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8<sup>th</sup> March 2010

Dear Sir/Madam

**STRATEGIC (OVERVIEW AND SCRUTINY) COMMITTEE**

A meeting of the above mentioned Committee has been arranged to take place on **TUESDAY 16<sup>TH</sup> MARCH 2010 at 6.30 pm** in the **Committee Room**, District Council House, Lichfield, to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully



Strategic Director

**To: Strategic (Overview and Scrutiny) Committee**

Councillors Smedley (Chairman), Atkins (Vice Chairman), Hogan (Vice-Chairman), Adams, Bamborough, Brookes, Constable, Derrick, Mrs English, Mrs Holt, Humphreys, Jackson, Lewin, Norman, Strachan, Tittley, Tranter, Wilks



## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To approve as a correct record the Minutes of the Meeting held on 8<sup>th</sup> February 2010. (copy attached)
4. Improvement and Efficiency Programme Update (copy attached)
5. ICT Task Group Re-procurement of Council's Outsourced ICT Service (verbal report)  
*The task group will be meeting on the 15<sup>th</sup> March 2010*
6. Emergency Response To Major Incidents – Report of the Task Group (copy attached)
7. Work Programme and Forward Plan (copy attached)

Briefing Papers to be issued separately:

Members are advised that they can expect to receive three Annual Updates provided as briefing notes on the topics of Equalities, Research/Consultation and Procurement respectively. Should Members identify any issues requiring scrutiny then it may be appropriate for a request to be made for these to be added to the work programme.

\*Briefing Papers were introduced after the Overview and Scrutiny Committee Co-ordinating Group requested that the length and volume of agendas be addressed. Briefing papers, which are intended to provide Members with information on relevant issues, are an alternative to placing items on the Agenda. If Members wish a paper to be discussed it can be included on the Work Programme and scheduled for a future meeting.



