

ANNUAL REVIEW OF FEES AND CHARGES FOR ENVIRONMENTAL HEALTH FUNCTIONS 2013 - 14

Activity/service/legislation	Type of service	Fee/Charge/Fine 2012/2013 £	Proposed Fee/Charge/Fine 2013/14 £
<p><u>DOG BREEDING LICENCE</u> (BREEDING OF DOGS ACT 1973, etc.) ■ Annual</p>	Licence	£145	£145+ Vet's fee
<p><u>DOG AND CAT BOARDING</u> (ANIMAL BOARDING ESTABLISHMENTS ACT 1963) ■ Annual</p>	Licence	£145	£145+ Vet's fee
<p><u>PET SHOPS</u> (PET ANIMALS ACT 1951) ■ Annual</p>	Licence	£145	£145+ Vet's fee
<p><u>RIDING SCHOOLS</u> (RIDING ESTABLISHMENTS ACT 1964 ETC) ■ Annual - up to 9 Horses ■ Annual - more than 9 Horses</p>	Licence	£150 + Vet's fee £250 + Vet's fee	£150 + Vet's fee £250 + Vet's fee
<p><u>DANGEROUS WILD ANIMALS LICENCE</u> (DANGEROUS WILD ANIMALS ACT 1976) ■ Annual</p>	Licence	£250 + Vet's fee	£250 + Vet's fee
<p><u>ZOO LICENCE</u> (ZOO LICENSING ACT 1981) ■ Issued every six years with annual inspections</p>	Licence	Fee is calculated on actual cost basis - full cost recovered	Fee is calculated on actual cost basis - full cost recovered
<p><u>SEX ESTABLISHMENTS</u> LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 ■ Premises</p>	Licence	Grant £3000 <i>(Inclusive of non returnable application fee of £1000)</i> Renewal or Transfer £1750	Grant £3000 <i>(Inclusive of non returnable application fee of £1000)</i> Renewal or Variation £1750 Transfer or Minor Variation £ 750

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<p><u>SKIN TREATMENTS (inc Tattoois) AND EAR PIERCING *</u></p> <p>LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982</p> <ul style="list-style-type: none"> ■ Premises ■ Persons <p><i>*This is a one off registration fee only</i></p>	Registration fee	<p>£150</p> <p>£60</p>	<p>£150</p> <p>£60</p>
<p><u>STREET TRADING (Not Market Stalls)</u></p> <p>LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982</p> <ul style="list-style-type: none"> ■ Annual Based on daily fee per days worked per 50 week year ■ Temporary Fee - per week Fee: - per day 	<p>Consent</p> <p>Consent</p>	<p>£ 13</p> <p>£ 180</p> <p>£ 60</p>	<p>£13</p> <p>N/A</p> <p>£ 60</p>
<p><u>TRAINING COURSES –</u></p> <ul style="list-style-type: none"> ■ CIEH Level 2 Award in Food Safety & Catering per Course (Inc course materials) <ul style="list-style-type: none"> • Commercial and business • Schools and educational establishment ■ CIEH Level 2 Award in Healthier Food & Special Diets per Course Incl. course materials 		<p>£45</p> <p>£35</p> <p>£35</p>	<p>£45</p> <p>£35</p> <p>£35</p>

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<p><u>STRAY DOGS</u></p> <ul style="list-style-type: none"> ■ Fines and charges <ul style="list-style-type: none"> ■ Fine to owner for allowing to stray ■ Dog chipping charge 	<p><i>Statutory</i> fine of £25</p> <p><i>Optional service</i></p> <p>Charge</p>	<ul style="list-style-type: none"> • Category one - if dog tagged or chipped collection charge of £20 plus kenneling • Category two - if no identification collection charge of £25 plus kenneling <ul style="list-style-type: none"> • £5 each 	<ul style="list-style-type: none"> • Category one - if dog tagged or chipped collection charge of £20 plus kenneling <i>and other associated costs</i> • Category two - if no identification collection charge of £25 plus kenneling <i>and other associated costs</i> • <i>Return of dog from SOT kennels £60</i> <ul style="list-style-type: none"> • £5 each
<p><u>DOG FOULING, WASTE AND LITTERING OFFENCES</u></p> <ul style="list-style-type: none"> ■ Offence of Dog Fouling (THE FOULING OF LAND BY DOGS (LICHFIELD) ORDER 2009) ■ Offences for dropping of Litter (THE ENVIRONMENTAL PROTECTION ACT 1990) ■ Offence of duty of care in transporting Waste (THE ENVIRONMENTAL PROTECTION ACT 1990) ■ Offence of Transporting waste (THE CONTROL OF POLLUTION (AMENDMENT) ACT 1989) ■ Offence of breaching litter clearance notice (THE CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005) 	<p><i>Statutory</i> Within a range of fines as prescribed by law</p>	<p>£80 (reduced to £70 if paid within 10 days)</p> <p>£80 (reduced to £60 if paid within 10 days)</p> <p>£300</p> <p>£300</p> <p>£100</p>	<p>£80 (reduced to £70 if paid within 10 days)</p> <p>£80 (reduced to £60 if paid within 10 days)</p> <p>£300</p> <p>£300</p> <p>£100</p>

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<p><u>THE ENVIRONMENTAL INFORMATION ACT</u></p> <p>■ Environmental Information Search Under On Site/Address</p>	Admin fee	£80	£80
<p>■ Copy Of Public Register</p>	Admin fee	a) free to view on reception b) £30 / copy	a) free to view on reception b) £30 / copy
<p>■ Copy of Technical Reports inc Health & Safety Accident / Investigation Report For External Bodies / Individuals/Food Purity Certificates/Legal Matters</p>	Admin fee	£ 70 and £35 per hour or part thereof	£ 70 and £35 per hour or part thereof
<p><u>RE-USE OF PUBLIC SECTOR INFORMATION REGULATIONS 2005</u></p> <p>■ Re-use of public information for purposes other than its original purpose</p>	Licence fee	Fee charged on a site/information specific basis (in consultation with Chairman of Regulatory and Licensing Committee)	Fee charged on a site/information specific basis (in consultation with Chairman of Regulatory and Licensing Committee)
<p><u>PUBLIC HEALTH (CONTROL OF DISEASE) ACT 1984, PART III</u></p> <p>Disposal of Dead Bodies</p> <p>■ Charge to deceased estate for reasonable administration charges for statutory duty works carried out.</p>	Admin fee	Fee charged on a case specific basis. Fee structure is Officers time cost with a £75 min fee	Fee charged on a case specific basis. Fee structure is Officers time cost with a £75 min fee
<p><u>THE HOUSING ACT 2004</u></p> <p>■ Private Sector Housing enforcement action fee and - recharge of Officer time.</p>	Admin fee	£85 minimum fee (or cost of Officers time cost whichever is greater)	£85 minimum fee (or cost of Officers time if greater amount)
<p><u>HOUSES IN MULTIPLE OCCUPATION LICENCE</u></p> <p>■ Premises</p>	Licence	£450	Up to 5 bedchambers/units of accommodation £475 and then for every extra bedchamber/unit of accommodation an additional £100 to a maximum of £4500.

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<p><u>PRIVATE DRAINAGE WORKS</u></p> <p>■ This is for works undertaken in default</p>	Admin/ service fee	Fee charged at 20% of officers time subject to a maximum of 20% of total costs of works	Fee charged at 20% of officers time subject to a maximum of 20% of total costs of works
<p><u>PRIVATE WATER SUPPLY WORKS</u></p> <p>■ This is for a new work undertaken under the Private Water Supply Regulations 2009</p>	<i>Statutory</i> Within a range of fines as prescribed by law	Cost up to the maximum permitted by statute (currently £500) and as prescribed below: Risk Assessment - £500 Sampling - £100 Investigation each - £100 Granting per Authn - £100 Analysis (each) – <ul style="list-style-type: none"> ■ Taken under Reg 10 – £25 ■ Taken during checking - £100 ■ Taken during audit monitoring - £500 	Cost up to the maximum permitted by statute (currently £500) and as prescribed below: Risk Assessment - £500 Sampling - £100 Investigation each - £100 Granting per Authn - £100 Analysis (each) – <ul style="list-style-type: none"> ■ Taken under Reg 10 – £25 ■ Taken during checking - £100 ■ Taken during audit monitoring - £500
<p><u>EMPTY PROPERTIES LOCAL GOVERNMENT MISC PROVISIONS ACT 1982</u></p>	Admin/ service fee	At Cost	At Cost