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16<sup>th</sup> September 2013

Dear Sir/Madam

### **REGULATORY AND LICENSING COMMITTEE**

A meeting of the above mentioned Committee has been arranged to take place on **WEDNESDAY 25<sup>th</sup> SEPTEMBER 2013** at **6.00 p.m.** in the **COMMITTEE ROOM**, District Council House, Lichfield to consider the following business.

Yours faithfully



Strategic Director

**To: Members of Regulatory and Licensing Committee:**

Councillors Derrick (Chairman), Yeates (Vice Chairman), Mrs Barnett, Mrs Bacon, Mrs Constable, Constable, Drinkwater, Mrs Eagland, Heath, Powell, Salter, Smedley, Mrs Stanhope, Taylor, Warfield and Yeates.



## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To approve as a correct record the Minutes of the Meetings held on 16 May 2013 (Copy attached)
4. Review of Taxi Fees (Copy attached)
5. Work Programme (Copy attached)

### Briefing Papers

Members have asked that we seriously address the use of agendas – both the length and the volume. One of the ways is to provide certain items in a format. The suggestion is that we will from time to time provide briefing papers for members on issues on which Members need to be informed. This is an alternative to placing items on the agenda, enabling us to focus the meetings on the business in hand.

If Members wish the paper to be discussed it can then be scheduled for a future meeting or individual briefings arranged.

#### List of Briefing Papers Issued Separately

Licensing Act 2003 - Review of Statement of Licensing Policy  
Contaminated Land Strategy Update  
Individual Electoral Registration