

FOR: REGULATORY AND LICENSING COMMITTEE

Date: 8th February 2012

Agenda Item: 6

**Contact Officer Tim Matthews
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SUBMISSION BY TIM MATTHEWS – ENVIRONMENTAL HEALTH MANAGER.

**ANNUAL REVIEW OF LICENCE AND OTHER FEES AND CHARGES 2012/2013
FOR ENVIRONMENTAL HEALTH SERVICE FUNCTIONS.**

1. Purpose of Report

- 1.1 To consider and confirm the proposed annual fees and charges for Environmental Health Service functions for the forthcoming financial year 2012/13.

2. Summary of background and issues for consideration

- 2.1 Committee receives an annual report for approval of the various fees and charges made by the Environmental Health Service. Through this process, the Council formally sets these fees before the commencement of the forthcoming financial year.
- 2.2 Environmental Health Services seek to ensure that their fees and charges for the individual licences or services are reasonable. Any such fees and charges (unless set by statute) can be challenged by appeal to the courts, if the recipient of that service considers it to be unreasonable.
- 2.3 This year it is proposed that all current fees and charges for the forthcoming year remain unchanged having taken into consideration to the present situation of both the national and local economy and in seeking to support local business at this time.
- 2.4 A new and additional licensing fee for Sex Establishments is proposed for the Renewal or Transfer of such a licence (highlighted on page 1 of Appendix A). This has resulted from the licensing of a new premise in 2011 which is likely to be renewed during this year. This fee also provides for any future applications for transfer of a licence and consolidates the fee structure.

3. Recommendation requested

- 3.1 That with effect from the 1st April 2012, the fees and charges for various types of services undertaken by the Environmental Health Service as detailed at **Appendix A** are considered and approved.

4. Financial Implications

- 4.1 The fees and charges proposed seek to recover costs incurred and provides income into the Council and services budgets.

5. Strategic Plan Implications

- 5.1 The provision of good value services by the Council is a key objective.
- 5.2 The Council is committed to Boosting business and our Economy.

6. Sustainability Issues

- 6.1 Services for licensing and regulatory functions contribute to the well-being and safety of our residents and towards protecting and providing a high quality and sustainable environment for this and future generations.

7. Human Rights Issues

- 7.1 None identified.

8. Crime and Community Safety Issues

- 8.1 None identified.

9. Risk Management Issues

- 9.1 Applicants can challenge fees and charges if the fees and charges are considered to be unreasonable.

Background Documents:

Appendix A – Comparison table of current and proposed fees and charges for Environmental Health Service functions 2011/2012 and 2012/2013