Pest Contract and specification.	Previous reports to People and Partnerships (Overview and Scrutiny) Committee and tender documents.	Cabinet	<b>OFFICER:</b> Mr T Matthews (01543) 308755 <b>CABINET MEMBER:</b> Councillor I Pritchard (01543) 472732
To consider the future management arrangements of Chasewater Country Park	To consider and approve the heads of terms for a transfer of the Council's assets and liabilities at Chasewater to the County Council	05/04/2011	County Council	Confidential Cabinet Report June 2010	Cabinet	<b>OFFICER:</b> Mr N Turner (01543) 308761 <b>CABINET MEMBERS:</b> Councillor Mrs V Richards (01543) 686927 Councillor Mrs M Stanhope (01283) 790215
Review of Contaminated Land Strategy	To determine use of existing budgets, future timetable and funding arrangements	05/04/2011	None	Previous Cabinet Reports dated 3 November 2009 and 4 May 2010	Cabinet	<b>OFFICER:</b> Mr N Wait (01543) 308734 <b>CABINET MEMBER:</b> Councillor I Pritchard (01543) 472732

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Operational Service Fees and Charges	Approval of Operational Services Fees and Charges	05/04/2011			Cabinet	<b>OFFICERS:</b> Mrs R Plant (01543) 687550 <b>CABINET MEMBER:</b> Councillor Mrs L Flowith (01922) 453597
Southern Staffordshire Local Investment Plan	To approve the Southern Staffordshire Local Investment Plan	05/04/2011	There has been consultation on the draft plan with the Homes and Communities Agency and Registered Provider partners.	Local Investment Plan	Cabinet	<b>OFFICER:</b> Mr C Gibbins (01543) 308702 <b>CABINET MEMBER:</b> Councillor I Pritchard (01543) 472732

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Progress on the implementation of Policy in respect of the provision of social and community facilities using developer contributions. Plus the use of Section 106 monies in respect of Handsacre and Hammerwich.	Approval of the allocation and expenditure of monies derived from various Section 106 contributions	05/04/2011	Consultation has been undertaken with key partners and the local community affected by the proposals in the form of a public and Member engagement.	Section 106 Working Group proposals, additional information, updates, minutes and reports	Cabinet	<p><b>OFFICERS:</b> Mr C Jordan (01543) 308202 Ms A Kathrani (01543) 308149</p> <p><b>CABINET MEMBER:</b> Councillor N Roberts (01543) 672957</p>
Sports and Physical Activity Strategy	To agree a Sports and Physical Activity Strategy for Lichfield	03/05/2011	Clubs Governing Bodies Schools	Consultation Documents	Cabinet	<p><b>OFFICER:</b> Mr N Turner (01543) 308761</p> <p><b>CABINET MEMBER:</b> Councillor Mrs V Richards (01543) 686927</p>

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Housing Assistance – acceptance of grant and revision of policy	To accept Government Grant and external funding and to approve revision of the Housing Assistance Policy	03/05/2011	None	Revised Housing Assistance Policy	Cabinet	<b>OFFICER:</b> Mr C Gibbins (01543) 308702  <b>CABINET MEMBER:</b> Councillor I Pritchard (01543) 472732
Review of Performance against the Financial Performance – Revenue and Capital Outturn Reports 2010/11	To report Revenue & Capital Outturn position	June 2011	None		Cabinet	<b>OFFICER:</b> Mrs J Kitchen (01543) 308770  <b>CABINET MEMBER:</b> Councillor M Wilcox (01283) 791761
Indoor Facilities Strategy	To agree an indoor Facilities Strategy for Lichfield District	July 2011		Consultation Documents	Cabinet	<b>OFFICER:</b> Mr N Turner (01543) 308761  <b>CABINET MEMBER:</b> Councillor Mrs V Richards (01543) 686927

1. The matter in respect of which the decision is to be made
2. What decision the Council will be asked to make
3. A date on which, or period within which, the decision will be made
4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
5. What background documents will be available to the person or Committee making the decision
6. Who will make the decision, i.e. the Cabinet, an Cabinet Member alone, an Officer under Delegated Powers
7. The Officer or Member who should be contacted regarding the matter under consideration.

### **MEMBERS OF THE CABINET**

**Leader of Cabinet and Cabinet Member for Finance, Revenues and Benefits**  
**Deputy Leader of Cabinet and Cabinet Member for Leisure Services and Communications**  
**Cabinet Member for Community**  
**Cabinet Member for Operational Services and Tourism**  
**Cabinet Member for Organisational Development**  
**Cabinet Member for Housing, Health and Environmental Protection**  
**Cabinet Member for Development Services**  
**Cabinet Member for Democratic & Legal Services**

**Councillor M J Wilcox**  
**Councillor Mrs V. Richards**  
**Councillor Mrs H E Fisher**  
**Councillor Mrs L E Flowith**  
**Councillor C. Greatorex**  
**Councillor I M P Pritchard**  
**Councillor N. J Roberts**  
**Councillor Mrs M Stanhope**